

**MUNICIPAL DISTRICT OF SPIRIT RIVER NO. 133**  
**Meeting Minutes for Regular Council Meeting RM 15-22**  
**10:00 am, Wednesday, September 7<sup>th</sup>, 2022**

The Regular Meeting of the Council of the Municipal District of Spirit River No. 133 was held in the Council Chambers of the Municipal Office situated at 4202 50<sup>th</sup> Street in the Town of Spirit River in the Province of Alberta on Wednesday, September 7<sup>th</sup>, at 10:00 am.

<b>Deputy Reeve:</b>	<b>Nick vanRootselaar</b>
<b>Councillors:</b>	<b>Elaine Garrow</b> <b>Stan Bzowy</b>
<b>Administration:</b>	<b>CAO, Dan Dibbelt</b> <b>ACAO, Dianne Nellis</b> <b>Recording Secretary, Shirley Hayden</b>
<b>ABSENT</b>	<b>Tony Van Rootselaar</b>

**1. CALL TO ORDER**

Deputy Reeve Nick vanRootselaar called the meeting to order at 10:14 a.m.

**2. AGENDA ADDITIONS**

- A. 10D. Reports: Grande Spirit Foundation: Funding Request Update**
- B. 13I. New Business: 2022 Summer Bus Tours - Ridership**
- C. 13J. New Business: Speed Limit Decrease Request.**
- D. 13K. Information: Community Justice Centre Stakeholder Engagement:  
Grande Prairie: September 29 and Peace River: September 27 and 28<sup>th</sup>.**
- E. 13L. Nardam Park Recreation Plan.**
- F. 13M. Grande Spirit Foundation Funding Request.**

**3. ADOPTION OF THE AGENDA**

- A. Adoption of the September 7<sup>th</sup>, 2022 Regular Meeting Agenda RM 15-22.**

**222.09.07.22** Moved by Councillor Stan Bzowy that the Agenda for the Regular Council Meeting RM 15-22 with the Agenda Additions be adopted.

**CARRIED UNANIMOUSLY**

**4. ADOPTION OF PREVIOUS MINUTES**

**A. Adoption of Minutes from the August 3<sup>rd</sup> , 2022 Council Meeting RM 14-22.**

**223.09.07.22** Moved by Councillor Elaine Garrow that the Minutes for the Regular Council Meeting RM 14-22 be adopted.

**CARRIED UNANIMOUSLY**

**B. Adoption of Minutes from the August 9<sup>th</sup> , 2022 Special Meeting SM 03-22.**

**224.09.07.22** Moved by Councillor Stan Bzowy that the minutes for the Special Council Meeting SM 03-22 be adopted as presented.

**CARRIED UNANIMOUSLY**

**5. DECLARATION OF INTEREST**

**6. COUNCILLOR ABSENCES**

**7. PUBLIC HEARING**

**8. DELEGATIONS**

**A. The Mozart Mission Team - Mozart 3D System**

Cheryl Kimble, Alison Bergsma and Kathy Miles Committee Representatives for the Mozart Mission Team entered the meeting at 10:21 a.m. Ms. Kimble and Ms. Bergsma discussed with Council the Mozart 3D System and how the Mozart Mission Team evolved from having been personally affected by Breast Cancer. Partnered with Grande Prairie Regional Health Foundation the team's fundraising mission is for the upgraded 3D Surgical System to help assist patients by providing physicians with the tools to do further screening during surgery, ensuring that all cancer cells are removed during the first surgery rather than taking tissue samples and then sending them to outside labs for analysis to detect whether additional surgery is necessary. Fundraising efforts through various channels which included bake sales, Silent auctions, BBQ's, donations etc., have been greatly successful and through the team's dedication resulted in reaching \$238,000 of their \$275,000 goal.

Public Works Supervisor Dave Johnson entered the meeting at 10:28 a.m.

Ms. Kimble, Ms. Myles and Ms. Bergsma left the meeting at 10:42 a.m.

**B. Forest Resource Improvement Association of Alberta (FRIAA): Grant Report**

Central Peace Fire and Rescue Commission Fire Chief Brian Kroes entered the meeting at 10:47 a.m. Fire Chief Brian Kroes presented his report outlining the efforts The M.D and The Commission have contributed to The FireSmart program in part with the FRIAA grant. Property owners were contacted by the MD and advised of the potential risk factors for their properties. The option was made available for

them to participate in an evaluation of their property with a trained FireSmart evaluator which resulted in a limited number of residents participating in the program thus far. ACAO Dianne Nellis and Fire Chief Kroes have been working in conjunction with Murray Heinrich of Palisade Consulting, looking at a potential grant extension and ways to accomplish the education planning grant requirements.

Fire Chief Brian Kroes left the meeting at 11:25 a.m.

**9. BUSINESS ARISING FROM MINUTES**

**10. REPORTS**

**A. Public Works Report**

Public Works Director, Dave Johnson reviewed with Council the following items:

- Grading; Ongoing, RR 43 and RR 40 will get a shoulder pull next.
- Gravel: Ongoing currently between Volin and Lassiter.
- Culvert Installation: Up to date and line locates have been completed for culvert replacements. Replacements include RR 52/Hwy 2, Twp 771/Hwy 2, Twp 784/RR50 etc.
- Brushing; Mulching has been completed on Twp 792 between RR 51 and RR45.5 Twp 792 West of Hwy 2 has been completed.
- Signage; Rural address signs ongoing, two bus stop ahead signs have been erected on Twp 792 and Hwy 2.
- Bridge Files; Inspections are pending.
- Equipment; Oil filters have been services on the graders.

Agricultural, Fieldman Jenifer Lizotte entered the meeting at 11:39 a.m.

Mr. Johnson left the meeting at 11:41 a.m.

The Agricultural Fieldman presented the Invasive Species Bylaw:

**14. BYLAWS**

**BYLAW No.07-2022 – Invasive Species Bylaw.**

Administration presented Bylaw 07-2022, the Invasive Species Bylaw, including Fusarium Graminearum, to govern invasive species that pose a threat to agricultural production, market viability, or both, and are not covered under provincial legislation. The Bylaw allows inspectors to survey for invasive species and act in the event of invasive species being identified within the municipality. The Bylaw replaces Weed Control Bylaw 03-2017, which never was enforceable due to not receiving a third reading within the two-year period. Bylaw No. 01-2019 Genetically Engineered Alfalfa and Bylaw 08-2002 Fusarium Graminearum and all amendments will be repealed upon Bylaw passing.

**225.09.07.22** Moved by Councillor Stan Bzowy that Bylaw 07-2022, the Invasive Species Bylaw, be read a first time.

**CARRIED UNANIMOUSLY**

**226.09.07.22** Moved by Councillor Elaine Garrow that Bylaw 07-2022, the Invasive Species Bylaw be read a second time.

**CARRIED UNANIMOUSLY**

**227.09.07.22** Moved by Deputy Reeve Nick vanRootselaar that consent be given to read Bylaw 07-2022 a third time.

**CARRIED UNANIMOUSLY**

**228.09.07.22** Moved by Councillor Stan Bzowy that Bylaw 07-2022, the Invasive Species Bylaw be read a third and final time and be passed.

**CARRIED UNANIMOUSLY**

Ms. Lizotte left the meeting at 11:45 a.m.

CAO Report:

- Medical Clinic; Management updates, physician leases signed, Interviews for Clinic manager in progress.

The meeting recessed for lunch at 11:59 a.m. and reconvened at 12:45 p.m.

CAO Report continued:

- G3 Update; opening date estimated between January – June 2023.
- Investment co-op discussion on the future of vertical farming - crops grown in vertically stacked layers.
- Communications; Website updating and promotional video in process of working on the final product.

Assistant CAO Dianne Nellis left the meeting 1:22 p.m. and returned 1:24 p.m.

- Tax payments ongoing, payments are due September 15<sup>th</sup>, 2022 before penalties deadline.
- Range Road 54 Ribbon cutting ceremony recommended for Friday October 21<sup>st</sup>
- Summer Bus Trips
- Nardam Park

Public Works Executive Assistant Montana Kuhar entered the meeting at 1:31 p.m.

CAO Report Continued:

- Fish and Wildlife Justice and Forestry update; lease RFP
- Upcoming events; Preda meeting Sept 9<sup>th</sup> Fairview - Nuclear, RMA - Edmonton - Nov 7-10<sup>th</sup>, NTAB November 18<sup>th</sup> in Fairview, all Council are invited, RMA November 7<sup>th</sup> - 10<sup>th</sup> Edmonton.
- Assessments
- Meeting dates - Revert regular meeting dates to original dates ; RM-16-22 and RM-17-22.

**229.09.07.22** Moved by Councillor Elaine Garrow that due to changes in staff holidays the meetings previously set for September 22<sup>nd</sup>, 2022 and October 6<sup>th</sup>, 2022, be held on the regular meeting dates of the 1<sup>st</sup> and third Wednesdays, namely September 21<sup>st</sup>, 2022 and October 5<sup>th</sup>, 2022.

**CARRIED UNANIMOUSLY**

- Landfill MD Policy Review Household waste definition.

**230.09.07.22** Moved by Councillor Elaine Garrow that Landfill Policy No. ADM.72 be revised and brought back to a future meeting with proposed revisions to dumping limits for Council's review.

**CARRIED UNANIMOUSLY**

**B. ACAO Report**

ACAO Dianne Nellis reviewed with Council the following items:

- Asset Management; Dianne, Dion, and Monty registered for the course.
- Alberta Emergency Alert; with the system moving to National Alert, municipalities sign up who are allowed to that access the Alert System to record the alert messaging now to do emergency training for the MDSR – Dianne will bring back training start in Oct – two days per week mock emergencies
- 2020 Flood; finalizing paperwork, timesheets, who and when worked on each project
- ARMMA Conference August 31<sup>st</sup> – Sept 1 - conference in Grande Prairie, update on RMA, legal sessions and dealing with concerns from ratepayers; presentation on fiberoptic as municipal utility
- Community Garden ; the group has a plan to work with FCSS on grant funding and finances; concern is who is responsible for clean-up when the project is completed. The Town of Spirit River is interested in participating in the program; would provide a more convenient location for residents and would provide water; better location for the project is in the downtown area or park area of Spirit River.

**231.09.07.22** Moved by Councillor Stan Bzowy that the Regular Council meeting RM-15-22 be postponed and until 9:00 a.m., September 8<sup>th</sup>, 2022.

**CARRIED UNANIMOUSLY**

The meeting adjourned at 2:34 p.m. September 7<sup>th</sup>, 2022 and reconvened at 9:05 a.m. on September 8<sup>th</sup>, 2022 with the following attendees; Deputy Reeve Nick vanRootselaar, Councillor Elaine Garrow, Councillor Stan Bzowy, CAO Dan Dibbelt , ACAO Dianne Nellis, Public Works Assistant Montana Kuhar and Recording Secretary Shirley Hayden.

**CALL TO ORDER**

Deputy Reeve Nick vanRootselaar called the meeting to order at 9:05 a.m.

**232.09.08.22** Moved by Councillor Stan Bzowy that Council add the September 7<sup>th</sup>, 2022 Saddle Hills County letter to Hon. Josephine Pon, Minister of Seniors & Housing to the agenda.

**CARRIED UNANIMOUSLY**

CAO report continued:

- Grande Spirit Foundation Funding update.
- Brownlee addition quotes

Council directed Administration to research options regarding Brownlee Addition design options and bring back further information to a future meeting.

**233.09.08.22** Moved by Deputy Reeve Nick vanRootselaar that Environment Builders be selected for the Brownlee addition and renovation project for their bid price of \$718,288.00 plus GST.

**CARRIED UNANIMOUSLY**

- Sept 20<sup>th</sup> power pole at the Brownlee Building will be moved

**234.09.08.22** Moved by Councillor Elaine Garrow that the CAO Report, ACAO Report, Public Works Report and the Public Works Executive Assistant Montana Kuhar Presentation regarding the Nardam recreational proposal be accepted as presented.

**CARRIED UNANIMOUSLY**

### **C. Council Reports**

#### **Grande Spirit Foundation: Funding Request Update**

Councillor Garrow reported to Council on the Grande Spirit Foundation meeting where the Provincial request for increased funding from the G5 group was discussed. Council accepted the item as information.

### **11. TABLED ITEMS AND OLD BUSINESS**

### **12. RECOMMENDATIONS FROM COMMITTEES**

### **13. NEW BUSINESS**

#### **A. Mozart Mission Team- Breast Cancer Treatment: Mozart 3D System.**

**235.09.08.22** Moved by Deputy Reeve Nick vanRootselaar that Council approve a donation in the amount of \$1000.00 in support of the Mozart 3D System, an up graded Breast Surgery System, in support of the fund raising for the Mozart 3D System through the Grande Prairie Hospital Foundation and that Council accept as information and the materials presented regarding the fundraising by the Grande Prairie Hospital Foundation for a Mozart 3D System as well as a letter be sent to the Honourable Minister of Health Jason Copping and Alberta Health Services regarding the extensive fundraising involved in a providing an essential piece of equipment for Cancer patients in our Region.

**CARRIED UNANIMOUSLY**

**B. CANFOR: Forestry Management Advisory Committee: Member Appointment.**

Administration presented the request received from Canfor inquiring about an MD of Spirit River No.133 representative on the Forest Management Advisory Committee (FMAC). The MD has previously been a member of Canfor's FMAC , the most recent representative for the MD of Spirit River is now listed on the FMAC as a Public Member at Large and they are inquiring as to whether or not the MD wishes to back filling the vacancy.

**230.09.08.22** Moved by Deputy Reeve Nick vanRootselaar that The Municipal District of Spirit River No.133 decline the request to have a representative on the Canfor Forest Management Advisory Committee (FMAC).

**CARRIED UNANIMOUSLY**

**C. 2022 Bursaries Program**

The Municipal District of Spirit River No.133 Administration have reviewed the 2022 Bursary applications and have selected the proposed recipient.

**231.09.08.22** Moved by Councillor Elaine Garrow that a Bursary of \$1,000 be awarded to The Municipal District of Spirit River No.133 resident Tanis Martin.

**CARRIED UNANIMOUSLY**

**D. Petty Cash Limit Increase.**

The Municipal District of Spirit River No.133 Administrative staff frequently purchase items for the office and Council for non-routine and non-recurring expenditures ie; coffee, printer ink, computer and meeting supplies. Expenses have been exceeding the current petty cash limit of \$100.00 causing a waiting period for staff members to be reimbursed. Administration recommends increasing the petty cash limit.

**232.09.08.22** Moved by Deputy Reeve Nick vanRootselaar that Council approve an increase in the amount of The Municipal District of Spirit River No.133 Petty Cash float to \$1,000 and increase the reimbursement to staff as approved by the CAO.

**CARRIED UNANIMOUSLY**

**E. Central Peace Regional Water Project - Mutual Early Resolution and Access Agreement between Glacier Power and Saddle Hills County.**

**233.09.08.22** Moved by Councillor Stan Bzowy that Council approve the Mutual Early Resolution and Access Agreement for The Central Peace Regional Water Project between Saddle Hills County and Glacier Power Ltd.

**CARRIED UNANIMOUSLY**

**F. Central Peace Fire and Rescue Commission: Forest Resource Improvement Association of Alberta (FRIAA) Grant Report.**

**234.09.08.22** Moved by Councillor Elaine Garrow that Council direct Administration to work with the Forestry Response Improvement Association (FRIAA) in conjunction with Central Peace Fire and Rescue to organize an Open House located at the Municipal District of Spirit River Administration No.133 building to conduct Public Awareness and education regarding FireSmart techniques for wildfire hazard mitigation in The Municipal District of Spirit River No.133 and that Administration organize a ratepayer Open House in October to spread awareness to Municipal District property owners and the benefit of the Firesmart program to the area.

**CARRIED UNANIMOUSLY**

**235.09.08.22** Moved by Councillor Elaine Garrow that Central Peace and Rescue Commission Fire Chief Brian Kroes report regarding the FRIAA grant be accepted as information.

**CARRIED UNANIMOUSLY**

**236.09.08.22** Moved by Councillor Elaine Garrow that Administration request Central Peace Fire and Rescue Commission to develop a map of available water sources for firefighting purposes.

**CARRIED UNANIMOUSLY**

**237.09.08.22** Moved by Councillor Elaine Garrow that Administration be directed to seek written legal liability advice regarding whom is responsible for the costs associated with fire suppression of fires within the Municipal District of Spirit River No.133.

**CARRIED UNANIMOUSLY**

**G. Engagement Invitation - From Alberta Justice and Solicitor General Information session RE: Alberta Provincial Police Service (APPS)**

**238.09.08.22** Moved by Councillor Elaine Garrow that Administration register Reeve Tony Van Rootselaar, Councillor Nick vanRootselaar, Councillor Elaine Garrow and Assistant CAO Dianne Nellis to attend the Engagement Information Session with The Alberta Justice and Solicitor General the Honourable Minister Tyler Shandro on September 16<sup>th</sup>, 2022 for the 11 - 11:50 a.m. meeting located at the Holiday Inn and Suites Conference Center 9816 107 Street Grande Prairie Alberta.

**CARRIED UNANIMOUSLY**

**H. The Municipal District of Spirit River No.133 Community Memorial Tree Program Application.**

Administration has been in the process of designing The Community Memorial Tree and Bench Program Application. The Commemorative Tree and Bench Program would allow MD residents to pay tribute and celebrate a loved one; remember a special event or recognize a remarkable person in the community by dedicating a tree or bench in The Municipal District in their honor.

**239.09.08.22** Moved by Councillor Nick vanRootselaar that Council postpone the decision pertaining to the Community Memorial Tree and Bench Program Application until further information can be provided at a future meeting Application.

**CARRIED UNANIMOUSLY**



**I. New Business: 2022 Summer Bus Tours – Ridership**

Public Works Executive Assistant Montana Kuhar presented information regarding The Municipal District of Spirit River No.133 Bus Tours. Interest in the 2022 Summer Bus Tours increased and Ridership overall of the Transit Bus throughout the summer was a success.

Council accepted the item as information.

**J. New Business : Speed Limit Decrease Request.**

**240.09.08.22** Moved by Deputy Reeve Nick vanRootselaar that no action be taken in regard to the request to decrease the speed limit on TWP Road 792 from Hwy. 2 intersection to RR 52.

**CARRIED UNANIMOUSLY**

**K. Information: Community Justice Centre Stakeholder Engagement:  
Grande Prairie: September 29 and Peace River: September 27 and 28<sup>th</sup>.**

Council accepted the Community Justice Centre Stakeholder Engagement item and as information and a decision in regard to attendance be postponed to a future meeting.

**L. Nardam Recreation Plan.**

Public Works Assistant Montana Kuhar presented information regarding the proposed Municipal District of Spirit River No.133 Nardam Park Recreational Plan. Ms Kuhar presented playground Alternatives; potential land development options and a scope of associated potential costs of the proposed project over a 10-year Plan.

**241.09.08.22** Moved by Deputy Reeve Nick vanRootselaar that Council direct Administration to develop a Capital Plan for the proposed potential Nardam Park Recreational Plan.

**CARRIED UNANIMOUSLY**

**M. Grande Spirit Foundation Funding Request.**

**242.09.08.22** Moved by Councillor Nick vanRootselaar that a letter be sent to The Honourable Minister of Seniors and Housing Josephine Pon along with a letter to the Council of Saddle Hills County regarding The Grande Spirit Foundation Seniors Housing Project located in the Town of Spirit River and Chair of The Grande Spirit Foundation Judy Kokotilo-Bekkerus be carbon copied in both letters.

**CARRIED UNANIMOUSLY**

**15. CORRESPONDENCE AND INFORMATION**

**A. Letter - From the Municipal District of Spirit River No.133 to The Honourable Minister Ron Orr, Minister of Culture and Status of Women Re: Alberta Day, September 1<sup>st</sup>, 2022.**

**B. Information - Email from - Paul Anndra McMorris Infrastructure Solutions Re: Transportation**

- Association Canada (TAC) Conference 2022, October 2-5<sup>th</sup>, 2022 at the Edmonton Convention Centre.
- C. Information - RMA - Nominations for The Queen Elizabeth II Platinum Jubilee Medal - Final Deadline November 1<sup>st</sup>, 2022.
  - D. CN Rail Information Booklet - Extreme Weather Fire Risk Mitigation Plan.
  - E. Letter - From The Honourable Minister of Justice and Solicitor General Tyler Shandro Re: Launch of New Website : The Future of Alberta Policing.
  - F. Letter - From The Honourable Minister of Justice and Solicitor General Tyler Shandro Re: Article written by lawyer and former judge Wally Oppal regarding Policing Reforms.
  - H. Information - RMA Bulletin - Province Launches New Policing Website.
  - I. Information : WEBINAR SERIES The National Perspective : The Future of Alberta Policing. Series starts Monday August 22<sup>nd</sup> 9:30a.m. - 11:00 a.m.
  - J. Information - Alberta Police Service Deployment Model.
  - K. Information - Alberta Police Service Deployment Model Summary Alberta Police Service Deployment Model - Frequently Asked Questions.
  - J. Correspondence: a) Response letter from The Alberta Justice and Solicitor General the Honourable Minister Tyler Shandro Re: Provincial Policing Model.  
b) Letter to The Alberta Justice and Solicitor General the Honourable Minister Tyler Shandro from The Municipal District of Spirit River No.133 Re: Provincial Policing Model.
  - K. Correspondence: a) Alberta Transportation the Honourable Minister Prasad Panda Minister of Transportation Re: Highway 40X project letter of support from MDSR No.133.  
b) Letter to the Honourable Minister of Transportation Minister Prasad Panda from The Municipal District of Spirit River No.133 Re: Letter of Support for Highway 40X.
  - L. Information – Letter from Breaking Barriers Together Association : Zoom Webinar September 14<sup>th</sup>, 2022 at 10:00 a.m. , misconduct within the RCMP and the development of a new review board.
  - M. information - CRA Regional Meeting Agenda – September 6<sup>th</sup>, 2022.
  - N. Email from Alberta Seniors and Housing - Community Partnership Programs ; Share your thoughts on how ageism affects older Canadians: complete the online survey ; Deadline: September 30<sup>th</sup>, 2022.
  - O. Information - RMA - Government of Canada seeks Input on Public Transit Funding.
  - P. Information - RMA - Government of Canada: Public Engagement on Permanent Public Transit Funding in Canada: Survey open from July 29<sup>th</sup> through to September 30<sup>th</sup>, 2022.
  - Q. Information - RMA - Resolution Deadline for 2022 Fall Convention.
  - R. Correspondence - Alberta Health Services (AHS) - Health Engagement Tour Update.
  - S. Correspondence - Central Peace Health Complex - Doctor Meet and Greet: September 29<sup>th</sup>, 2022, Time: To Be Determined.
  - T. Letter - From the Royal Canadian Mounted Police (RCMP) Commanding Officer Alberta RE: Alberta RCMP commitment to Public Safety.

**243.09.08.22** Moved by Councillor Stan Bzowy that the Correspondence and Information items be accepted as presented.

**CARRIED UNANIMOUSLY**

**16. COUNCIL ISSUES AND CONCERNS**

**17. CLOSED MEETING (FORMERLY IN-CAMERA)**

Councillor Elaine Garrow asked that Administration leave the room.

**244.09.08.22** Moved by Councillor Elaine Garrow that as per *The Municipal Government Act* and *FOIP* requirement the meeting enter into a closed meeting to discuss MD Administration.

**CARRIED UNANIMOUSLY**

The meeting went into closed meeting at 9:59 a.m.

CAO Dibbelt, ACAO Dianne Nellis and Recording Secretary Shirley Hayden exited the meeting at 9:59 a.m.

Reeve Tony Van Rootselaar entered the meeting at 10:05 a.m.

**245.09.08.22** Moved by Councillor Stan Bzowy to come out of closed meeting at 10:10 a.m.

**CARRIED UNANIMOUSLY**

CAO Dibbelt, ACAO Dianne Nellis & Recording Secretary Shirley Hayden re-entered the meeting 10:10 a.m.

**246.09.08.22** Moved by Councillor Elaine Garrow that Council Nominate Dan Dibbelt for The Queen Elizabeth II Platinum Jubilee Medal.

**CARRIED UNANIMOUSLY**

Reeve Tony Van Rootselaar left the meeting at 10:27 a.m.

**247.09.08.22** Moved by Councillor Elaine Garrow that as per *The Municipal Government Act* and *FOIP* requirement the meeting enter into a closed meeting to discuss Labour.

**CARRIED UNANIMOUSLY**

The meeting went into closed meeting at 10:47 a.m.

CAO Dianne Nellis and Recording Secretary Shirley Hayden left the meeting at 10:47 a.m.

**248.09.08.22** Moved by Deputy Reeve Nick vanRootselaar to come out of closed meeting at 11:05 a.m.

**CARRIED UNANIMOUSLY**

**249.09.08.22** Moved by Deputy Reeve Nick vanRootselaar that CAO Dan Dibbelt and ACAO Dianne Nellis receive a 3% COLA increase retroactive to January 1, 2022 to align with an approved 3% COLA increase for all staff retroactive to January 1, 2022.

**CARRIED UNANIMOUSLY**


18. **ADJOURNMENT**

There being no further business the meeting was adjourned by Reeve Van Rootselaar at 11:11 a.m.

These minutes approved this 21<sup>st</sup> day of September, 2022.



**Deputy Reeve**  
Nick vanRootselaar

  
Asst. **CAO**  
~~Dan Dobbelt~~ *Danniò Nellis*