



MUNICIPAL DISTRICT OF SPIRIT RIVER NO. 133
Meeting Minutes for Regular Council Meeting RM 19-22
10:00 am, November 2nd, 2022

The Regular Meeting of the Council of the Municipal District of Spirit River No. 133 was held in the Council Chambers of the Municipal Office situated at 4202 50th Street in the Town of Spirit River in the Province of Alberta on November 2nd, 2022, at 10:00 am.

Councillors:	Tony Van Rootselaar Elaine Garrow Nick vanRootselaar
Absent:	Stan Bzowy
Administration:	Dan Dibbelt Dianne Nellis Montana Kuhar

1. CALL TO ORDER

Reeve Tony Van Rootselaar called the meeting to order at 10:03 a.m. with Public Works Supervisor Dave Johnson in attendance.

2. AGENDA ADDITIONS

3. ADOPTION OF THE AGENDA

A. Adoption of the November 2nd, 2022, Regular Meeting Agenda RM 19-22.

308.11.02.22 Moved by Councillor Nick vanRootselaar that the Agenda for the Regular Council Meeting RM 19-22 be adopted.

CARRIED UNANIMOUSLY

4. ADOPTION OF PREVIOUS MINUTES

A. Adoption of Minutes from October 19th, 2022, Council Meeting RM 18-22

309.11.02.22 Moved by Councillor Elaine Garrow that the Minutes for the Regular Council Meeting RM 18-22 be adopted.

CARRIED UNANIMOUSLY

- 5. **DECLARATION OF INTEREST**
- 6. **COUNCILLOR ABSENCES**
- 7. **PUBLIC HEARING**
- 8. **DELEGATIONS**
- 9. **BUSINESS ARISING FROM MINUTES**
- 10. **REPORTS**

A. Public Works Report

ACAO Dianne Nellis attended the meeting at 10:06 a.m.

Public Works Supervisor Dave Johnson reviewed with Council the following items:

- Grading ongoing, preparing for Winter
- Hauling field access gravel
- Culvert replacements ongoing in various areas. Culvert request list has been completed
- A complaint came in regarding an insufficient culvert in a ratepayer's approach. This is the third time this complaint has come in. The Public Works Assistant Supervisor checked it in 2021 and found that there are two culverts, and both were sufficient. This was noted. The Public Works Supervisor and a Public Works employee revisited it again after another complaint came in; they walked the drainage ditch and flew it with a drone. Again, no problems were found. Photo and video evidence were presented to Council to further demonstrate the sufficiency of the culverts and drainage ditch.

310.11.02.22 Moved by Councillor Nick vanRootselaar that Administration send a letter to the concerned ratepayer advising that the culverts and drainage ditch have been looked at on multiple occasions, documented via photo and video footage, and are deemed completely adequate and functional and do not require repairs or replacement.

CARRIED UNANIMOUSLY

- Brushing in White Mountain area has been completed
- M.D sign removed from Devale Road
- M.D sign at Bridgeview will be taken down next; the approach will also be cleaned up
- Finning is willing to attend a future Council meeting to give a presentation on their program of rebuilding graders

311.11.02.22 Moved by Reeve Tony Van Rootselaar that the Public Works Report be accepted as presented.

CARRIED UNANIMOUSLY

Mr. Johnson left the meeting at 10:20 a.m.

B. CAO Report

CAO Dan Dibbelt reviewed with Council the following items:

- Medical Clinic – information has been forwarded to C.O.O
- G3 – progress ongoing, hoping to be operational in January, having issues with CN re the rail installation
- Website – progress ongoing
- Promotional Video – have not received any content so far. Investigating other options
- RR 54 – working on building the road up to the rail crossing on both sides. CN crossing to be constructed next Spring
- CAO and A CAO attended the Grande Spirit Foundation Harvest Dine and Dance
- Brownlee Addition – progressing, windows to be installed this week, call at 2:30 with Government to discuss details
- Agricultural Fieldman position is still open
- Met with Public Works Supervisor and Assistant Supervisor to discuss operating budget
- Christmas Party scheduled for December 2nd
- CPFRC – meeting was held last Wednesday, October 26th

Reeve Tony Van Rootselaar reported on the recommendation decided upon at the Central Peace Fire & Rescue Commission meeting regarding requirement to have CAOS attend committee meetings.

312.11.02.22 Moved by Reeve Tony Van Rootselaar that a letter be sent from the MDSR recommending that FCSS board and the Central Peace Retention and Attraction committee follow the unanimous agreement of the Central Peace Fire and Rescue commission to appoint a CAO of the member Municipalities to each board to assist with and ensure the completion of administrative tasks.

CARRIED UNANIMOUSLY

- Met with South Peace Archives to discuss what the Municipality can do to assist, and what documents should be submitted to the Archives
- ASB Regional Meeting was held last Friday, October 28th
- Investigating the reinvigoration of G3 Municipal gatherings to discuss items related to the area

313.11.02.22 Moved by Councillor Nick vanRootselaar that Council members wanting to attend the NTAB Meeting on November 18th, 2022, in Fairview at a cost of \$50 per person, are authorized to do so.

CARRIED UNANIMOUSLY

- Discussion regarding development in the MD without a Development Permit

314.11.02.22 Moved by Councillor Nick vanRootselaar that Administration review the assessment process and investigate other options for hiring an assessor for the region.

CARRIED UNANIMOUSLY

ACAO Dianne Nellis reviewed with Council the following items:

- Requested a meeting with the Minister of Transportation regarding Highway 49 and 2 intersections; requesting for action to be taken to mitigate the risk of accidents. Montana Kuhar flew this intersection with the drone; this footage will be presented.
- Met with landowner regarding a parcel of land created by a road plan closure. Land Titles wants this piece surveyed to add it back into the parent lands. The landowner has been given information to contact Land Titles directly.
- FRIAA – 2 responses so far on the education for the Fire Smart Home Assessment.
- Letters sent to potential candidates to sit on the ARB; two responses both showing interest. Information on training and member requirements were provided.

315.11.02.22 Moved by Councillor Nick vanRootselaar that the CAO and ACAO Reports be accepted as presented.

CARRIED UNANIMOUSLY

11. TABLED ITEMS AND OLD BUSINESS

12. RECOMMENDATIONS FROM COMMITTEES

13. NEW BUSINESS

A. RFD – Central Peace Firefighter’s Association (CPFA) – New Year’s Eve Gala Sponsorship

316.11.02.22 Moved by Councillor Elaine Garrow that the Municipality sponsor the Central Peace Firefighter’s Association (CPFA) New Year’s Eve Gala in the amount of \$1,000; as per the 11 o’clock Sponsorship; and to request two complimentary tickets for Municipal staff. The Municipality will pay for rides home for the staff member and guest that attend.

CARRIED UNANIMOUSLY

B. RFD – Central Peace Regional Water System Collaboration Committee – Request for \$25,000 Contribution

317.11.02.22 Moved by Reeve Tony Van Rootselaar that Council authorize a Municipal contribution of \$25,000 towards the Municipal share of the approved Alberta Municipal Water/Wastewater Partnership Grant (AMWWP) to be included in the 2023 budget.

CARRIED UNANIMOUSLY

C. RFD – Christmas Radio Advertising

318.11.02.22 Moved by Reeve Tony Van Rootselaar that the Municipality not purchase Christmas Radio advertising and instead advertise Municipal holiday office hours on the Municipality's own social media outlets and the local newspaper.

CARRIED UNANIMOUSLY

14. BYLAWS

15. CORRESPONDENCE AND INFORMATION

- A. Queen Elizabeth II Platinum Jubilee Medal Presentation – RMA Fall Convention**
- B. WSP Letter – Invitation to WSP Hospitality Suite – RMA Fall Convention**
- C. RMA Letter to Honourable Danielle Smith re: UCP AGM Resolution – Classification of Municipal Officials as Lobbyists**
- D. Announcement of Government of Alberta's New Cabinet**
- E. Letter from Honourable Rebecca Schulz, Minister of Municipal Affairs – Introduction**
- F. 2022 – 2023 Board and Committee Appointments – Birch Hills County**
- G. 2022 – 2023 Board and Committee Appointments – Town of Spirit River**
- H. 2022 – 2023 Board and Committee Appointments – Village of Rycroft**
- I. 2022 – 2023 Board and Committee Appointments – Saddle Hills County**

319.11.02.22 Moved by Councillor Nick vanRootselaar that the Correspondence and Information items be accepted as presented.

CARRIED UNANIMOUSLY

16. COUNCIL ISSUES AND CONCERNS

17. CLOSED MEETING (FORMERLY IN-CAMERA)

320.11.02.22 Moved by Councillor Elaine Garrow that as per *The Municipal Government Act* and *FOIP* requirements the Meeting enter a closed meeting to discuss Intergovernmental Relations.

CARRIED UNANIMOUSLY

The meeting went into a closed meeting at 11:57 p.m.

Joni Aylward entered the meeting at 12:19 p.m.

321.11.02.22 Moved by Reeve Tony Van Rootselaar that the meeting come out of Closed Meeting.

CARRIED UNANIMOUSLY

The meeting came out of Closed Meeting at 12:30 p.m.

18. ADJOURNMENT

There being no further business the meeting was adjourned by Reeve Tony Van Rootselaar at 12:31 p.m.

These minutes approved this 23rd day of Nov., 2022.



Reeve
Tony Van Rootselaar



CAO
Dan Dibbelt