



**MUNICIPAL DISTRICT OF SPIRIT RIVER NO. 133**  
**Meeting Minutes for Regular Council Meeting RM 10-22**  
**10:00 am, Wednesday, May 18<sup>th</sup>, 2022**

The Regular Meeting of the Council of the Municipal District of Spirit River No. 133 was held in the Council Chambers of the Municipal Office situated at 4202 50<sup>th</sup> Street in the Town of Spirit River in the Province of Alberta on Wednesday, May 18<sup>th</sup>, at 10:00 am.

<b>Deputy Reeve:</b>	<b>Nick vanRootselaar</b>
<b>Councillors:</b>	<b>Elaine Garrow</b> <b>Stan Bzowy</b>
<b>Administration:</b>	<b>CAO, Dan Dibbelt</b> <b>ACAO, Dianne Nellis</b> <b>Recording Secretary: Shirley Hayden</b>
<b>Absent:</b>	<b>Reeve Tony Van Rootselaar</b>

**1. CALL TO ORDER**

Deputy Reeve vanRootselaar called the meeting to order at 10:02 a.m.  
Public Works Supervisor Dave Johnson entered the meeting at 10:04 a.m.

**Item 2 - Agenda Additions**

- 7.B. Joni Aylward of Aylward Research and Blaine Curry of Peace Regional MRI and Ultrasound.**
- 14.E. Road Plan 4093 E.T**
- 16.L. Information - Alberta Utilities commission (AUC)**

**Item 3A - Adoption of the May 18<sup>th</sup>, 2022 Regular Meeting Agenda RM 10-22**

**121.05.18.22** Moved by Councillor Stan Bzowy that the Agenda for the Regular Council Meeting RM 10-22 with the Agenda Additions be adopted.

**CARRIED UNANIMOUSLY**

**Item 9A - Adoption of Minutes from the May 4<sup>th</sup>, 2022 Council Meeting RM 09-22**

**122.05.18.22** Moved by Councillor Stan Bzowy that the Minutes from the May 4<sup>th</sup>, 2022 Council Meeting RM 09-22 be adopted as presented.

**CARRIED UNANIMOUSLY**

**Item 10B-** Public Works Supervisor Dave Johnson gave a verbal presentation of the Public Works report:

- Signage: Rural address signs have been ordered for the G3 Terminal permanent approach.
- Ongoing review of Bridge Files: inputting all relevant information from most recent Bridge File inspections into Excel software.
- Dave received inquiry with interest in purchasing pea gravel, will follow up with them this week.

**123.05.18.22** Moved by Councillor Stan Bzowy that Administration develop a policy pertaining to the sale and delivery of The Municipal District of Spirit River No.133 stockpiles of Sand, Pea Gravel and Reject Gravel at fair market value.

**CARRIED UNANIMOUSLY**

CAO Dibbelt left the meeting at 10:17 a.m. and returned at 10:20 a.m.

- Nardam ; researching different options for garbage cans in regard to wildlife around the area.
- Track Hoe is at Finning being looked at issues with the return line ; low level looks great, looking at cost share on moving trees from the Sandul Golf Course Site with group interested in obtaining some of the trees.

**2. AGENDA ADDITIONS**

**3. ADOPTION OF THE AGENDA**

**4. DECLARATION OF INTEREST**

**5. COUNCILLOR ABSENCES**

Reeve, Tony Van Rootselaar Absent.

**6. PUBLIC HEARING**

**7. DELEGATIONS**

**A.** Corporal Sebastian Fleury, acting CO of the Spirit River RCMP Detachment entered the meeting at 10:24 a.m. Corporal Fleury presented crime stats for both Spirit River and area as well as Provincial Stats from 2021 compared to data from the first quarter of 2022. Mr. Fleury presented the Annual Performance Plan; regarding community priority issues for the 2022-2023 fiscal year which include crime reduction Initiatives focusing on Property crime, Repeat offenders, Organized crime and Police and Community relations regarding crime prevention. He advised he has been in contact with Rycroft & Area Rural Crime Watch Association (RRCWA) and is supportive of the community and the detachment working collectively together. RRCWA is currently recruiting more members meanwhile, the detachment is currently working on developing rules the group will need to adhere to once the group is established. CAO Dibbelt invited Mr. Fleury to attend the July G5 meeting in Rycroft as an opportunity to engage with the Municipalities as a whole.

**124.05.18.22** Moved by Councillor Elaine Garrow that Council accept Corporal Fleury's Engagement Commitment Report for the Municipal District of Spirit River No.133.

**CARRIED UNANIMOUSLY**

Dianne Nellis left the meeting at 10:30a.m. and returned at 10:32 a.m.

Dan Dibbelt left the meeting at 10:39 a.m. and returned at 10:48a.m.

Mr Johnson left the meeting at 10:41 a.m.

Mrs Joni Aylward and Blaine Curry, entered the meeting at 10:48 a.m.

Corporal Fleury left the meeting 11:06 a.m.

**8. ADOPTION OF PREVIOUS MINUTES**

**9. BUSINESS ARISING FROM MINUTES**

**Magnetic Resonance Imaging (MRI) Research**

During the RM-09 the May 4<sup>th</sup> 2022 meeting, Council directed Administration to investigate the costs involved with attracting a private MRI service to the Central Peace Medical Clinic. Ms Joni Aylward, owner of Aylward Research, presented details associated with owning and maintaining an MRI machine and listed the extensive costs of installation and specific building requirements to house the machine. Blaine Curry, owner of Peace Regional MRI and Ultrasound had the first MRI installed in Northeastern BC , opening Peace Regional MRI in 2010. The business services more than 1,000 patients a year, providing extremity and Cardiac MRI exams in Dawson Creek and surrounding area with the average wait list time being a week or two. Mr. Curry concurred with Ms. Aylward's research regarding installation and maintenance of the machine as being a rewarding and expensive endeavor for an entrepreneur.

Mr Curry left the meeting at 12:00 p.m.

Mrs Aylward left the meeting at 12:50 p.m.

The meeting recessed for lunch at 12:18 p.m. and reconvened at 12:56 p.m.

**10. REPORTS**

**A. CAO Report**

CAO Dan Dibbelt reviewed with Council the following items:

- Clinic management update, physician leases being prepared, request for additional space from a current health care provider in the clinic, working on caretaker agreement for the clinic; working on signage options, Labour market grant and setting a board meeting date.
- Basement Flood; Administration building is in the process of being repaired.
- Subdivision and Development ; working on P& H rail , G3 lease agreement.
- Fish and wildlife, Justice, Forestry - agreement / revised floor plan for the Brownlee renovation.
- Town of Spirit River Airport Budget; Grande Spirit Foundation Seniors lodge ground-breaking ceremony.
- PREDA - REDA meeting Edmonton May 25<sup>th</sup> meeting with Honourable Ministers Honer and Schweitzer.
- PREDA AGM June 3.

**C. ACAO Report**

Assistant CAO Dianne Nellis reviewed with Council the following items:

- Ongoing contact with the Auditor arranging a time to meet with Edward after his holidays so he can present the Audit to Council.
- ACAO Nellis has been in the process of recruiting new members for the Subdivision and Development and Appeal Board; she has recruited three new members who will complete training for the board's requirements in the next few weeks.

**125.05.18.22** Moved by Councillor Stan Bzowy that the CAO Report, including The ACAO Report and The Public Works Report be accepted as presented.

**CARRIED UNANIMOUSLY**

- 11. **COUNCIL REPORTS**
- 12. **TABLED ITEMS AND OLD BUSINESS**
- 13. **RECOMMENDATIONS FROM COMMITTEES**
- 14. **NEW BUSINESS**

**A. PREDA Nomination**

PREDA’s Annual General Meeting is June 3<sup>rd</sup> 2022, to be held at the MD of Spirit River Council Chambers. This is also an election year for PREDA’s Board of Directors. In preparation, as a PREDA municipal member in good standing, our municipality is invited to be nominated to hold a position on PREDA’s Board of Directors for 2022 -2026 ( 4-year term).

**126.05.18.22** Moved by Councillor Nick vanRootselaar that Council appoint Elaine Garrow Representative on behalf of the Municipal District of Spirit River No.133., as a nomination to be member of the Board of Directors for the Peace Regional Economic Alliance (PREDA).

**CARRIED UNANIMOUSLY**

**B. Central Peace Health and Wellness Coalition**

The Central Peace Health and Wellness Coalition (CPHAWC) is seeking funding from The Municipal District of Spirit River No.133 to be used towards the purchase of Sunglasses which in turn will be distributed at their summer events throughout the G5.

Council accepted the request as information.

**C. Sponsorship Opportunity - Rycroft Agricultural Society Event Bulls and Wagons 2022  
July 8, 9, 10<sup>th</sup>, 2022, Rycroft Ag Grounds.**

The Rycroft Agricultural Society is holding their annual Bulls and Wagons event on July 8<sup>th</sup>, 9<sup>th</sup> and 10<sup>th</sup>. at the Rycroft Ag Center Grounds and is seeking sponsorship for the event.

Council accepted the request as information.

**D. Brownlee Building Addition Project Expansion: Additional cost.**

Beirsto and Associates provided their estimate for the expansion of the Brownlee Building to house the Fish and Wildlife Office , which included the addition measuring at 24 feet by 30 feet. Upon further review the addition does not allow sufficient room for expansion. The additional costs will be recouped through a rental agreement with Government of Alberta. Administration is proposing to expand the building addition to 24 feet by 36 feet to allow the Fish and Wildlife expansion as well as to better suit the MD’s needs in the future. The Brownlee addition will be expanded by 144 square feet to the south of the building at an estimated additional cost of \$28,000 to the original estimate to come from reserves.

**127.05.18.22** Moved by Councillor Elaine Garrow that Council review and approve the proposed additional expansion of the Brownlee Building by 144 square feet to the south of the proposed expansion at an estimated cost of \$28,000 to come from reserves.

**CARRIED UNANIMOUSLY**

**E. Road Plan 4093 E.T**

ACAO Dianne Nellis reviewed with Council an Inquiry regarding additional road access for rail expansion and the status of Road Plan #4093 E.T .Mrs. Nellis has sent an inquiry to Alberta Transportation requesting information as to whether there is any record of the request to close the Road Plan for disposal and is waiting for a response.

Council accepted the item as information.

**15. BYLAWS**

**A. Bylaw 03 - 2022 - Rescind Bylaw 11-1999 and Reopen Rd Allowance between SW 14 & SE 15-79-6-W6.**

Administration has noted that there were outstanding, unpaid road allowances. Council's direction was to have the outstanding leases paid or have the road allowances re-opened. The lease holder of the statutory road closure between SW 14 & SE 15-79-6-W6 has communicated that he no longer wishes to lease the same.

**128.05.18.22** Moved by Councillor Nick vanRootselaar that Bylaw 03-2022, for the purpose of rescinding Bylaw 11-1999 and reopening government road allowance between SW 14-79-6-W6 and SE 15-79-6-W6, be read a first time.

**CARRIED UNANIMOUSLY**

**129.05.18.22** Moved by Councillor Stan Bzowy that Bylaw 03-2022 be read a second time.

**CARRIED UNANIMOUSLY**

**130.05.18.22** Moved by Councillor Elaine Garrow that consent be given for a third reading.

**CARRIED UNANIMOUSLY**

**131.05.18.22** Moved by Councillor Nick van Rootselaar that Bylaw 03-2022, for the purpose of rescinding Bylaw 11-1999 and reopening government road allowance between SW 14-79-6-W6 and SE 15-79-6-W6, be read a third and final time and be passed.

**CARRIED UNANIMOUSLY**

**B. Bylaw - 02-2022 - 2022 Tax Rates Bylaw**

Administration is requesting that the 2022 Tax Rates Bylaw receive all three readings so that the Assessment Notices and Tax Levy can be sent out together. It is Administrations intention to get the notices in the mail prior to June 1<sup>st</sup>, 2022 which will give ratepayers until August 1<sup>st</sup>, 2022 to appeal their assessment, The 60 day appeal period is a requirement as per the MGA.

**132.05.18.22** Moved by Councillor Stan Bzowy that Bylaw 02-2022 to establish the 2022 Taxation Rate be read a first time.

**CARRIED UNANIMOUSLY**

**133.05.18.22** Moved by Councillor Elaine Garrow that Bylaw 02-2022 be read a second time.

**CARRIED UNANIMOUSLY**

134.05.18.22 Moved by Councillor Nick van Rootselaar that consent be given for a third reading.

CARRIED UNANIMOUSLY

135.05.18.22 Moved by Councillor Stan Bzowy that Bylaw 02-2022, to establish the 2022 Taxation Rates be read a third and final time and be passed.

CARRIED UNANIMOUSLY

16. CORRESPONDENCE AND INFORMATION

- A. Email - RMA Re: Local Government Fiscal Framework Act (LGFF) Member Townhall : Wednesday, May 25th from 3:00 to 4:30 p.m.
- B. Letter - From the United Way - Alberta Northwest Re: Program and Activity Grant Request.
- C. Letter - From Big Lakes County Re: Invitational Charity Golf Tournament.
- D. Email - From the National Police Federation - Keep Alberta RCMP Engagement Final Report.
- E. Alberta Health Services - Information Series May 19<sup>th</sup> 11a.m. - 12 p.m.
- F. Memo : Thank You for Your Support - Spirit River Class of 2022.
- G. Email - Re: G5 Meeting set for July 7<sup>th</sup> , tentative location: Rycroft Ag Hall, Tentative time : 5 - 6 p.m.
- H. Press Release: Warkentin reacts to RCMP confirmation Emergencies Act was unnecessary.
- I. Letter - From the Town of Mundare to The Honourable Tyler Shandro Re: The Alberta Provincial Police Force.
- J. Letter - From The Municipal District of Spirit River No.133 to Alberta Health Services Board of Directors, The Honourable Jason Cropping and The Honourable Kaycee Madu Re: Staffing in Northwestern Alberta.
- K. Bulletin - RMA : Register for Intermunicipal Collaboration Course June 8, 15, and 22<sup>nd</sup> , 2022.
- L. Information - Alberta Utilities commission (AUC).

136.05.18.22 Moved by Councillor Nick vanRootselaar that the Correspondence and Information items be accepted as presented.

CARRIED UNANIMOUSLY

17. COUNCIL ISSUES AND CONCERNS

18. CLOSED MEETING (FORMERLY IN-CAMERA)


19. ADJOURNMENT

There being no further business the meeting was adjourned by Deputy Reeve van Rootselaar at 2:33 p.m.

These minutes approved this 15<sup>th</sup> day of June, 2022.



Deputy Reeve  
Nick vanRootselaar



CAO  
Dan Dibbelt