



**MUNICIPAL DISTRICT OF SPIRIT RIVER NO. 133**  
**Meeting Minutes for Regular Council Meeting RM 01-23**  
**10:00 am, Thursday, January 12<sup>th</sup>, 2023**

The Regular Meeting of the Council of the Municipal District of Spirit River No. 133 was held in the Council Chambers of the Municipal Office situated at 4202 50<sup>th</sup> Street in the Town of Spirit River in the Province of Alberta on Thursday, January 12<sup>th</sup>, 2023, at 10:00 a.m.

**Reeve: Tony Van Rootselaar**

**Councillors: Elaine Garrow  
Nick vanRootselaar  
Stan Bzowy**

**Administration: Dan Dibbelt  
Dianne Nellis  
Montana Kuhar**

**Absent: Stan Bzowy**

**1. CALL TO ORDER**

Reeve Van Rootselaar called the meeting to order at 10:04 a.m. with Public Works Supervisor Dave Johnson in attendance.

**2. AGENDA ADDITIONS**

**Recess to hold *Municipal Planning Commission* meeting**

**New Business**

**13 E. RFD – Policy Review: PWS.01 Road Maintenance**

**13 F. RFD – Reflective Signs: Cost Breakdown**

**13 G. RFD – Appointment of Designated Assessor for the Municipal District of Spirit River No.133**

**Correspondence and Information**

**15 E. Information - Nominations open for Alberta's highest honour**

**15 F. Information - Letter - from the Village of Rycroft to Maurio Chies, CEO Alberta Health Services  
RE: Elimination of the Air Ambulance Service at the Spirit River Airport**

**15 G. Information – News Release – From the Honourable Minister Tyler Shandro RE: Update on  
the Federal Confiscation Program 2023**

**15 H. Information – From Reynolds, Mirth, Richards & Farmer LLP. RE: Northern Municipal Law  
Seminar – Grande Prairie – Delta Marriot Hotel, Friday, February 24<sup>th</sup>, 8:00 a.m. - 4:00 p.m.**

**15 I. *Rural Municipalities of Alberta* (RMA) Spring Convention 2023**

**3. ADOPTION OF THE AGENDA**

**A. Adoption of the January 12<sup>th</sup>, 2023 Regular Meeting Agenda RM 01-23.**

**001.01.12.23** Moved by Councillor Nick vanRootselaar that the Agenda for the Regular Council Meeting RM 01-23 with the Agenda Additions be adopted.

**CARRIED UNANIMOUSLY**

**4. ADOPTION OF PREVIOUS MINUTES**

**A. Adoption of Minutes from the December 21<sup>st</sup>, 2022 Council Meeting RM 22-22.**

**002.01.12.23** Moved by Councillor Elaine Garrow that the Minutes for the Regular Council Meeting RM 22-22 be adopted.

**CARRIED UNANIMOUSLY**

**5. DECLARATION OF INTEREST**

**6. COUNCILLOR ABSENCES**

**7. PUBLIC HEARING**

**8. DELEGATIONS**

**A. *Municipal Planning Commission Meeting (MPC) 11:30 a.m.***

**003.01.12.23** Moved by Councillor Nick vanRootselaar that Council recess to hold a *Municipal Planning Commission Meeting*.

**CARRIED UNANIMOUSLY**

Council recessed at 11:12 a.m.

Council reconvened at 11:14 a.m.

**9. BUSINESS ARISING FROM MINUTES**

**10. REPORTS**

**A. Public Works Report**

Public Works Supervisor Dave Johnson reviewed with Council the following items:

- Finning – more information is being gathered regarding the grader rebuild program, Mr. Johnson advised that a representative will be invited to a future meeting.
- Plumbing issues at Administration building – Gathering quotes to replace collapsing lines.

**004.01.12.23** Moved by Councillor Nick vanRootselaar that the Public Works Report be accepted as presented.

**CARRIED UNANIMOUSLY**

Mr. Johnson left the meeting at 10:11 a.m.

**B. CAO Report**

CAO Dan Dibbelt reviewed with Council the following items:

- Medical Clinic – Quotes are in for the laundry room.
- Administration – Brownlee addition and renovations are progressing nicely.
- Met with AFSC CEO Darryl Kay. Mr. Kay is impressed with the facility and pleased with the arrangement. AFSC is willing to discuss a potential cost-sharing plan for SuperNet.
- 2023 Provincial ASB Conference Jan. 17 – 19<sup>th</sup> in Grande Prairie.
- Airport Winter Maintenance Plan – Discussed.
- Day-care – Montana Kuhar is working on compiling information on requirements and regulations for the start-up of a day-care.
- Rural Development Grant - toured the provincial building with Bearisto to discuss repairs. Will obtain quotes for repairs to look at the feasibility of pursuing the building as a viable location for potential businesses.
- Grande Spirit Foundation – A letter has been sent asking about plans for the old Lodge building.

**005.01.12.23** Moved by Councillor Elaine Garrow that Simon Amting be appointed as Agricultural Fieldman for the Municipal District of Spirit River No. 133 and that the appointment be effective as of November 28<sup>th</sup>, 2022.

**CARRIED UNANIMOUSLY**

### **C. ACAO Report**

ACAO Dianne Nellis reviewed with Council the following items:

- Finalized reporting on the Rural Transportation Pilot Project and requested an extension for carry-over of remaining funds.
- Requested continuation of the Rural Transportation Program.
- Inquiries and tracking down population numbers for the MD as there are some discrepancies.
- Finalized reporting on the FRIAA 2022 FireSmart Project.
- Reviewed the final progress for RR 54 (RB Curry portion). Some questions about progress numbers remain so planning to meet with Bearisto for an explanation.
- Attended webinar with Assistant Public Works Supervisor and Public Works Executive Assistant Montana Kuhar for the Introductory Session 1 of the Asset Management Cohort Workshop coordinated by RMA.
- Asset Management Session 2 will be held in Slave Lake January 25<sup>th</sup> and 26<sup>th</sup> with all three employees attending.
- Worked on correspondence to County of Ponoka and Two Hills County regarding the AHS air ambulance cancellation.
- Worked on correspondence with Karen Rosvold, RMA District 4 Representative, regarding the recent air ambulance response.

**006.01.12.23** Moved by Councillor Nick vanRootselaar that the CAO and ACAO Reports be accepted as presented.

**CARRIED UNANIMOUSLY**

### **11. TABLED ITEMS AND OLD BUSINESS**

### **12. RECOMMENDATIONS FROM COMMITTEES**

**Information – Update: Central Peace Regional Water Supply Project Overview**  
**Information – Central Peace Water Supply System Draft 1 Alberta Provincial Licence**

### **13. NEW BUSINESS**

#### **A. RFD – Alberta Awards for Municipalities**

CAO Dibbelt reviewed the information relating to the Alberta Awards for Municipalities. He will bring back information to a future meeting for adoption by Council.

**B. RFD – Regular Council Meeting Dates 2023 – RM 02-23**

**007.01.12.23** Moved by Councillor Nick vanRootselaar that the Regular Council meeting RM 02-23 on January 25<sup>th</sup> be cancelled.

**CARRIED UNANIMOUSLY**

**D. RFD – Policy Development: ADM. 73 Internet Privacy, ADM. 74 EGov Refund and Exchange**

**008.01.12.23** Moved by Councillor Elaine Garrow that Council approve ADM. 73 Internet Privacy and ADM.74 EGov Refund and Exchange.

**CARRIED UNANIMOUSLY**

**E. RFD – Policy Review: PWS.01 Road Maintenance**

**009.01.12.23** Moved by Councillor Elaine Garrow that Council update Policy PWS.01 Road Maintenance to make it easier and more user-friendly for the ratepayers of the M.D to follow.

**Councillor Elaine Garrow requested a recorded vote.**

**Councillor Elaine Garrow: For  
Reeve Tony Van Rootselaar: Against  
Councillor Nick vanRootselaar: Against**

**MOTION DEFEATED**

**F. RFD – Reflective Signs: Cost Breakdown**

**010.01.12.23** Moved by Councillor Nick vanRootselaar that the reflective signs cost breakdown be accepted for information.

**CARRIED UNANIMOUSLY**

**G. RFD – Appointment of Designated Assessor for the Municipal District of Spirit River No.133**

**011.01.12.23** Moved by Councillor Nick vanRootselaar that Council appoint Alan Down as the Designated Assessor for the Municipal District of Spirit River No. 133 and the appointment be effective as of January 1<sup>st</sup>, 2023.

**CARRIED UNANIMOUSLY**

**14. BYLAWS**

**A. RFD – Introduction of Bylaw 01-AM-2023 LUB**

**012.01.12.23** Moved by Councillor Nick vanRootselaar that Bylaw 01-AM-2023 be amended by removing the words “as illustrated on Schedule “A” attached hereto.” and that amended Bylaw 01-AM-2023 for the purpose of amending Land Use Bylaw No. 11-2019 to rezone **Plan 1722215 Block 1 Lot 2** from an Agriculture (AG1) District to a Country Residential (CR1) District be read a first time.

**CARRIED UNANIMOUSLY**

**013.01.12.23** Moved by Councillor Nick vanRootselaar that a Public Hearing date be set for February 1<sup>st</sup>, 2023, at 10:00 a.m. to hear comments regarding the application to rezone **Plan 1722215 Block 1 Lot 2** from an Agriculture (AG1) District to a Country Residential (CR1) District.

**CARRIED UNANIMOUSLY**

**15. CORRESPONDENCE AND INFORMATION**

- A. Correspondence - Letter - from Northern Lights County to MDSR RE: AHS Medevac Fixed Wing Service**
- B. Correspondence - Letter from The Honourable Minister Nate Horner Minister of Agriculture and Irrigation RE: letter from MDSR No.133.**
- C. 2023 Emerging Trends in Municipal law - February 16<sup>th</sup>, 2023, 8:30 a.m. held at the Edmonton EXPO Centre / Virtual option available**
- D. Information - Peace Library System RE: Library Invoice**
- E. Information - Nominations open for Alberta’s highest honour**
- F. Information - Letter - from the Village of Rycroft to Maurio Chies, CEO Alberta Health Services RE: Elimination of the Air Ambulance Service at the Spirit River Airport**
- G. Information – News Release – From the Honourable Minister Tyler Shandro RE: Update on the Federal Confiscation Program 2023**
- H. Information – From Reynolds, Mirth, Richards & Farmer LLP. RE: Northern Municipal Law Seminar – Grande Prairie – Delta Marriot Hotel, Friday, February 24<sup>th</sup>, 8:00 a.m. - 4:00 p.m.**
- I. *Rural Municipalities of Alberta (RMA) Spring Convention 2023***

**014.01.12.23** Moved by Councillor Elaine Garrow that a road tour be scheduled for February 1<sup>st</sup>, 2023 after the Regular Meeting of Council.

**CARRIED UNANIMOUSLY**

**015.01.12.23** Moved by Reeve Tony Van Rootselaar that Councillor Elaine Garrow be authorized to attend the Northern Municipal Law Seminar in Grande Prairie on February 24<sup>th</sup>, 2023 at a cost of \$160.66.

**CARRIED UNANIMOUSLY**

**016.01.12.23** Moved by Councillor Nick vanRootselaar that the Correspondence and Information items be accepted as presented.

**CARRIED UNANIMOUSLY**

**16. COUNCIL ISSUES AND CONCERNS**


**17. CLOSED MEETING (FORMERLY IN-CAMERA)**

**18. ADJOURNMENT**

There being no further business the meeting was adjourned by Reeve Van Rootselaar at 12:00 p.m.

These minutes approved this 1st day of February, 2023.

  
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Reeve  
Tony Van Rootselaar

  
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CAO  
Dan Dibbelt

