



MUNICIPAL DISTRICT OF SPIRIT RIVER NO. 133
Meeting Minutes for Regular Council Meeting RM 20-22
10:00 am, November 23rd, 2022

The Regular Meeting of the Council of the Municipal District of Spirit River No. 133 was held in the Council Chambers of the Municipal Office situated at 4202 50th Street in the Town of Spirit River in the Province of Alberta on November 23rd, 2022, at 10:00 am.

Councillors: **Tony Van Rootselaar**
 Elaine Garrow
 Nick vanRootselaar
 Stan Bzowy

Administration: **Dan Dibbelt**
 Dianne Nellis

Recording Secretary: **Shirley Hayden**

1. CALL TO ORDER

Reeve Tony Van Rootselaar called the meeting to order at 10:05 a.m.

2. AGENDA ADDITIONS

10.A. Public Works Report

10.B. CAO Report

10.C. ACAO Report

13.J. MD Office Closure - Christmas Break

13.K. Staff Year End Bonus

13.L. Festival of Trees - Donation

13.M. Letter of Support - Spirit River Airport

13.N. Hwy 49 & Hwy 2 Traffic Count.

15.D. South Peace Regional Archives - Board Meeting November 25, 2022 10:00 a.m. hosted in The Grande Prairie Museum Community Room.

15E. MD Bus Tours of the 2022 Northern Spirit Light Show.

3. ADOPTION OF THE AGENDA

A. Adoption of the November 23rd, 2022, Regular Meeting Agenda RM 20-22.

322.11.23.22 Moved by Councillor Stan Bzowy that the Agenda for the Regular Council Meeting RM 20-22 be adopted.

CARRIED UNANIMOUSLY

4. ADOPTION OF PREVIOUS MINUTES

A. Adoption of Minutes from November 2nd, 2022, Council Meeting RM 19-22.

323.11.23.22 Moved by Councillor Nick vanRootselaar that the Minutes for the Regular Council Meeting RM 19-22 be adopted with corrections.

CARRIED UNANIMOUSLY

10.B. CAO Report

CAO Dan Dibbelt reviewed with Council the following items:

- Medical Clinic; Friday meeting with CAO's (December 7th)
- G3 - New employee , the project is progressing well.
- AFSC; The CEO will be touring the region and anticipate it will include The MD of Spirit River No.133 Municipal Office.

Corporal Adam Stokes, Spirit River RCMP Detachment, entered the meeting at 10:25 a.m.

5. DECLARATION OF INTEREST

6. COUNCILLOR ABSENCES

7. PUBLIC HEARING

8. DELEGATIONS

A. Corporal Adam Stokes presented the RCMP Criminal Offences and The Municipal District of Spirit River No.133 Crime Statistics from January 2019 - 2022 year. Council had the opportunity to review the statistical report. Corporal Stokes relayed that communication between Rycroft and District area Rural Crime Watch and the detachment will increase to assist with crime prevention.

CAO Dibbelt left the meeting 10:49 a.m. and re-entered the meeting at 10:59 a.m.
Corporate Services Director, Louise Gostick entered meeting at 10:49 a.m.
ACAO Dianne Nellis left the meeting at 11:13 a.m. and re-entered at 11:15 a.m.
Corporate Services Director, Louise Gostick left the meeting at 11:35 a.m.
Corporal Adam Stokes left the meeting 11:42 a.m.

324.11.23.22 Moved by Councillor Stan Bzowy that Council direct Administration to bring information to a future meeting on a proposed program to install Reflective Signs pertaining to Video surveillance awareness within The Municipal District of Spirit River No.133.

CARRIED UNANIMOUSLY

The meeting recessed for lunch at 11:59 p.m.

Reeve Tony Van Rootselaar left the meeting at 11:59 a.m.

Deputy Reeve Nick vanRootselaar assumed the chair and reconvened the meeting at 1:01 p.m.

CAO Report Continued;

- Communications; Website - progress ongoing , researching Promotional Video options.
- RR 54 - CN Rail
- Brownlee Addition - Lease Agreement ready to sign
- MD Spirit River No.133 CAO, ACAO and Council Attended the Fall RMA Convention Nov.7-10th.
- Progress being made on the Brownlee Addition
- Budget; Staff is preparing the 2023 budget.
- Agriculture; MD AG Fieldman position - New Hire , accepted the position effective November 28th.
- 2023 Provincial Agricultural Service Board Conference, January in Grand Prairie.
- Christmas Party scheduled for December 2nd at the Spirit River Hotel 1:30p.m.
- NAEL Meeting - November 4 th
- Archives Strategic Plan Meeting - November 25th
- CPFRC
- G3 Municipalities meeting.
- G5 Meeting Tuesday December 6th, 5pm at the Eaglesham Community Hall.
- CPREM meeting November 17th hosted by Birch Hills County.
- NTAB - November 18th in Fairview.

Corporate Services Director, Louise Gostick entered the meeting at 1:15 p.m. and at 1:17 p.m.

- PREDA - December 9th in the Municipal District of Spirit River No.133 Council Chambers.
- Royal Canadian Legion Remembrance Day Event.

325.11.23.22 Moved by Councillor Nick vanRootselaar that Council direct Administration to write a letter of thanks to the Honourable Minister Todd Loewen for attending the Spirit River Royal Canadian Legion Remembrance Day event.

CARRIED UNANIMOUSLY

9. BUSINESS ARISING FROM MINUTES

11. TABLED ITEMS AND OLD BUSINESS

12. RECOMMENDATIONS FROM COMMITTEES

Director of Corporate Services, Louise Gostick entered the meeting at 1:25 p.m.



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13. NEW BUSINESS

A. Write off Uncollectable Debt

Ms Gostick reviewed with Council four outstanding tax amounts on two Linear and two Industrial properties located within the Municipal District of Spirit River No.133 dating back to 2017. It is the view of Administration that these debts are uncollectible, therefore a resolution of Council to deem the debts irrecoverable being recorded as written-off to show a balance of zero owing is recommended.

326.11.23.22 Moved by Councillor Stan Bzowy that outstanding Property Tax Rolls # 143300, in the amount of \$675.06, Roll # 150900 in the amount of \$310.53, Roll # 168400 in the amount of \$597.75 and Roll # 88400 in the amount of \$1,628.97 be deemed as irrecoverable and be written-off.

CARRIED UNANIMOUSLY

Ms Gostick left the meeting at 1:29 p.m.

10.C Reports Continued ; ACAO Report

ACAO Dianne Nellis reviewed with Council the following items:

- Finalizing the Joint Use & Planning Agreement with Peace Wapiti School District; made changes that are appropriate to the MD; PWSD has agreed with proposed changes, will present to their Board Nov. 24
- Attended the CPREMS meeting, November 17th.
- Reviewed the Agreement with Gov. of Alberta Fish and Wildlife Officer & Justice for Parole Office space.
- Received and reviewed grant funding applications, for budget deliberations.
- Community Aggregate Payment Levy Regulation Reviewed legislation research relating to Shale Pits.
- Working with RMA to get assigned to a cohort group for Asset Management
- Applied for STIP funding for two bridges (the Rawlek 13988 and 72960)
- FRIAA; Municipal residents were contacted regarding the Firesmart program, 10 have responded, amendment has been approved to host an in-house session on Firesmart.
- Grande Spirit Foundation Transit Bus; waiting to meet with Pleasant View Lodge and Grande Spirit Foundation Executive staff representative.

327.11.23.22 Moved by Councillor Elaine Garrow that Council direct Administration to reapply for STIP Funding for the 2022 - 2023 year for Bridge Files 72960 and 13988.


CARRIED UNANIMOUSLY

328.11.23.22 Moved by Councillor Elaine Garrow that the CAO and ACAO Reports be accepted as presented.

CARRIED UNANIMOUSLY

E. VSI Agreement 2023

The Veterinary Services Incorporated (V.S.I.) Agreement Extension for the veterinary health program in the Municipal

23, 2022
VRL


District of Spirit River, for the 2023 calendar year is due, effective January 1, 2023. The new Agreement is presented. The Agreement for 2022 was for \$8,500 and the new agreement is presented for \$9,000.

329.11.23.22 Moved by Councillor Nick vanRootselaar that Council approve The V.S.I. Services (1980) Ltd. Agreement Extension, to establish The Veterinary Health Program in the Jurisdiction of The Municipal District of Spirit River No.133 for the 2023 Calendar Year and the contract be revised to the amount of \$8,500.00.

CARRIED UNANIMOUSLY

CAO Dibbelt left the meeting at 2:04 p.m. and returned at 2:06 p.m.

F. Gravel Motion Amendment

330.11.23.22 Moved by Councillor Stan Bzowy that Council rescind Motion **279.10.05.22** and move to award Grimshaw Gravel Sales the contract for the 2023, 2024 and 2025 gravel crush, haul and pit reclamation for their bid price of \$630,000 per annum, less any sand purchases made by Grimshaw Gravel Sales from the Municipality annually.

CARRIED UNANIMOUSLY

G. Peace Wapiti School Division Joint Use and Planning Agreement

Pursuant to The Municipal Government Act, Municipalities and School Boards are required to enter into joint use and planning agreements to cover current use of facilities and to accommodate for future school site development, as required by the relevant school board.

331.11.23.22 Moved by Councillor Nick vanRootselaar that pursuant to the requirements as outlined in the *Municipal Government Act*, Council of The Municipal District of Spirit River No.133 enter into the Joint Use and Planning Agreement with Peace Wapiti School Division as presented.

CARRIED UNANIMOUSLY


H. Spirit River Minor Hockey Support Request

Administration received an email from Faron Duthie, President of Spirit River Minor Hockey, in regard to support for the Association's organizing of Hockey Day in Spirit River on December 17th, 2022.

332.11.23.22 Moved by Councillor Stan Bzowy that the Municipal District of Spirit River No.133 accept the Spirit River Minor Hockey Day event for information.

CARRIED UNANIMOUSLY

I. Lease Agreement - Government of Alberta - Brownlee Building Suite

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IVR


Administration has been negotiating with the Alberta Government, namely ministries of Infrastructure and Justice regarding the upcoming availability of additional office space in the Brownlee Building to accommodate the Alberta Wildlife Office along with the Conservation and Probation Officers. Administration presented the 10-year term contract for Councils perusal.

333.11.23.22 Moved by Councillor Elaine Garrow that the Municipal District of Spirit River No. 133 enter into a lease agreement with the Government of Alberta represented by the Minister of Infrastructure, as presented.

CARRIED UNANIMOUSLY

10.A. Public Works Report

CAO Dibbelt reviewed with Council the following items:

- Winter Grading; Wings and Sander Picks are on all graders. Snowblade is on the tractor, sander and blade are on the two-tonne truck.
- Gravel; 2022 gravel haul has been completed.
- Culvert installations and repairs have been completed for the 2022 year.
- Brushing; Burning brush and mulching the Working drainage ditch.
- Signage; Sanding and cleaning an old MD sign for the Public Works Yard.
- Miscellaneous; Public Works Staff installed Christmas lights at the Nardam and MD office.

334.11.23.22 Moved by Councillor Stan Bzowy that the Public Works Report be accepted as presented.

CARRIED UNANIMOUSLY

J. MD Office Closure - Christmas Break

335.11.23.22 Moved by Councillor Nick vanRootselaar that the Municipal District Administration Office and Public Works Office be closed to the Public for the week of December 26th – 30th, 2022 with the 27 and 28th in lieu of Christmas Day and Christmas Eve, January 2nd in lieu of January 1st, and December 29th and 30th to be taken as vacation or staff given the option to work.


CARRIED UNANIMOUSLY

K. Staff Year End Bonus

In recognition of the staff of The Municipal District of Spirit River No.133, Administration is proposing that permanent staff receive a Christmas Bonus in the amount of \$200 per staff member, to be presented at the annual staff Christmas Party on December 2nd.

336.11.23.22 Moved by Nick vanRootselaar that the Municipal District of Spirit River No.133 permanent staff receive a Christmas Bonus in the amount of \$200 per staff member, to be presented at the annual staff Christmas Party on December 2nd, 2022.

CARRIED UNANIMOUSLY

23, 2022
TUT


L. Festival of Trees - Donation

The Municipal District of Spirit River No.133 received an invitation to participate in the Town of Spirit River annual Festival of Trees Christmas event by way of contributing an item for the Silent Auction, monetary donation or entering a Christmas tree.

337.11.23.22 Moved by Councillor Elaine Garrow that the Municipal District of Spirit River No.133 support the annual Spirit River Festival of Trees event.

CARRIED UNANIMOUSLY

M. Letter of Support - Spirit River Airport

The Municipal District of Spirit River No.133 is eager to work with the Town of Spirit River to pursue a Regional Governance model for the airport, as it is a major asset to our Region. The MD embraces the opportunity to collaborate with our surrounding Municipalities to better utilize the airport and focus on enhancing the features that the Spirit River Airport has to offer.

338.11.23.22 Moved by Nick vanRootselaar that the Municipal District of Spirit River No.133 Send a letter of support to The Town of Spirit River in pursuit of a Regional Governance Model for the Spirit River Airport.

CARRIED UNANIMOUSLY

13. N. Highway 49 and Highway 2 Traffic Control

Council expressed concerns regarding the accuracy of a recent news article in the Central Peace Signal regarding Highway 49 and 2 Traffic Control. Council discussed options such as an electronic "STOP AHEAD" sign or suggest the Village of Rycroft investigate traffic camera options.

14. BYLAWS


15. CORRESPONDENCE AND INFORMATION

- A. News Release - Chris Warkentin, MP Grande Prairie-Mackenzie - Historic Economic Update.
- B. Email - From Kellie Jackson, Strategic Evaluation Specialist Govt of Alberta; Fall ASB ADM Town Hall Invitation, via virtual Teams meeting.
- C. Letter - From the Honourable Minister Demetrios Nicolaides, Minister of Advanced Education RE: Response to letter of congratulations received from The Municipal District of Spirit River No.133.
- D. South Peace Regional Archives - Board Meeting November 25, 2022, 10 a.m. held at The Grande Prairie Museum Community Room.
- E. MD Bus Tours of the 2022 Northern Spirit Light Show.

339.11.23.22 Moved by Councillor Stan Bzowy that the Correspondence and Information items be accepted as presented.

CARRIED UNANIMOUSLY

16. COUNCIL ISSUES AND CONCERNS

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TJR


17. **CLOSED MEETING (FORMERLY IN-CAMERA)**

340.11.23.22 Moved by Councillor Stan Bzowy that as per *The Municipal Government Act* and *FOIP* requirement the meeting enter into a closed meeting to discuss Labour.

CARRIED UNANIMOUSLY

The meeting went into closed meeting at 2:12 p.m.

341.11.23.22 Moved by Deputy Reeve Nick vanRootselaar to come out of closed meeting at 2:23 p.m.

CARRIED UNANIMOUSLY

342.11.23.22 Moved by Councillor Elaine Garrow to include \$65,000.00 in the 2023 Budget to purchase services from Mackenzie Municipal Services Agency for 2023.

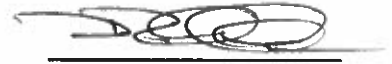
18. **ADJOURNMENT**

There being no further business the meeting was adjourned by Deputy Reeve Nick vanRootselaar at 2:28 p.m.

These minutes approved this 7th day of December, 2022.



Reeve
Tony Van Rootselaar



CAO
Dan Dibbelt

 TVR
23, 2022