



MUNICIPAL DISTRICT OF SPIRIT RIVER NO. 133
Meeting Minutes for Regular Council Meeting RM 02-23
10:00 am, Wednesday, February 1st, 2023

The Regular Meeting of the Council of the Municipal District of Spirit River No. 133 was held in the Council Chambers of the Municipal Office situated at 4202 50th Street in the Town of Spirit River in the Province of Alberta on Wednesday, February 1st, 2023, at 10:00 am.

Reeve: Tony Van Rootselaar

Councillors: Elaine Garrow
Stan Bzowy
Nick vanRootselaar

Administration: Dan Dibbelt
Dianne Nellis
Shirley Hayden

1. CALL TO ORDER

Reeve Van Rootselaar called the meeting to order at 10:06 a.m. with the Agricultural Fieldman Simon Amting, Public Works Supervisor Dave Johnson, Economic Development Coordinator Montana Kuhar, and Beairsto & Associates Baily Lapp, Senior Planner, in attendance.

2. AGENDA ADDITIONS

- 10.A. Public Works Report.
- 11.A. Asset Management.
- 11.B. Veterinary Services Inc. (VSI) Agreement 2023.
- 13.C. Rural Municipalities of Alberta (RMA) RMA Municipality Visit - Roundtable Meeting with MDSR.133 Council.
- 13.B. Agreement between the Municipal District of Spirit River No.133 and Mackenzie Municipal Services Agency (MMSA).
- 13.C RMA Resolution Seconder - Housing Management Bodies - Birch Hills County Resolution Mover.

3. ADOPTION OF THE AGENDA

A. Adoption of the February 1st, 2023 Regular Meeting Agenda RM 02-23.

017.02.01.23 Moved by Councillor Nick vanRootselaar that the Agenda for the Regular Council Meeting RM 02-23 with the Agenda Additions be adopted.

CARRIED UNANIMOUSLY

4. ADOPTION OF PREVIOUS MINUTES

A. Adoption of Minutes from the January 12th, 2023 Council Meeting RM 01-23.

018.02.01.23 Moved by Councillor Stan Bzowy that the Minutes from the Regular Council Meeting RM 01-23 be adopted.

CARRIED UNANIMOUSLY

5. DECLARATION OF INTEREST

6. COUNCILLOR ABSENCES

7. PUBLIC HEARING

10:00 a.m. Bylaw 01-AM-2023 LUB Amendment - to rezone Plan 1722215 Block 1 Lot 2 from an Agriculture (AG1) District to a Country Residential (CR1) District.

019.02.01.23 Moved by Councillor Nick vanRootselaar that the meeting go into Public Hearing to hear comments regarding the application to rezone Plan 1722215 Block 1 Lot 2 from an Agriculture (AG1) District to a Country Residential (CR1) District.

CARRIED UNANIMOUSLY

The meeting went into Public Hearing at 10:08 a.m.

Economic Development Coordinator Montana Kuhar , presented information regarding the proposed amendment to the Land Use Bylaw No. 11-2019 to rezone Plan 1722215 Block 1 Lot 2 from an Agriculture (AG1) District to a Country Residential (CR1) District. At the RM-01-23, meeting on January 12th, 2023, Bylaw 01-AM-2023 was introduced, and given first reading. Council passed a motion to set a public hearing date for February 1st, 2023, to hear comments regarding the proposed Bylaw.

Baily Lapp, Senior Planner for Beirsto and Associates, was present to answer any questions and explained that the rezoning application was circulated to agencies and adjacent landowners and no comments were received.

ACAO Dianne Nellis advised Council that Notice of the Public Hearing has met the advertising requirements as per Section 606 of the *Municipal Government Act* by being published in the Central Peace Signal , the local newspaper, for two consecutive weeks in the January 17th and January 24th, 2023 editions. No further comments or discussions were made regarding the application to rezone Plan 1722215 Block 1 Lot 2 from an Agriculture (AG1) District to a Country Residential (CR1) District.

020.02.01.23 Moved by Councillor Nick vanRootselaar that the Public Hearing be adjourned.

CARRIED UNANIMOUSLY

The meeting came out of Public Hearing at 10:10 a.m.

14.A. Bylaw 01-AM-2023 LUB Amendment - to rezone Plan 1722215 Block 1 Lot 2 from an Agriculture (AG1) District to a Country Residential (CR1) District.

021.02.01.23 Moved by Councillor Nick vanRootselaar that Bylaw 01-AM-2023 for the purpose of amending Land Use Bylaw No. 11-2019 to rezone **Plan 1722215 Block 1 Lot 2** from an Agriculture (AG1) District to a Country Residential (CR1) District be read a second time.

MOTION CARRIED UNANIMOUSLY

022.02.01.23 Moved by Councillor Elaine Garrow that Bylaw 01-AM-2023 for the purpose of amending Land Use Bylaw No. 11-2019 to rezone **Plan 1722215 Block 1 Lot 2** from an Agriculture (AG1) District to a Country Residential (CR1) District be read a third time and finally passed.

MOTION CARRIED UNANIMOUSLY

023.01.12.23 Moved by Councillor Stan Bzowy that the Council meeting recess to hold a *Municipal Planning Commission (MPC)* meeting.

CARRIED UNANIMOUSLY

The meeting recessed at 10:10 a.m. to hold a Municipal Planning Commission (MPC) meeting and reconvened at 10:16 a.m.

Ms Kuhar left the meeting at 10:16 a.m.

8. DELEGATIONS

9. BUSINESS ARISING FROM MINUTES

10. REPORTS

A. Public Works Report

Public Works Director, Dave Johnson reviewed with Council the following items:

- Signage; Bridgeview sign has been refurbished and installed.
- New MD pickup trucks have arrived, the Public Works staff are reinstalling the emergency beacon lights and installing the headache racks.
- Hydro-vaccing of the lines was completed.
- New sewer line has been installed at the Administration Building and is now complete.
- Mulcher has been down due to repairs needed; once operational, continual brushing will be ongoing.
- Snowploughing is ongoing.
- Staff requiring First Aid have taken stage one of a two stage process.

Public Works Supervisor Dave Johnson left the meeting at 10:22 a.m.

024.02.01.23 Moved by Councillor Stan Bzowy that the Public Works Report be accepted as presented.

CARRIED UNANIMOUSLY

B. ACAO Report

ACAO Dianne Nellis reviewed with Council the following items:

- Telephone conversation with AHS Northern AB staff discussing possibility of VanGo being transferred to Grande Spirit Foundation (GSF staff member was on Zoom call). AHS will check with their departments to determine whether transfer is possible and what the process will look

like. The staff on the call were not aware of the Spirit River seniors lodge build and showed interest in the idea of operating one bus for all the organizations.

- Clarifying inquiries from AEMA re the 2020 Disaster Recovery Program application.
- Attended sessions relating to the Asset Management Capacity Building project (through RMA, Alberta Municipalities & FCM.)

025.02.01.23 Moved by Councillor Elaine Garrow that the ACAO Report be accepted as presented.

CARRIED UNANIMOUSLY

C. CAO Report

CAO Dan Dibbelt reviewed with Council the following items:

- Medical Clinic; no new updates.
- Generator at the Admin building; power outage interruption, now operational.
- Developments; G3 ready to move into their new facility,
- Agriculture Financial Services Corporation (AFSC) CEO Darryl Kay Spirit River visit went well, impressed with the Municipal District of Spirit River No.133 initiative of encouraging AFSC and Municipal government to work together to maintain local operations in the community.

13.C. RMA Resolution Seconder - Housing Management Bodies - Birch Hills County Resolution Mover.

026.02.01.23 Moved by Councillor Nick vanRootselaar that the Municipal District of Spirit River No.133 be the seconder to the Resolution to be presented at the Rural Municipalities of Alberta (RMA) Northern Zone District meeting (RE: Capital Funding Support for Housing Management Bodies.)

CARRIED UNANIMOUSLY

CAO Report continued:

- Sewer has been fixed at the Administration Building.
- Brownlee Building Reno continuing and going well; Super Net to be installed in the next few months, Fish and Wildlife, AFSC and MD will contribute to the costs associated with access to the network.
- Airport update: Administration has received emails in support of Spirit River Airport Medevac services, RMA president Paul Mclaughlin is trying to obtain a meeting with the Minister to discuss Alberta Health Services' decision.
- CAO Dibbelt sent a FOIP request to Westcan Aircraft Ltd and the Spirit River Airport contract in relation to Medevac services to Alberta Health Services (AHS) facilities.
- March 20-23 , RMA Convention, request a meeting with the Health Minister meeting.
- Working with the Town of Spirit River regarding the Medevac services issue.

027.02.01.23 Moved by Councillor Nick vanRootselaar that a letter be sent to the G5, seeking whether there is interest in developing a plan pertaining to the airport expansion project , that Reeve Tony Van Rootselaar be appointed as representative to any such committee and that Administration arrange any such meeting.

CARRIED UNANIMOUSLY

028.02.01.23 Moved by Councillor Nick vanRootselaar that a letter be sent requesting meetings with the Minister of Transportation and the Minister of Jobs, Economy and Northern Development during the RMA (Rural Municipalities of Alberta) Spring conference March 20-22, 2023.

CARRIED UNANIMOUSLY

Public Works Supervisor, Dave Johnson entered the meeting at 11:22 a.m.

CAO report continued:

- The Provincial building was toured, and Administration has applied for a grant to restore and repurpose the building.
- Steve Madden to do presentation regarding Grande Spirit Foundation Senior Housing at a future meeting.

029.02.01.23 Moved by Councillor Stan Bzowy that the CAO Report be accepted as presented.

CARRIED UNANIMOUSLY

- Finning report recently received pertaining to grader maintenance costs. Administration advised they will research and present options at a future Council meeting.

Public works Supervisor Dave Johnson left the meeting at 11:34 a.m.

11. TABLED ITEMS AND OLD BUSINESS

11.A. Asset Management

Assistant CAO Dianne Nellis updated Council regarding the Asset & Capacity Building Program. Public Works Assistant Supervisor Dion Hayden, Montana Kuhar and herself attended virtual sessions on January 9th and January 20th, 2023 in preparation for the 2nd session, which was held in person in Slave Lake, January 25 & 26th. Through the workshop, Administration was given several examples of ways to progress to develop the Asset Management Policy and Strategy.

030.02.01.23 Moved by Stan Bzowy that Council accept for information the presentation regarding Asset Management and to approve the attendance of Councilors to the April 20th, 2023 free Elected Officials Asset Management Workshop being held in Grande Prairie.

CARRIED UNANIMOUSLY

11.B. Veterinary Services Incorporated - V.S.I Agreement (2023)

Administration presented information regarding VSI Services (1980) Ltd. relating to the 2023 requisition for services. Based on Board of Directors approvals, administration's recommendation to increase the 2023 Budgeted Requisition to \$8,600.

031.02.01.23 Moved by Councillor Nick vanRootselaar that Council approve the V.S.I Services (1980) Ltd. requisition in the amount of \$8,600 and that the Agreement with V.S.I Services (1980) Ltd. be adjusted to \$8,600 for the Jan 1 to Dec. 31, 2023 service year.

CARRIED UNANIMOUSLY

12. RECOMMENDATIONS FROM COMMITTEES

A. Central Peace Family and Community Support Services Minutes from the January 17th, 2023 Regular Board Meeting.

Council reviewed the Minutes from the January 17th, 2023 Regular Board Meeting of the Central Peace Family and Community Support Services and accepted as information.

13. NEW BUSINESS

A. Secure Energy Services : Scale / Security Camera System Cost Share

Administration presented Secure Energy's request for funding of the monitor system at the Landfill which assists with the Landfill card system that the Municipal District of Spirit River No.133 implemented.

032.02.01.23 Moved by Councillor Nick vanRootselaar that Council approve the Secure Energy Services 50/50 cost share request in the amount of \$2,222.86. to cover the scale/security camera system.

CARRIED UNANIMOUSLY

B. The Village of Rycroft Library Board - Request for Donation - Nardam Camping Pass.

Administration presented The Village of Rycroft Library Board's request to donate to their upcoming Family Day dinner proposed for February 20th.

033.02.01.23 Moved by Councillor Elaine Garrow that Council approve a donation of a three (3) day family camping pass to The Municipal District of Spirit River No.133 Nardam Recreation Park in support of The Village of Rycroft Library Board proposed Family Day Dinner.

CARRIED UNANIMOUSLY

C. Rural Municipalities of Alberta (RMA) RMA Municipality Visit - Roundtable Meeting with The Municipal District of Spirit River No.133 Council.

Rural Municipalities of Alberta (RMA) is in the process of scheduling council member visits with all of the Rural Municipality members on a rotation basis.

034.02.01.23 Moved by Councillor Elaine Garrow that Council set August 23rd, 2023 as the meeting date for the Rural Municipalities (RMA) 2023 Member visit to the Municipal District of Spirit River No.133.

CARRIED UNANIMOUSLY

Councillor Stan Bzowy left the meeting at 11:42 a.m. and returned to the meeting at 11:47 a.m.

D. Agreement between the Municipal District of Spirit River No.133 and Mackenzie Municipal Services Agency (MMSA)

At the Regular Council RM-19-22 meeting on November 23rd, 2022, Council approved purchasing services from Mackenzie Municipal Services Agency (MMSA) for the 2023 year. The Agency is guided by an executive body of elected officials that will provide community planning services, policy direction and a full range of professional land-use planning and comprehensive GIS/Web Mapping Services.

035.02.01.23 Moved by Councillor Reeve Tony Van Rootselaar that Council enter into the 2023 Service Agreement between the Municipal District of Spirit River No.133 and the Mackenzie Municipal Services Agency (MMSA).

CARRIED UNANIMOUSLY

14. BYLAW

B. Bylaw 02-2023 to Authorize Subdivision Authority: Mackenzie Municipal Services Agency.

Administration presented information relating to the Mackenzie Municipal Services Agency (MMSA) agreement whereby they assume Subdivision Authority for the Municipal District of Spirit River No.133. MMSA has requested that Council transfer Subdivision Approval Authority to them. In order to achieve this, Bylaw 02-2023 was presented. Approval of said Bylaw requires the rescinding of Bylaw 05-2001.

036.02.01.23 Moved by Councillor Stan Bzowy that Bylaw 02- 2023, for the purpose of rescinding Bylaw 05-2001 and to appoint Mackenzie Municipal Services Agency (MMSA) as the Subdivision approving Authority for the Municipal District of Spirit River No. 133 be read a first time.

CARRIED UNANIMOUSLY

037.02.01.23 Moved by Councillor Nick vanRootselaar that Bylaw 02- 2023 be read a second time.

CARRIED UNANIMOUSLY

038.02.01.23 Moved by Reeve Tony Van Rootselaar that Bylaw 02- 2023, be given consent for third reading.

CARRIED UNANIMOUSLY

039.02.01.23 Moved by Councillor Elaine Garrow that Bylaw 02- 2023, for the purpose of rescinding Bylaw 05-2001 and to appoint Mackenzie Municipal Services Agency (MMSA) as the Subdivision approving Authority for the Municipal District of Spirit River No. 133 be read a third and final time.

CARRIED UNANIMOUSLY

15. CORRESPONDENCE AND INFORMATION

A. Information – Letter of Concern Fr: County of Grande Prairie No.1 to Honourable Premier Danielle Smith RE: Air Ambulance Services at Rural Airports.

- B. Information – Letter from The Town of Bon Accord to The Honourable Minister Jason Copping RE: Air Ambulance Crisis.
- C. Information - CN Rail - Contact information.
- D. Information – Letter from County of Vermillion River to the Honourable Minister Rebecca Schultz RE: End to Tax Break on Drilling.
- E. Information - Alberta Govt Update: Alberta Intervenes in Firearms Lawsuits.
- F. Information - Letter- from Peace Country Memorials RE: Donation Program.
- G. Information - AB Govt update - Nominate Outstanding efforts in Community Justice.
- H. RMA District Four Meeting: Friday, February 10th 10:00 a.m. Tangent Hall.
- I. Letter - From the Deputy Minister of Technology and Innovation - David James, RE: The Government of Alberta Digital Strategy.
- J. Letter from Stephen Covey, Chief of Police and Chief Security Officer, CN Rail RE: CN 100-year anniversary commemorative book.
- K. Correspondence - Letter - From the Honourable Minister Jason Copping RE: Spirit River Airport Air Ambulance Service.

040.02.01.23 Moved by Councillor Stan Bzowy that the Correspondence and Information items be accepted as presented.

CARRIED UNANIMOUSLY

041.02.01.23 Moved by Councillor Nick vanRootselaar that a special meeting be held on February 8th, following the Agricultural Services Board (ASB) for the purpose of considering a resolution for presentation at the Rural Municipalities of Alberta (RMA) District Four Northern Zone meeting relating to the Spirit River Airport Medevac situation and to discuss change orders for the Brownlee building project.

CARRIED UNANIMOUSLY

- 16. **COUNCIL ISSUES AND CONCERNS**
- 17. **CLOSED MEETING (FORMERLY IN-CAMERA)**
- 18. **ADJOURNMENT**

There being no further business the meeting was adjourned by Reeve Van Rootselaar at 12:18 p.m.

These minutes approved this 15th day of February, 2023.



Reeve ~~Deputy Reeve~~
~~Tony Van Rootselaar~~
 Nick van Rootselaar



CAO
 Dan Dibbelt