



**MUNICIPAL DISTRICT OF SPIRIT RIVER NO. 133**  
**Meeting Minutes for Regular Council Meeting RM 14-22**  
**10:00 am, Wednesday, August 3<sup>rd</sup>, 2022**

The Regular Meeting of the Council of the Municipal District of Spirit River No. 133 was held in the Council Chambers of the Municipal Office situated at 4202 50<sup>th</sup> Street in the Town of Spirit River in the Province of Alberta on Wednesday, August 3<sup>rd</sup> 2022, at 10:00 am.

<b>Reeve:</b>	<b>Tony Van Rootselaar</b>
<b>Councillors:</b>	<b>Elaine Garrow Stan Bzowy Nick vanRootselaar</b>
<b>Administration:</b>	<b>CAO, Dan Dibbelt ACAO, Dianne Nellis Recording Secretary Shirley Hayden</b>

**1. CALL TO ORDER**

Reeve Van Rootselaar called the meeting to order at 10:30 a.m. with Public Works Supervisor Dave Johnson and Public Works Executive Assistant Montana Kuhar in attendance.

**2. AGENDA ADDITIONS**

- A. 13J - New Business: Emerson Trail Veterinary Services Ltd.**
- B. 13K - TELUS Service in Rural areas.**
- C. 13L - Access to Mental Health Facilities in Rural Alberta.**

**3. ADOPTION OF THE AGENDA**

- A. Adoption of the August 3<sup>rd</sup>, 2021 Regular Meeting Agenda RM 14-22.**

**195.08.03.22** Moved by Councillor Nick vanRootselaar that the Agenda for the Regular Council Meeting RM 14-22 with the agenda corrections and additions be adopted.

**CARRIED UNANIMOUSLY**

**4. ADOPTION OF PREVIOUS MINUTES**

- A. Adoption of Minutes from the July 6<sup>th</sup>, 2022 Council Meeting RM 13-22.**

**196.08.03.22** Moved by Councillor Nick vanRootselaar that the minutes for the Regular Council Meeting RM 13-22 be adopted as presented.

**CARRIED UNANIMOUSLY**

5. **DECLARATION OF INTEREST**
6. **COUNCILLOR ABSENCES**
7. **PUBLIC HEARING**
8. **DELEGATIONS**

**A. MD Residents, Bryan Woronuk and Kelly Woronuk entered the meeting at 10:30 a.m.**

Bryan Woronuk and Kelly Woronuk entered the meeting at 10:30 a.m. to discuss an invoice that Bryan Woronuk had received pertaining to unauthorized work on lands purchased by the Municipal District (for the reconstruction of RR 54).

They discussed the scenario pertaining to their undertaking the unauthorized work.

Public Works Supervisor Dave Johnson provided Council with information relating to his conversation with Kelly Woronuk prior to the unauthorized works.

Public Works Executive Assistant Montana Kuhar provided Council with drone information showing the unauthorized work.

The Woronuks discussed solution they would undertake pertaining to the unauthorized works.

Woronuks left the meeting at 10:42 a.m.

**197.08.03.22** Moved by Reeve Tony Van Rootselaar that invoice 20220292 be cancelled.

**MOTION CARRIED**

**198.08.03.22** Moved by Councillor Nick vanRootselaar that Bryan Woronuk and Kelly Woronuk harvest the two acres section of Crop owned by The Municipal District of Spirit River No.133 on the quarter sections located at NW 4-78-5W6 and SW 9-78-5W6 along Range Road 54. Furthermore, the residents will be responsible for the weighing , grading and sale of said crop. The full proceed of the sale of said crop will then be forwarded to The Municipal District of Spirit River No.133.

**MOTION CARRIED**

**8C. Chris Balderson of R.B Curry Transport**

Mr. Chris Balderson of R.B Curry Transport entered the meeting at 10:45 a.m. to discuss The Range Road 54 Improvement Project.

Councillor Stan Bzowy left the meeting at 11:02 a.m. and returned 11:06 a.m.

ACAO Dianne Nellis left the meeting at 11:05 a.m. and returned 11:07 a.m.

Public Works Director Dave Johnson left the meeting at 11:11 a.m. and returned 11:13 a.m.

Mr. Balderson left the meeting at 11:50 a.m.

**8B. The Central Peace Community Garden Park Committee.**

Ms Shelley Loroff Knezevich and Ms Darlene Knezevich entered the meeting at 11:50 a.m.

Ms Loroff expressed that the Central Peace Community Garden Park group is interested in the use of land North of the MD Brownlee Building as the site for the proposed Community Garden. Ms. Knezevich indicated that Alberta Prosperity Project is also involved in the project. They explained to Council their proposal for the Community Garden Park.

**199.08.03.22** Moved by Councillor Nick vanRootselaar Council directed Administration to bring back information on how to accommodate the request presented for the Community Garden Park.

**CARRIED UNANIMOUSLY**

Montana Kuhar left the meeting at 11:52 a.m. and returned at 11:55 a.m.

Ms Loroff and Ms Knezevich left the meeting at 12:05 p.m.

The meeting recessed for lunch at 12:06 p.m. and reconvened 12:25 p.m.

CAO Dibbelt left the meeting at 12:48 p.m. and returned at 12:50p.m.

**9. BUSINESS ARISING FROM MINUTES**

**10. REPORTS**

**A. Public Works Report**

Public Works Supervisor , Dave Johnson reviewed with Council the following items:

- Grading; Ongoing.
- Gravel; gravel program is about 45% completed. A gravel tender has been compiled for a 35,000-tonne crush for 2022, 2023 and 2024.
- Culvert Installation/ Repair; All culvert requests are up to date. Have to replace two culverts in the drainage ditch going into Voda. Contacted Voda and they are going to shut down all traffic so they can be replaced on August 3, 2022.
- Brushing Program; Using the mulcher to clean up the brushing that was done in the winter; working on RR 54 and Twp 775 then moving to Viercant Hill. The new mulcher works very well.
- Bridge Files: Met with Prabhat from DRP and looked at Burnt River, Low Level and Rawlek Slide and took photographs of the projects.

**200.08.03.22** Moved by Councillor Nick vanRootselaar that the Public Works Report be accepted as presented.

**CARRIED UNANIMOUSLY**

## **B. CAO Report**

CAO Dan Dibbelt reviewed with Council the following items:

- Communications: Update on the new MD Website; Public Works Assistant Montana Kuhar presented a preliminary design for the new MD Web page and will be continually working on adding content the next few months.
- Medical Clinic; Management update, Physician lease - new physicians, next meeting August 25<sup>th</sup>.
- Administration: Basement completed, G3 has moved into the MD Admin building.
- Subdivision/Development; P&H - Rail/ Stanich; GRS Hydrogen.
- Summer Bus Tours are going well and have consistent bookings.
- Fish & Wildlife, Justice, Forestry - update - lease – RFP.
- Land Fill new card system going well.
- Meetings and Events; G5 July 7, NTAB July 15, NAEL ; Cao Dibbelt and Deputy Reeve Nick vanRootselaar in attendance, CPREM Meeting; CAO Dibbelt and Councillor Nick vanRootselaar in attendance , Minister Health Roundtable - July 27 Elaine & Dan, CPFRC meeting - Auditor - Grant, MD Golf Tournament July 22, CAO Luncheon - Greg Gayton Farewell - July 29.
- Yearly artwork allowance be built into the Budget annually for Appreciation.

**201.08.03.22** Moved by Councillor Nick vanRootselaar that a \$1000.00 be allocated in the annual budget commencing 2023 for the purchase of Artwork which will in turn be donated to an organization of The MD's choice as a gesture of appreciation from The Municipal District of Spirit River No.133.

**CARRIED UNANIMOUSLY**

CAO Report Continued:

- Upcoming meetings and Events; Regional RMA - August 12th hosted by Saddle Hills County at the Rycroft AG Hall, water meeting- Centennial Hall August 18<sup>th</sup> 4 -7 p.m., ARMAA- Golf Tournament and Conference scheduled for August 30<sup>th</sup> - September 1 – in Grande Prairie , PREDA - September 9<sup>th</sup>.

**202.08.03.22** Moved by Councillor Nick vanRootselaar that the CAO Report be accepted as presented.

**CARRIED UNANIMOUSLY**

Agricultural Fieldman Jenifer Lizotte entered the meeting at 12:57 p.m.

## **C. Agricultural Report**

Agricultural Fieldman Jenifer Lizotte reviewed with Council the following items:

- The CN Request for Noxious Weed Control has been distributed for the 2022 Season.
- The proposed 2022 Herbicide application program was completed on July 28, 2022. There may be some targeted late season thistle control time and weather dependent.
- The areas that were mowed first will receive a second pass. Many of the early roads had a narrow shoulder mow as the operators were working on gaining confidence with the equipment. The grass was also growing quickly, and the regrowth has obscured the previous

- mow.
- Ordering of Bear safe Garbage Bins at Nardam.

**203.08.03.22** Moved by Councillor Elaine Garrow that Agricultural Fieldman be directed to purchase two bear proof garbage bins for the MD Nardam Grounds Campsite.

**CARRIED UNANIMOUSLY**

- 2022 Peace Region ASB Conference will be held October 28, 2022, in Grande Prairie
- On April 5, 2022, the Province has announced a Wild Boar Bounty program. This is a new program for Municipalities that wish to enter into an agreement with the Provincial Government.
- Weed inspections; To date there have been 323 weed inspections performed. We had significant Scentless Chamomile infestation on one of our road allowances. This infestation required immediate hand picking as scentless chamomile spreads very quickly the seeds are viable for up to 25 years. It has been both hand-picked and chemically treated.

Ms Lizotte left the meeting at 1:26 p.m

**204.08.03.22** Moved by Councillor Nick vanRootselaar that the Agricultural Report be accepted as presented.

**CARRIED UNANIMOUSLY**

Councillor vanRootselaar left the meeting at 1:27 p.m. and returned 1:31 p.m.

Councillor Elaine Garrow , CAO Dibbelt and Public Works Executive Assistant Montana Kuhar left the meeting at 1:28 p.m.

CAO Dibbelt returned at 1:32 p.m.

Councillor Garrow and Ms Kuhar returned at 1:34 p.m.

Councillor Stan Bzowy left the meeting at 1:34 p.m. and returned 1:37 p.m.

**Conference Call with Kraig Gramlick, Beirsto and Associates:**

Kraig Gramlick , Municipal Engineer of Beirsto and Associates Engineering and Survey entered the meeting via conference call at 1:35 p.m. to provide an update to Council regarding the Range Road 54 Improvement Project. Council will be provided further information regarding the project next week when Vice President of Engineering Dennis Hussey returns to the office.

Dave Johnson left the meeting at 2:01 p.m. and returned at 2:02p.m.

Mr. Gramlick left the meeting at 2:13 p.m.

**E. Council Reports**

CAO Dan Dibbelt reviewed with Council the following items:

- a) Central Peace Municipalities – G5 General Meeting Notes July 7<sup>th</sup>, 2022.
- b) Northern Transportation Advocacy Bureau (NTAB) – Meeting Agenda July 22, 2022.

Council accepted the Reports as information.

Public Works Director Dave Johnson left the meeting at 2:35 p.m.  
Councillor Nick vanRootselaar left the meeting at 2:35 p.m. and returned 2:41 p.m.  
Public Works Executive Assistant Montana Kuhar left the meeting at 2:44 p.m.

**11. TABLED ITEMS AND OLD BUSINESS**

**12. RECOMMENDATIONS FROM COMMITTEES**

**13. NEW BUSINESS**

**A. Rural Municipalities of Alberta (RMA) District 4 Meeting: Friday, August 12<sup>th</sup>, 2022, 10 a.m. hosted by Saddle Hills County at the Rycroft AG Centre.**

**205.08.03.22** Moved by Councillor Elaine Garrow that Councillor Nick vanRootselaar, Councillor Elaine Garrow, Reeve Tony Van Rootselaar, CAO Dan Dibbelt and Assistant CAO Dianne Nellis be authorized to attend the RMA District 4 Meeting, hosted by Saddle Hills County held at the Rycroft AG Centre Friday, August 12<sup>th</sup>, 2022.

**CARRIED UNANIMOUSLY**

**B. MDSR Strategic Transportation Infrastructure Program (STIP) Funding Application.**

Administration received a letter from Alberta Transportation regarding funding applications the Municipal District of Spirit River No.133 applied for under the Strategic Transportation Infrastructure Program (STIP). Applications exceeded available funding and projects listed in the letter were not recommended for funding approval at this time. The next intake for STIP applications will be November 30, 2022.

Council accepted the item as information.

**C. Request for Funding: Ukrainian Greek Orthodox Cemetery.**

Administration received a letter from The Ukrainian Greek Orthodox Volin Cemetery with a request for funding to cover overall maintenance, mowing, removal of fallen trees and repairing fences and gates.

**206.08.03.22** Moved by Councillor Elaine Garrow that the Municipal District of Spirit River No.133 will approve a donation to the Ukrainian Greek Orthodox Volin Cemetery in the amount of \$500.00 in care of Ed Nedohin.

**CARRIED UNANIMOUSLY**

**D. SDAB Board Representative: Name Correction.**

**207.08.03.22** Moved by Councillor Stan Bzowy that motion 184.07.06.22, RM-13-22, July 7<sup>th</sup> 2022 stating that Rachel Kolosky be appointed to the Central Peace Regional Intermunicipal Subdivision and Development Appeal Board as a member from the Municipal District of Spirit River No.133 be rescinded.

**CARRIED UNANIMOUSLY**

**208.08.03.22** Moved by Councillor Stan Bzowy that Rochelle Dufour be appointed to the Central Peace Regional Intermunicipal Subdivision and Development Appeal Board as a member from the Municipal District of Spirit River No. 133.

**CARRIED UNANIMOUSLY**

**E. Policy Review: Legislative: LEG 18. Council, Committee and Board Renumeration.**

At the RM 10-22 on June 1<sup>st</sup>, 2022, Administration presented Legislative Policy LEG.18 Council, Committee and Board Renumeration for Council review, upon further review, since that time The Canada Revenue Agency (CRA) has updated the mileage allowance. Administration has updated the policy to reflect the wording as per current CRA guidelines and added a submission date for Expense sheets. Attached is the updated Legislative Policy LEG.18 Council, Committee and Board Renumeration for Councils' review.

**209.08.03.22** Moved by Councillor Stan Bzowy that Council review and approve Legislative Policy LEG.18 changes for mileage compensation to coincide with current Canada Revenue Agency mileage allowances . And that Legislative Policy LEG.18 Council, Committee and Board Renumeration be amended as presented.

**CARRIED UNANIMOUSLY**

**F. Policy Review: Public Works PWS.21 Employee Use of Municipal Vehicles**

At the RM-16-21 meeting on October 6<sup>th</sup> , 2021 Council previously reviewed Public Works Policy PWS.21 with the mileage allowance at the CRA guideline rate at that time. Upon further review, since The Canadian Revenue Agency (CRA) has updated the mileage allowance. Administration has updated the policy to reflect the wording as per current CRA guidelines

**210.08.03.22** Moved by Councillor Nick vanRootselaar that Council review the mileage revisions and approve Public Works Policy PWS.21 Employee Use of Municipal Vehicles with corrections.

**CARRIED UNANIMOUSLY**

**G. Meeting Dates Rescheduled September / October**

Executive Assistant Shirley Hayden will be away in September through to October 7<sup>th</sup>, 2022 and Montana Kuhar will be doing educational training on Wednesdays. Therefore, Administration is requested to reschedule September 21<sup>st</sup>, 2022 and October 5<sup>th</sup>, 2022 Council meetings to September 22<sup>nd</sup>, and October 6<sup>th</sup> , 2022, respectively.

**211.08.03.22** Moved by Councillor Elaine Garrow that Regular Meeting RM 16-22 scheduled for September 21<sup>st</sup>, 2022 and Regular Meeting RM-17-22 October 5<sup>th</sup>, 2022 be rescheduled September 22<sup>nd</sup>, and October 6<sup>th</sup>, 2022, respectively.

**CARRIED UNANIMOUSLY**

**H. Asset Management Training Program**

**212.08.03.22** Moved by Councillor Nick vanRootselaar that Council approve CAO Dan Dibbelt, ACAO Dianne Nellis and Executive Assistant Shirley Hayden to apply for the asset management cohort program opportunity from the RMA, AUMA, and IAMA and that The Municipal District of Spirit River No.133 commits staff and other personnel to participating in the asset management cohort program to advance our Asset Management program and be it further resolved that The Municipal District of Spirit River No.133 commits financial support toward the cost of this initiative for staff travel and accommodation.

**CARRIED UNANIMOUSLY**

**I. CN RAIL – Resolution in Support of Rail Safety Week September 19 – 25<sup>th</sup>, 2022.**

**213.08.03.22** Moved by Councillor Stan Bzowy that Council declare *Rail Safety Week* be held in the Municipal District of Spirit River No. 133 from September 19 to 25, 2022.

**CARRIED UNANIMOUSLY**

**J. Emerson Trail Veterinary Clinic**

**214.08.03.22** Moved by Councillor Nick vanRootselaar that no action be taken regarding the letter from Emerson Trail Veterinary Services Ltd. for grant funding or information on agricultural funding programs.

**CARRIED UNANIMOUSLY**

**K. TELUS Services in Rural Alberta**

Council discussed the issues ratepayers experience with Rural Internet Service providers.

**L. Access to Mental Health Facilities in Rural Alberta**

Council discussed government inaction regarding Northern Alberta and communities and lack of the necessary professionals to assist with mental health. more needs to be done to provide access to affordable counselling services to all Albertans no matter where they live.

**215.08.03.22** Moved by Councillor Elaine Garrow that Administration draft a letter from The Municipal District of Spirit River No.133 to Member of the Legislative Assembly of Alberta Central Peace - Notley (MLA) Todd Loewen with concerns in regard to the lack of mental health services in Rural Municipalities and the action necessary to improve access to mental health services to Albertans in Rural Municipalities.

**CARRIED UNANIMOUSLY**

**14. BYLAWS**

**15. CORRESPONDENCE AND INFORMATION**

- A. Peace Library System - 2021 Annual Report**
- B. Letter - from Alberta Transportation to Saddle Hills County RE: The Central Peace Water Supply Project : Regional Water Treatment Plant; Water for Life Grant Funding.**
- C. Letter - from Saddle Hills County to the MD of Spirit River No.133 RE; The Central Peace Regional Water Supply Open House.**
- D. Grande Spirit Foundation (GSF) - GSF Revised Bylaws.**
- E. Letter - from Birch Hills County to Chase Milligan , Regional Director Alberta Transportation Peace Region. Re; Highway 2 and Highway 49 Improvements.**
- F. Letter - from the Ukrainian Canadian Congress Alberta Provincial Council Re: Ukrainian Independence Day August 24<sup>th</sup> and Ukrainian Heritage Day September 7<sup>th</sup>, 2022.**
- G. Letter - from Alberta Lung Association RE: Chris Sadleir Virtual Fundraising Event: 2022 Walk to Breathe September 1<sup>st</sup> – September 10<sup>th</sup>, 2022.**
- H. Email - From Dennis Hussey , Beairsto and Associates Re: Letter to RB Curry regarding the Range Road 54 Project.**
- I. Reply Email- Tyler W. Banick , Manager of Public and Government affairs for CN Rail RE: Letter from the MD written to Sean Finn , VP of Corporate and Legal Services for CN Rail Re the status of improvement projects for Northern Alberta.**
- J. Letter from TELUS - Michelle Mintz , Sr Design Specialist information on changes to the TELUS Alberta Roadmove Program.**
- K. Information - United Conservative Party (UCP) - Third Annual UCP Derby Friday, August 19<sup>th</sup>, 2022.**
- L. SARDA AG Research - Summer Events Calendar 2022.**



- M. Information Guidebook - Provincial Health Tour Summer 2022 Grande Prairie.
- O. Press release – Chris Warkentin - Reports Farm Credit Canada misled Parliament about data collection.
- P. Information Bulletin – RMA Assigns Status to Spring 2022 Resolution.

**216.08.03.22** Moved by Councillor Stan Bzowy that the Correspondence and Information items be accepted as presented.

**CARRIED UNANIMOUSLY**

**217.08.03.22** Moved by Councillor Nick vanRootselaar that the Ukrainian Flag be raised in support of Ukraine’s 31st Independence Day on August 24th, 2022, as well as Ukrainian Heritage Day on September 7, 2022.

**CARRIED UNANIMOUSLY**

**218.08.03.22** Moved by Councillor Nick vanRootselaar that the Dutch Flag be raised in support of Netherland Farmers who are protesting their governments implementation of environmental emission targets and were forced to cut down on their production due to climate mandates.

**CARRIED UNANIMOUSLY**

**219.08.03.22** Moved by Reeve Tony Van Rootselaar that a Special Meeting be held in The Municipal District of Spirit River No.133 Administration Building in Council Chambers on August 9<sup>th</sup>, 2022 at 9:30 a.m. to discuss The RR54 Improvement Project and other matters agreed to by the majority of Council in attendance.

**CARRIED UNANIMOUSLY**

**16. COUNCIL ISSUES AND CONCERNS**


**17. CLOSED MEETING (FORMERLY IN-CAMERA)**

**18. ADJOURNMENT**

There being no further business the meeting was adjourned by Reeve Van Rootselaar at 3:41 p.m.

These minutes approved this 7<sup>th</sup> day of September, 2022.

  
~~Reeve Deputy Reeve~~  
 Tony Van Rootselaar  
 Nick van Rootselaar

  
 CAO  
 Dan Dibbelt