



**MUNICIPAL DISTRICT OF SPIRIT RIVER NO. 133**  
**Meeting Minutes for Regular Council Meeting RM 08-23**  
**10:00 am, May 3rd, 2023**

The Regular Meeting of the Council of the Municipal District of Spirit River No. 133 was held in the Council Chambers of the Municipal Office situated at 4202 50<sup>th</sup> Street in the Town of Spirit River in the Province of Alberta on Wednesday, May 3<sup>rd</sup> 2023, at 10:00 am.

**Deputy Reeve:** Nick vanRootselaar

**Councillors:** Elaine Garrow  
Stan Bzowy

**Administration:** Dan Dibbelt  
Shirley Hayden

**Absent:** Reeve Tony Van Rootselaar

**1. CALL TO ORDER**

Deputy Reeve vanRootselaar called the meeting to order at 10:10 a.m. with Public Works Supervisor David Johnson, in attendance.

**2. AGENDA ADDITIONS**

**TABLED ITEMS AND OLD BUSINESS:**

- 11.A. Community Garden Sponsorship Request.
- 11.B. ICF Intermunicipal Collaborative Framework.

**NEW BUSINESS**

- 13.A. Lack of Post- Secondary Agricultural Courses offered in the Peace Region.

**INFORMATION:**

- 15.E. Letter from The Honourable Minister Rebecca Schultz, RE Ministers Awards for Municipal and Public libraries 2023.
- 15F. Information Air Ambulance Update.

**15G. Information - Friends of Grande Spirit -2023 Golf Tournament Friday June 9<sup>th</sup>, 2023  
Morningview Golf Course.**

**3. ADOPTION OF THE AGENDA**

**A. Adoption of the May 3<sup>rd</sup>, 2023 Regular Meeting Agenda RM 08-23.**

**136.05.03.23** Moved by Councillor Stan Bzowy that the Agenda for the Regular Council Meeting RM 08-23 with the Agenda Additions be adopted as presented.

**CARRIED UNANIMOUSLY**

**4. ADOPTION OF PREVIOUS MINUTES**

**A. Adoption of Minutes from the May 3<sup>rd</sup>, 2023 Council Meeting RM 08-23.**

**137.05.03.23** Moved by Councillor Elaine Garrow that the Minutes for the Regular Council Meeting RM 08-23 be adopted as presented.

**CARRIED UNANIMOUSLY**

**5. DECLARATION OF INTEREST**

**6. COUNCILLOR ABSENCES**

**Reeve Tony Van Rootselaar was absent.**

**7. PUBLIC HEARING**

**8. DELEGATIONS**

**9. BUSINESS ARISING FROM MINUTES**

**10. REPORTS**

**A. Public Works Report**

Public Works Director, Dave Johnson reviewed with Council the following items:

- Brownlee Admin Building ; Finished installing shelving in the archive room and organized archived boxes.
- Mulching; finished mulching on RR54, hauled track hoe in and changed the oil and checked over the machine, all in good running condition.
- Nardam; Water fountain and lights are ordered, bear proof cans are installed, Dave has donated pipe to the MD for the Nardam bridge, on the west end of Nardam. Gravel has been hauled in for campsites, currently working on walking paths.
- Cemetery; Gazebo has been ordered.
- Dust Control; Ratepayers have until May 15<sup>th</sup>, 2023 to apply for dust control in front of their homes, application of calcium on municipal roads will begin around that date.
- Gravel; Grimshaw Gravel has to haul equipment back to Whitelaw pit to finish the crush. the crush is 35,000 tonnes.
- Staff; summer staff starting in and around on May 4<sup>th</sup>.

David Johnson left the meeting at 10:41 a.m.

## **B. CAO Report**

CAO Dan Dibbelt reviewed with Council the following items:

- Medical Clinic - Board meetings dates pending.
- G5 meeting tour of the site GSF June 21<sup>st</sup> , meeting in town location to be announced
- Administration is in the process of reviewing the benefit plan, the new plan will save the MD money.
- Development Projects; looking into potential projects.
- Fish and Wildlife in the process of moving furniture and set up in the new building.
- Government of Alberta - Super Net ongoing process to get installation in the Brownlee Building.
- Signage ; Fish and wildlife - frontage sign to make the visiting public aware Fish and Wildlife is located at the Brownlee Building.
- Legion has items in storage in the Brownlee building, CAO has been in contact with them to arrange a set update for these items.
- Range Road 54 Railroad Crossings - arrange for them to meeting with CN Rail rep to get crossing in place.
- Airport: upcoming meeting on Thursday May 4<sup>th</sup>, RE: Spirit River Airport Medevac service, in attendance will be Mayor Tammy Yaremko , Steve Jack CAO of the Town of Spirit River and representatives from Alberta Health Services and CanWest: Rob Barone (or designate) from North Zone EMS operations, Joann Cazakoff North Zone Director of Clinical Operations, Kevin Schaub - Air Ambulance Landing Site representative and Air Ambulance Aviation provider and Jessica Stevenson - Air Ambulance Landing Sites Chair and Manager of Provincial Air Ambulance Operations.
- Central Peace Fire and Rescue Commission: Firehall Grant meetings with fire chief Brian Kroes , CAO provided reports and updated information for the grant.
- AFSC, Vice President and Team Lead visit ; scheduled for Monday May 8<sup>th</sup>, 2023 at the Municipal District of Spirit River No.133.
- Lower Staff room renovation close to complete.
- CAO Dibbelt discussed the Veterinary Services Incorporated (VSI) - Quarterly report; discussion regarding the program and the benefits to the MD ratepayers, is the program is moving in the right direction to attract and retain veterinarians, should support for the program continue in the future

**138.05.03.23** Moved by Councillor Elaine Garrow that administration bring back further information regarding Veterinary Services Incorporated (VSI) program and the steps the program is taking in securing a permanent Veterinarian for the Municipal District of Spirit River No.133 , to a future meeting.

**CARRIED UNANIMOUSLY**

**139.05.03.23** Moved by Councillor Stan Bzowy that the CAO report and the Public Works report be accepted as presented.

**CARRIED UNANIMOUSLY**

The meeting recessed for lunch at 11:57 a.m. and reconvened at 12:56 a.m.

**11. TABLED ITEMS AND OLD BUSINESS**

**A. Community Garden Sponsorship Request**

At the RM-07-23, April 19<sup>th</sup> meeting, Council directed Administration to bring back further information regarding the Community Garden Project.

- 140.05.03.23** Moved by Councillor Stan Bzowy that the MD of Spirit River No.133 provide a donation in kind to the Central Peace Community Garden Park in the form of manual labor from the Public Works Department to perform landscaping work or provide a onetime credit in the amount of \$250.00 at the local hardware store located in the Town of Spirit River.

**CARRIED UNANIMOUSLY**

**B. ICF Intermunicipal Collaborative Framework.**

The Municipal Government Act (MGA) requires all municipalities to adopt an Intermunicipal Development Plan (IDP) and an Intermunicipal Collaboration Framework (ICF) with each of its municipal neighbors. The IDP and ICF reflect mutual agreements on growth and shared services between two or more municipalities. Council discussed The Intermunicipal Collaborative agreement between The Municipal District of Spirit River No.133, The Town of Spirit River and The Village of Rycroft with regard to the contract's development and expiry date in 2025.

Council directed administration to research information be presented at a future meeting.

**12. RECOMMENDATIONS FROM COMMITTEES**

Louise Gostick entered the meeting at 11:37 a.m.

**13. NEW BUSINESS**

**13.A. Lack of Post- Secondary Agricultural Courses offered in the Peace Region.**

Council discussed Post - Secondary Agricultural Courses offered in the Peace Region and the lack of post-secondary agricultural programs offered in the Region.

- 141.05.03.23** Moved by Councillor Elaine Garrow that a letter be sent to the Municipal District of Spirit River No. 133 Agricultural Services Board in regard to the lack of Post-secondary agricultural programs offered in the peace region.

**CARRIED UNANIMOUSLY**

**14. BYLAWS**

**A. 2023 Tax Rate Bylaw No.01-2023 - Tax Rates for 2023**

Corporate Services Director Louise Gostick presented information on the proposed tax rates for 2023. Administration is seeking adoption of the 2023 Tax Rates Bylaw at this time in order that the assessment notices and tax levy can be sent out together. Under the *Municipal Government Act (MGA)* and Regulations, property owners have a 60-day appeal period from the date of the assessment notice. The appeal period will be in the vicinity of August 1<sup>st</sup> and administration is proposing to have the tax due date be set for September 16<sup>th</sup>, as in the past.

Administration is recommending that the 2023 tax rates be set as follows:

Residential:	7.2000
Non-residential/Linear:	15.9270
Farmland:	11.2000
Machinery and Equipment:	15.9270
Designated Industrial Property:	15.9270
Estimated Minimum Tax:	\$50.00

- 142.05.03.23** Moved by Councillor Elaine Garrow that Bylaw 01-2023 to establish the 2023 Taxation Rate be read a first time.

**CARRIED UNANIMOUSLY**

- 143.05.03.23** Moved by Councillor Stan Bzowy that Bylaw 01-2023 to establish the 2023 Taxation Rate be read a second time.

**CARRIED UNANIMOUSLY**

- 144.05.03.23** Moved by Nick vanRootselaar that Bylaw 01-2023 to establish the 2023 Taxation Rate that consent be given to have third reading of Bylaw 01-2023.

**CARRIED UNANIMOUSLY**

- 145.05.03.23** Moved by Councillor Elaine Garrow that Bylaw 01-2023 to establish the 2023 Taxation Rate be read a third and final time and be passed.

**CARRIED UNANIMOUSLY**

## **15. CORRESPONDENCE AND INFORMATION**

- A. Information - Dianne Nellis RE: MRI and CT scans for Northwestern Alberta.
- B. Information - Central Peace Firefighters Association: Third annual Golf Tournament: Saturday, June 17<sup>th</sup>, 2023.
- C. Information - Letter from the Honourable Minister Rebecca Schulz, Minister of Municipal Affairs RE: Municipal District of Spirit River No.133 Provincial Education Requisition Credit (PERC).
- D. Information - Best Buy protection Plan - Business Plans.
- E. Letter - From the Honourable Minister Rebecca Schultz - RE Ministers Awards for Municipal and Public Libraries 2023.
- F. Information – Email – From RMA Paul Mclaulin Air Ambulance Update.
- G. Information - Friends of Grande Spirit - 2023 Golf Tournament Friday, June 9<sup>th</sup>, 2023 Morningview Golf Club.

**146.05.03.23** Moved by Councillor Elaine Garrow that the Correspondence and Information items along with the Letter from the Honourable Minister Rebecca Schulz, Minister of Municipal Affairs RE: Municipal District of Spirit River No.133 Provincial Education Requisition Credit (PERC), be accepted for information as presented.

**CARRIED UNANIMOUSLY**

**16. COUNCIL ISSUES AND CONCERNS**

**17. CLOSED MEETING (FORMERLY IN-CAMERA)**


**18. ADJOURNMENT**

There being no further business the meeting was adjourned by Deputy Reeve vanRootselaar at 1:35 p.m.

These minutes approved this 21<sup>st</sup> day of June, 2023.



Deputy Reeve  
Nick vanRootselaar



CAO  
Dan Dibbelt