



MUNICIPAL DISTRICT OF SPIRIT RIVER NO. 133
Meeting Minutes for Regular Council Meeting RM 16-22
10:00 am, Wednesday, September 21st, 2022

The Regular Meeting of the Council of the Municipal District of Spirit River No. 133 was held in the Council Chambers of the Municipal Office situated at 4202 50th Street in the Town of Spirit River in the Province of Alberta on Wednesday, September 21st, at 10:00 am.

Reeve:	Tony Van Rootselaar
Councillors:	Elaine Garrow Stan Bzowy Nick vanRootselaar
Administration:	Assistant CAO, Dianne Nellis Recording Secretary Shirley Hayden
ABSENT	CAO, Dan Dibbelt

1. CALL TO ORDER

Reeve Van Rootselaar called the meeting to order at 10:10 a.m. with Public Works Supervisor Dave Johnson in attendance.

2. AGENDA ADDITIONS

- A. 11A. RFD - Range Road 54 Improvement Project Request RE: Industrial Fence Move.**
- B. 13G. RFD - Development Officer Alternate Appointment.**
- C. 13H. Potential Meeting with the Minister: The Honourable Minister of Transportation Prasad Panda.**

3. ADOPTION OF THE AGENDA

- A. Adoption of the September 21st, 2022 Regular Meeting Agenda RM 16-22.**

250.09.21.22 Moved by Councillor Elaine Garrow that the Agenda for the Regular Council Meeting RM 16-22 with the Agenda Additions be adopted.

CARRIED UNANIMOUSLY

4. ADOPTION OF PREVIOUS MINUTES

A. Adoption of Minutes from the September 7th, 2022 Council Meeting RM 15-22.

251.09.21.22 Moved by Councillor Nick vanRootselaar that the Minutes for the Regular Council Meeting RM 15-22 be adopted with corrections.

CARRIED UNANIMOUSLY

5. DECLARATION OF INTEREST

6. COUNCILLOR ABSENCES

7. PUBLIC HEARING

8. DELEGATIONS

A. Municipal Residents Gary and Karen Kurys entered the meeting at 10:15 a.m., RE: Road Maintenance and Dust Control in the areas of Township Road 790 from Hwy 2 and Range Road 55 North.

Beverly Lomostad from the Central Peace Signal Newspaper, entered the meeting 10:28 a.m.

Gary and Karen Kurys left the meeting at 10:43 a.m.

9. BUSINESS ARISING FROM MINUTES

10. REPORTS

A. Public Works Report

Public Works Director, Dave Johnson gave a verbal report to Council and reviewed the following items:

- Summer students will be here for a few more weeks, finishing up the season.
- Grading Ongoing; RR 43 and RR 40 will get a shoulder pull.
- Culvert installations are up to date. Brushing and Mulching are ongoing.
- Signage; Rural addressing ongoing; be completed.
- Bridge Files: Inspections are pending.
- Equipment; regular service and maintenance on the graders up to date.

252.09.21.22 Moved by Councillor Stan Bzowy that the Public Works Report be accepted as presented.

CARRIED UNANIMOUSLY

B. Agricultural Report

Public Works Director, Dave Johnson reviewed the following items:

- Vegetation Control; No action on the Canada Thistle along Hwy 49 The website is down so the treatment schedule cannot be tracked.
- Herbicide Application; Herbicide application program was completed on July 28th, 2022.

189 miles were sprayed in total.

- Right-of-way mowing program, finished the first cut and recuts were started in the less satisfactory areas August 23, 2022.
- Weed Inspections; there have been 916 weed inspections to date.
- Bear resistant garbage cans were delivered August 23rd.
- Pest Management; Wild Boar The province made an announcement on April 5th the development of the Wild Boar Bounty Program. Three Municipalities have signed on.
- Policy/ Bylaw Review ASB 24 is being presented today, the Invasive Species Bylaw was rewritten and adopted on September 7, 2022.

253.09.21.22 Moved by Councillor Nick vanRootselaar that the Agricultural Report be accepted as presented.

CARRIED UNANIMOUSLY

Public Works Director, Dave Johnson left the meeting at 11:11 a.m.

B. ACAO Report

ACAO Dianne Nellis reviewed with Council the following items:

- FRIAA - Education Planning Grant; Working with Central Peace Regional Fire Chief Brian Kroes on submitting the amended plan. Organizing The Public Open House for January.
- Attended the Community Garden Project meeting on September 14th, she advised them of Council's direction to work with the Town of Spirit River for a more suitable site.
- Working with Peace Region Economic Alliance (PREDA) on the application for the Queen Elizabeth II Platinum Jubilee Medal for CAO Dibbelt nomination.
- Attended meeting with Grant Match regarding a grant writing service; will follow up with Dan in October.
- Attended the Alberta Justice and Solicitor Meeting in Grande Prairie with Councillor Garrow, information was relevant to The Proposed Alberta Police Force.
- The radio equipment on the power pole was removed yesterday and Public Works assistant Dion Hayden is working with ATCO Power to have the power pole moved.
- Attended the Part Nine Medical Clinic meeting September 19th with Reeve Van Rootselaar. Ongoing process hiring a manager for the Clinic, a COO has been appointed and will review applications.
- Landowners concerned with his assessment; advised to work with the assessor.

254.09.21.22 Moved by Councillor Stan Bzowy that the ACAO Report be accepted as presented.

CARRIED UNANIMOUSLY

8B. *Municipal Planning Commission Meeting (MPC) 11:00 a.m.*

255.09.21.22 Moved by Councillor Stan Bzowy that the Meeting come out of Regular Meeting and enter into a *Municipal Planning Commission Meeting (MPC)*.

CARRIED UNANIMOUSLY

The meeting reconvened The Regular meeting at 11:40 a.m.

Director of Corporate Services Louise Gostick entered the meeting at 11:44 a.m.

D. Financial Report

Ms. Gostick reviewed with Council the Financial Report:

The Tax Recovery Auction is set for September 23rd, 2022 Ms. Gostick confirmed the advertising is adequate for one parcel due to line number used but in future will ensure that the words "part of" is used to describe a parcel from a quarter section of land.

256.09.21.22 Moved by Councillor Nick vanRootselaar that the Financial Report be accepted as presented.

CARRIED UNANIMOUSLY

MS Gostick left the meeting at 11:50a.m.

Lori Witts entered the meeting at 12:01 p.m. and left at 12:02 p.m.

Louise Gostick entered the meeting at 12:04 p.m. and left at 12:05 p.m.

The meeting recessed for lunch at 12:07 p.m. and reconvened at 12:36 p.m.

Councillor Elaine Garrow requested that Administration leave the room.

257.09.21.22 Moved by Councillor Stan Bzowy that the regular meeting RM 16-22 enter into a closed meeting as per FOIP requirement under the Municipal Government Act to discuss Labour.

CARRIED UNANIMOUSLY

Assistant CAO Dianne Nellis and Recording Secretary Shirley Hayden left the meeting at 12:36 p.m. and returned at 12:53 p.m.

258.09.21.22 Moved by Councillor Nick vanRootselaar that Council direct Administration to research information on all the Intermunicipal Collaboration Agreements between The Municipal District of Spirit River No.133 and Saddle Hills County.

CARRIED UNANIMOUSLY

C. Council Reports

Councillor Elaine Garrow reviewed with Council the following items:

The RMA virtual meeting regarding Local Government Fiscal Framework (LGFF). Councillor Garrow requested ACAO Nellis read an article from The Central Peace Signal in the September 20th edition relating to the Central Peace Water Project.

259.09.21.22 Moved by Councillor Stan Bzowy Council Reports be accepted as presented.

CARRIED UNANIMOUSLY

11. TABLED ITEMS AND OLD BUSINESS

A. Range Road 54 Improvement Project: Industrial Fence Move.

Administration received a copy of a letter from Landowners along Range Road 54 sent by the contractor to Beirsto Engineering regarding fences located between Township Road 780 to Township Road 782. This request had come informally to Council previously and Council's instruction to the Engineering Company was to continue to remove and replace the fences.

260.09.21.22 Moved by Councillor Nick vanRootselaar that the contract to improve Range Road 54 proceed as designed with fences moved that are in or will be in the Municipal right-of-way and that the terms of the contract with R.B Curry Transport be followed accordingly.

CARRIED UNANIMOUSLY

12. RECOMMENDATIONS FROM COMMITTEES

13. NEW BUSINESS

A. Schedule Date: Organizational Meeting October 19th, 2022.

In preparation for the Annual Organizational Meeting Administration is requesting the Organizational Meeting date be held the same date as the October 19th, 2022 Regular Council meeting.

261.09.21.22 Moved by Councillor Elaine Garrow that the 2022-2023 Organizational Meeting date be scheduled for October 19th, 2022 commencing at 10:00 a.m. and be held in Council Chambers located in The Municipal District of Spirit River No.133 Administration office located at 4202 50th street in the Town of Spirit River and that the Regular Meeting immediately follow the adjournment of the Organizational Meeting.

CARRIED UNANIMOUSLY

B. Policy Review: ASB.24 Invasive Species and Weed Management Policy.

The Agricultural Fieldman has reviewed and updated Policy ASB 24 Weed Control Policy and changed its name to ASB 24 Invasive Species and Weed Management Policy to reflect the passing of the new Bylaw 07-2022 Invasive Species Bylaw.

262.09.21.22 Moved by Councillor Nick vanRootselaar that Council approve Policy ASB 24 Invasive Species and Weed Management.

CARRIED UNANIMOUSLY

C. Range Road 54 Improvement Project: Contract Change; Fuel Surcharge.

The Consulting Engineer Beirsto and Associates for the Range Road 54 Improvement Project has presented a Change Order recommending a fuel surcharge for the project. The Engineering company is recommending a 5.4% Fuel Price Increase (Fuel Surcharge) which would result in an increase of \$102,383.80 (excluding GST) in the project.

263.09.21.22 Moved by Councillor Nick vanRootselaar that Council approve Change Order #1 for a Fuel Surcharge of 5.4% being \$102, 383.80 (Excluding GST) for the Range Road 54 upgrade project and contract with R.B. Curry Auto Transport Ltd.

CARRIED UNANIMOUSLY

D. FRIAA Wildfire Preparedness Guide.

In 2021, the MD, through Palisade Consulting Ltd. and financially supported by Forest Resources Improvement Association of Alberta, conducted a wildfire hazard assessment. Upon completion of the Assessment, Palisade Consulting Ltd. recommended that the MD do public education to assist with communication about the vulnerability of the identified properties. They also recommended that within the education component that FRIAA would consider grant funding, was preparation of a Wildfire Preparedness Guide to assist the volunteer fire fighters. The Wildfire Preparedness Guide has now been completed and is presented for acceptance by the M.D.

264.09.21.22 Moved by Councillor Elaine Garrow that Council approve the Wildfire Preparedness Guide prepared by Palisade Consulting Ltd. in conjunction with the Forestry Resources Improvement Association of Alberta (FRIAA) grant funding for the Municipal District of Spirit River No.133.

CARRIED UNANIMOUSLY

E. Response Re: Firefighting Responsibility

Council directed Administration at a Previous meeting to bring back information regarding liability for extinguishing fires within the Municipal District of Spirit River No.133 and costs associated with firefighting within public land areas. Administration presented Sections 7(1) and 9(1) of the Forest and Prairie Protection Act which stipulates Municipal District responsibilities and as well as the Ministries ability to step to fight the fire, should Public Lands be threatened, with the option to demand the Municipality to reimburse the ministry for costs.

Council accepted the item as information.

F. The Friends of Grande Spirit Foundation - Harvest Dinner and Dance, October 22, 2022.

The Friends of Grande Spirit Foundation are hosting their annual Harvest Dine & Dance fundraiser on October 22nd, 2022 at the Pomeroy Hotel and Conference Centre in Grande Prairie, AB.

265.09.21.22 Moved by Councillor Nick vanRootselaar that Council approve Financial Support to be given to The Friends of Grande Spirit Foundation in the form of a Cash Donation in the amount of \$750.00.

CARRIED UNANIMOUSLY

G. Development Officer Alternate Appointment.

Currently with Development Officer Dan Dibbelt away the Municipal District of Spirit River No.133 does not have a duly appointed Development Officer. Therefore, Pursuant to section 2.1.1 of the Land Use Bylaw it is recommended that Assistant CAO Dianne Nellis be appointed by Council as the Alternate Development Officer for the Municipal District of Spirit River No.133 to act in the absence of Development Officer Dibbelt.

266.09.21.22 Moved by Councillor Nick vanRootselaar that Council appoint Assistant CAO Dianne Nellis be appointed by Council as Alternate Development Officer for the Municipal District of Spirit River No.133 to act in the absence of Development Officer Dibbelt.

CARRIED UNANIMOUSLY

H. Potential Meeting with the Minister: Alberta Transportation Minister Prasad Panda: RMA Convention November 7th – 10th.

The Honourable Minister of Transportation Prasad Panda will be participating at the upcoming 2022 Rural Municipalities of Alberta (RMA) convention in Edmonton from November 7-10, 2022.

267.09.21.22 Moved by Councillor Stan Bzowy that a letter be written to Alberta Transportation and The Honourable Minister Prasad Panda regarding Increased accident incident areas requesting a review of the speed limit and congestion at Highway 49 & 2 junction where there have been several fatalities and countless collisions.

CARRIED UNANIMOUSLY

268.09.21.22 Moved by Councillor Nick vanRootselaar that a letter be written to The Honourable Minister Prasad Panda requesting an appoint during the 2022 RMA Fall Convention to discuss the following transportation issues:

1. Hwy 2 realignment (at the top of the Burnt River) where the project is at to Improve the road.
2. The High Collision area at Hwy 2 and Hwy 49 and why there is no rumble strips , larger flashing stop signs, flashing speed signs or install a camera to record people running the stop sign.

CARRIED UNANIMOUSLY

14. BYLAWS

15. CORRESPONDENCE AND INFORMATION

- A. Email - From Alberta Ministry of Mental Health and Addiction: Information Series : September 26th, 2022 3:30p.m. Via Zoom.
- B. Email - From CAO Cary Merritt Update from MPE: Central Peace Water Supply System: Project Overview.
- C. RMA - Bulletin: Resolution Deadline for 2022 Fall Convention.

269.09.21.22 Moved by Councillor Elaine Garrow that the Correspondence and Information items be accepted as presented.

CARRIED UNANIMOUSLY

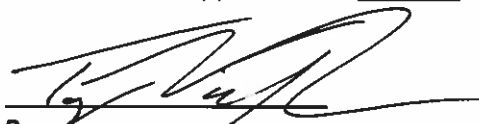
16. COUNCIL ISSUES AND CONCERNS

17. CLOSED MEETING (FORMERLY IN-CAMERA)

18. ADJOURNMENT

There being no further business the meeting was adjourned by Reeve Van Rootselaar at 1:25 p.m.

These minutes approved this 5th day of October, 2022.



Reeve
Tony Van Rootselaar



ACAO
Dianne Nellis