



MUNICIPAL DISTRICT OF SPIRIT RIVER NO. 133
Meeting Minutes for Regular Council Meeting RM 18-22
10:00 am, October 19th, 2022

The Regular Meeting of the Council of the Municipal District of Spirit River No. 133 was held in the Council Chambers of the Municipal Office situated at 4202 50th Street in the Town of Spirit River in the Province of Alberta on October 19th, 2022, at 10:00 am.

Councillors:
Tony Van Rootselaar
Elaine Garrow
Stan Bzowy
Nick vanRootselaar

Administration:
Dan Dibbelt
Dianne Nellis
Montana Kuhar

1. CALL TO ORDER

Deputy Reeve Nick vanRootselaar called the meeting to order at 10:04 a.m.

2. AGENDA ADDITIONS

- 13D Power Distribution Charges - Alberta Utilities Board – Councillor Elaine Garrow**
- 13E Board Training for Municipally Appointed Members At Large – Councillor Elaine Garrow**

3. ADOPTION OF THE AGENDA

- A. Adoption of the October 19th, 2022, Regular Meeting Agenda RM 18-22.**

291.10.19.22 Moved by Councillor Elaine Garrow that the Agenda for the Regular Council Meeting RM 18-22 with the Agenda Additions be adopted.

CARRIED UNANIMOUSLY

4. ADOPTION OF PREVIOUS MINUTES

- A. Adoption of Minutes from October 5th, 2022, Council Meeting RM 17-22**

292.10.19.22 Moved by Councillor Stan Bzowy that the Minutes for the Regular Council Meeting RM 17-22 be adopted as circulated.

CARRIED UNANIMOUSLY

5. **DECLARATION OF INTEREST**

6. **COUNCILLOR ABSENCES**

7. **PUBLIC HEARING**

8. **DELEGATIONS**

11:30 a.m. - Janet Sinkwich et. al, (Discussion on Snowplowing Driveways for Seniors)

Janet Sinkwich entered the meeting at 11:31 a.m.

Mrs. Sinkwich expressed concerns regarding the amendments made October 2020 to Policy PWS.03, Private Lane Snowplowing. She believes the current rate of \$125 for this service is unfair to seniors. She is requesting the Municipality to review the policy.

Mrs. Sinkwich left the meeting at 11:45 a.m.

12:00 p.m. - Murray Vanderpont, et. al, G3 Canada Inc. (Introduction)

Mr. Vanderpont was unable to attend due to travel delays.

9. **BUSINESS ARISING FROM MINUTES**

10. **REPORTS**

A. Public Works Report

Public Works Supervisor Dave Johnson entered the meeting at 10:25 a.m.

Public Works Supervisor Dave Johnson reviewed with Council the following items:

- One seasonal employee still working
- Culvert replaced on Twp 772
- Equipment – Strategize for acquiring new graders. Will investigate Finning’s new program for grader repairment and report back
- Culverts – finished installations of culverts on priority list, two employees have been cutting off damaged edges on culverts around the Municipality
- Fences have been moved along RR 54, looks very nice
- Gravel Crush contract sent for signatures

Mr. Johnson left the meeting at 10:49 a.m.

293.10.19.22 Moved by Councillor Stan Bzowy that the Public Works Report be accepted as presented.

CARRIED UNANIMOUSLY

B. CAO Report

CAO Dan Dibbelt reviewed with Council the following items:

- Medical Clinic – Appointed Cary Merritt of Saddle Hills County as Interim C.O.O, Larry Davidson of Birch Hills County as Interim Secretary and Steve Jack of the Town of Spirit River as Interim Treasurer. Mr. Merritt was directed to look through applications the Corporation has already received and select a suitable candidate for managing the Clinic.
- G3 Inc. – Delays at the site due to CN; waiting for repairs/construction of track crossing. Planning on being operational in January. A new employee has set-up a temporary office in the downstairs staff room of the MD administration building.
- RR 54 – Delays due to CN. ACAO Dianne Nellis advised that permits were obtained on October 7th for working in the right-of-way as well as an agreement to cross. Construction of the crossing has been postponed to next Spring due to lack of materials. A site tour with Bearisto and the Contractor (Phase 1) was conducted on Monday; so far everything looks good, and the curves are minimal. Applying to have existing power poles to be removed next year. Bales will be placed along the drainage ditch to slow down water and minimize erosion.
- Website – Waiting for progress report on the promotional video, the contractor has not responded to date. Other updates are ongoing.
- Brownlee Building Renovation/Addition – Making good progress. Walls are constructed; waiting to be set in place. Concrete work is completed.
- Landfill – will draft a letter to residents providing clarification on what items are appropriate to dump.
- Ag. Fieldman – CAO, ACAO and P.W Supervisor met with County of G.P management staff to look at setting up training for newly recruited Ag Fieldman and for collaboration on an ongoing training/mentorship program.
- Prairie West – Met with representative.
- Will draft letter to Danielle Smith, Leader of the UCP, congratulating her on her appointment as the Premier of Alberta.
- Grande Spirit Foundation Tour – October 20th at 9:00 a.m.
- Christmas Party – Tentatively scheduled for December 2nd at the Woking Hall.
- November 16th Council Meeting – Rescheduling due to date proximity with RMA Nov. 7 -10

Reeve Van Rootselaar entered the meeting at 11:15 a.m.

Montana Kuhar left the meeting at 11:21 a.m.

Ms. Kuhar entered the meeting at 11:24 a.m.

294.10.19.22 Moved by Councillor Elaine Garrow that the November 16th Council meeting be moved to November 23rd.

CARRIED UNANIMOUSLY

295.10.19.22 Moved by Councillor Stan Bzowy that the CAO Report be accepted as presented.

CARRIED UNANIMOUSLY

ACAO Dianne Nellis reviewed with Council the following items:

- Gravel Crush contract – worked with Montana Kuhar on the contract and sent off for signatures
- GSF – e-mail re: use of MD van by Pleasantview Lodge
- Meeting with Jason Coates from Borderline Surveys and ratepayer re: proposed subdivision
- Land Consolidation - old road plan and existing parcel
- Processed Knelsen progress (Phase 1)
- Invitation to AHS to attend Council re: addictions and mental health issues
- E-mail to MD of Opportunity re: letter campaign for surplus funds
- Lease agreement discussion with Government – Brownlee Building
- FOIP Request - reviewed
- RR 54 Tour

Council recessed for lunch at 12:00 p.m.

Council reconvened at 12:53 p.m.

C. Council Reports

Councillor Elaine Garrow reported on the following items:

- Negotiations were held with the Union for the Grande Spirit Foundation
- Letter needs to be sent to FCSS re: mismanagement of Brownlee storage

296.10.19.22 Moved by Councillor Elaine Garrow that a letter be sent to the FCSS Board of Directors advising that the Municipality is displeased with FCSS management of storage in the Brownlee Building.

CARRIED UNANIMOUSLY

Reeve Tony Van Rootselaar reported on the following items:

- Medical Clinic – Leases with Doctors are signed

297.10.19.22 Moved by Councillor Stan Bzowy that the Council Reports be accepted as presented.

CARRIED UNANIMOUSLY

D. Financial Report

ACAO Dianne Nellis reviewed with Council the following items:

- Less than 3% of taxes are outstanding
- About 63% of budgeted expenditures have been spent, so in very good shape going into the fourth quarter
- MSI – remainder of funding to be allocated where it is most needed

298.10.19.22 Moved by Reeve Tony Van Rootselaar that the Financial Report be accepted as presented.

CARRIED UNANIMOUSLY

11. TABLED ITEMS AND OLD BUSINESS

12. RECOMMENDATIONS FROM COMMITTEES

13. NEW BUSINESS

A. RFD – Request to Amend Policy PWS.03 – Driveway Snowplowing

299.10.19.22 Moved by Councillor Nick vanRootselaar that Administration review Policy PWS.03, Private Lane Snow Plowing, bring it back to a future Council Meeting and then draft a letter to the concerned ratepayer informing of the decision made at that meeting.

CARRIED UNANIMOUSLY

B. RFD – 2023 Growing the North Conference, Grande Prairie, February 22nd - 23rd, 2023

300.10.19.22 Moved by Councillor Nick vanRootselaar that item 13B, Growing the North Conference, Grande Prairie, February 22nd - 23rd, 2023, be tabled until a later date.

CARRIED UNANIMOUSLY

C. RFD – Corrections to September 7 and 8th, 2022, Minutes

301.10.19.22 Moved by Reeve Tony Van Rootselaar that That the adopted minutes of the regular meeting of Council RM 15-22 held on September 7 and 8th 2022, be amended to correct the clerical error as follows, namely:

230b.09.08.22 Moved by Deputy Reeve Nick vanRootselaar that The Municipal District of Spirit River No.133 decline the request to have a representative on the Canfor Forest Management Advisory Committee (FMAC).

CARRIED UNANIMOUSLY

231b.09.08.22 Moved by Councillor Elaine Garrow that a Bursary of \$1,000 be awarded to The Municipal District of Spirit River No.133 resident Tanis Martin.

CARRIED UNANIMOUSLY

232b.09.08.22 Moved by Deputy Reeve Nick vanRootselaar that Council approve an increase in the amount of The Municipal District of Spirit River No.133 Petty Cash float to \$1,000 and increase the reimbursement to staff as approved by the CAO.

CARRIED UNANIMOUSLY

233b.09.08.22 Moved by Councillor Stan Bzowy that Council approve the Mutual Early Resolution and Access Agreement for The Central Peace Regional Water Project between Saddle Hills County and Glacier Power Ltd.

CARRIED UNANIMOUSLY

234b.09.08.22 Moved by Councillor Elaine Garrow that Council Direct Administration to work with the Forestry Response Improvement Association (FRIAA) in conjunction with Central Peace Fire and Rescue to organize an Open House located at the Municipal District of Spirit River Administration No.133 building to conduct Public Awareness and education regarding FireSmart techniques for wildfire hazard mitigation in The Municipal District of Spirit River No.133 and that Administration organize a ratepayer Open House in October to spread awareness to Municipal District property owners and the benefit of the FireSmart program to the area.

CARRIED UNANIMOUSLY

235b.09.08.22 Moved by Councillor Elaine Garrow that Central Peace and Rescue Commission Fire Chief Brian Kroes report regarding the FRIAA grant be accepted as information.

CARRIED UNANIMOUSLY

CARRIED UNANIMOUSLY

D. Distribution Charges – Power (Alberta Utilities Board) – Councillor Elaine Garrow

302.10.19.22 Moved by Councillor Elaine Garrow that Administration draft a letter to the Alberta Utilities Board requesting information on distributions fees and if the fees are related to covering transmission lines due to deregulation.

CARRIED UNANIMOUSLY

E. Board Training for Municipally Appointed Members At Large – Councillor Elaine Garrow

303.10.19.22 Moved by Councillor Elaine Garrow that Administration draft a policy mandating the completion of an orientation package for members at large appointed by the Municipality to sit on a board.

CARRIED UNANIMOUSLY

14. BYLAWS

15. CORRESPONDENCE AND INFORMATION

- A. Grande Prairie Regional Hospital Foundation Thank You Letter**
- B. Hon. Josephine Pon, Minister of Seniors & Housing**
- C. Grande Spirit Foundation Letter re: Van**

304.10.19.22 Moved by Councillor Elaine Garrow that the Correspondence and Information items be accepted as presented.

CARRIED UNANIMOUSLY

305.10.19.22 Moved by Councillor Nick vanRootselaar that Council recess to enter into the 2022 Organizational Meeting of Council.

CARRIED UNANIMOUSLY

Council recessed to enter into the 2022 Organizational Meeting at 1:29 p.m.

Council reconvened at 1:50 p.m.

16. COUNCIL ISSUES AND CONCERNS

17. CLOSED MEETING (FORMERLY IN-CAMERA)

306.10.19.22 Moved by Councillor Nick vanRootselaar that as per *The Municipal Government Act* and *FOIP* requirements the Meeting enter into a closed meeting to discuss Labour.

CARRIED UNANIMOUSLY

The meeting went into a closed meeting at 1:51 p.m.

Montana Kuhar left the meeting at 1:52 p.m.

307.10.19.22 Moved by Councillor Elaine Garrow that the meeting come out of Closed Meeting.

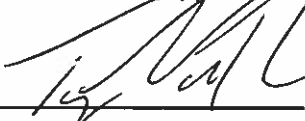
CARRIED UNANIMOUSLY

The meeting came out of Closed Meeting at 2:03 p.m.


18. ADJOURNMENT

There being no further business the meeting was adjourned by Reeve Van Rootselaar at 2:04 p.m.

These minutes approved this 23rd day of Nov., 2022.



Reeve
Tony Van Rootselaar



CAO
Dan Dibbelt