



THE MUNICIPAL DISTRICT OF SPIRIT RIVER NO.133
Meeting Minutes for Regular Council Meeting RM 11-23
10:00 am, Wednesday, July 19th, 2023

The Regular Meeting of the Council of The Municipal District of Spirit River No.133 No. 133 was held in the Council Chambers of the Municipal Office situated at 4202 50th Street in the Town of Spirit River in the Province of Alberta on Wednesday, July 19th, 2023, at 10:00 am.

Reeve: Tony Van Rootselaar

Councillors: Elaine Garrow
Stan Bzowy
Nick vanRootselaar

Administration: CAO, Dan Dibbelt
Recording Secretary Shirley Hayden

Absent: Dianne Nellis

1. CALL TO ORDER

Reeve Van Rootselaar called the meeting to order at 10:04 a.m. with Public Works Supervisor Dave Johnson and Ms Glenda Farnden in attendance.

2. AGENDA ADDITIONS:

13.C New Business: Minutes: Action Items and updates.

3. ADOPTION OF THE AGENDA

A. Adoption of the July 19th, 2023, Regular Meeting Agenda RM 11-23.

187.07.19.23 Moved by Councillor Nick vanRootselaar that the Agenda for the Regular Council Meeting RM-11-23 with the Agenda Additions be adopted with additions: New Business: 13.C Minutes: Action Items and updates.

CARRIED UNANIMOUSLY

4. ADOPTION OF PREVIOUS MINUTES

A. Adoption of Minutes from the July 5th, 2023 Council Meeting RM 10-23

188.07.19.23 Moved by Councillor Nick van Rootselaar that the minutes for the Regular Council Meeting RM-10-23, July 5th, 2023 be adopted.

CARRIED UNANIMOUSLY

5. **DECLARATION OF INTEREST**

6. **COUNCILLOR ABSENCES**

Councillor Stan Bzowy was absent for the meeting.

7. **PUBLIC HEARING**

8. **DELEGATIONS**

Sr. Municipal Relations Liaison, Glenda Farnden on behalf of Shock Trauma Air Service (STARS), entered the meeting at 10:15 a.m. Ms. Farnden provided an update with regard to new opportunities, regional partnerships and virtual care. Ms. Farden was proud to announce that STARS now has a complete fleet with 10 new Airbus H145s helicopters which is a generational investment, with advanced avionics and relayed that STARS is the first Canadian civilian organization in Canada to have night vision goggles. She then thanked the MD for their continued support and noted The Municipal District of Spirit River No.133 has contributed \$1500.00 per year for the last 17 years. Ms. Farnden then presented Reeve Van Rootselaar with a commemorative plaque in appreciation of the MD's leading example of dedication and continued support to the STARS organization.

Ms. Farnden left the meeting at 10:40 a.m.

9. **BUSINESS ARISING FROM MINUTES**

10. **REPORTS**

A. **Public Works Report**

Public Works Director, Dave Johnson reviewed with Council the following items:

- Grading: Ongoing general road maintenance, roads heavily washboard are being fixed.
- Gravel: Multiple roads are being gravelled.
- Culvert work on Highway 49 on Range Road 51 has been delayed due to weather delays.
- Summer staff have been weed inspecting, clearing of dead fall in the ditches and mowing is ongoing and approximately nearly half done.
- Nardam - A storm in the area put the power out at the park, ATCO power worked on the powerline restored power within few hours.
- Equipment: The MD recently purchased a water truck for dust control operations, currently doing general maintenance on the vehicle.
- Saddle Hills County will be working in the Bronco Creek area, SHC covering the cost of gravel.

Mr. Johnson left the meeting at 10:43 a.m.

189.07.19.23 Moved by Councillor Nick vanRootselaar that the Public Works Report be accepted as presented.

CARRIED UNANIMOUSLY

B. CAO Report

CAO Dan Dibbelt reviewed with Council the following items:

- Medical Clinic: received the amended Memorandum of Agreement and the amended Articles of Association for the Central Peace Medical Services Corporation need to be reviewed then submitted to the committee chair (item has been added under New Business in the agenda).
- Central Peace Fire and Rescue Commission; Voyent APP is now live and residents from the Village of Rycroft, The Town of Spirit River and The Municipal District of Spirit River No.133 are progressively signing on to the APP.
- Brownlee update: SuperNet installation has been delayed.
- Range Road 54 Railroad crossing; ATCO - August 29, Crossing construction with CN ongoing.
- North West Polytechnic - Fairview campus; Councillor Nick van Rootselaar and CAO Dibbelt along with representatives of Peace Regional Economic Alliance (PREDA) attended a tour on of the college campus in Fairview and discussed the colleges' plan to demolish the older units that were not being utilized and allocate the money to a more suitable use. A meeting has been organized between the Peace Regional Economic Development Alliance (PREDA) and the Honourable Minister Rajan Sawhney, Minister of Minister of Advanced Education which will take place on July 27th at the Northwestern Polytechnic at the Fairview Campus - emphasizing the Northwest Region as a whole should be included future discussions involving the college and its buildings.
- Agricultural Services Board meeting; July 13th / July 18th ASB Chair meeting at the Rycroft AG Center.
- Upcoming Events and Meetings; G3 Grand opening invite - Ribbon cutting August 2nd 11 a.m. - 2p.m., Community Rail Advocacy Alliance (CRAA) - August 22nd CN Rail, Grande Prairie, July 18 – ASB Regional Chairs – Discussed; Post Secondary Agricultural Program offered in the area. August 11 - RMA District Four - Wabasca, August 23 RMA – Paul McLauchlin, August 24 Mackenzie Municipal Services Agency (MMSA) held at the Brownlee building, August 25 – Golf Tournament, September 1 - Peace Regional Economic Development Alliance (PREDA) Meeting, NTAB September 13, Regional ASB – September 18 at the Brownlee Building.
- CAP - Regional recreation study – July 20
- Rigler law contacted the MD with interest in renting office space.
- GOA meeting on July 20th, 2023 - The sign for Fish and Wildlife 4 ft X 8 ft on order, all other invoices presented to the government look good and the lease agreement moving forward to completion.
- Daycare Research; the daycare committee went on a tour of daycares in the region in an effort to research different operation models. Research is ongoing.

190.07.19.23 Moved by Councillor Elaine Garrow that the CAO report be accepted as presented.

CARRIED UNANIMOUSLY

C. Council Reports:

A. Central Peace Regional Water System Collaboration Committee Meeting.

B. Central Peace Medical Services Corporation - Meeting Minutes June 29th 2023.

191.07.19.23 Moved by Councillor Nick vanRootselaar that Council accept the Central Peace Medical Services Corporation June 29th 2023 Meeting Minutes and the Central Peace Regional Water System Collaboration Committee Meeting report as Information.

CARRIED UNANIMOUSLY

- 11. TABLED ITEMS AND OLD BUSINESS**
- 12. RECOMMENDATIONS FROM COMMITTEES**
- 13. NEW BUSINESS**

A. Central Peace Medical Clinic Services Corporation: 2022 Requisition and the additional requisition for future capital.

192.07.19.23 Moved by Councillor Elaine Garrow that Council authorize the payment of The Municipal District of Spirit River No.133 portion of the Central Peace Medical Services Corporation 2022 Requisition in the amount of \$13,085.02 for the 2022 fiscal financial year, and further, an additional requisition per year based upon the same agreed formula for future capital in the amount of the \$2,000.00, for a total of \$15, 085.02 be approved.

CARRIED UNANIMOUSLY

B. Central Peace Medical Clinic Services Corporation:

Adoption of the amended Memorandum of Agreement.

193.07.19.23 Moved by Reeve Tony Van Rootselaar that the amended Memorandum of Agreement and the amended Articles of Association for the Central Peace Medical Services Corporation on behalf of The Municipal District of Spirit River No.133 be approved as presented.

CARRIED UNANIMOUSLY

C. Minutes, Action Items and Updates

Councillor Elaine Garrow provided a list to Council of items for discussion.

Financial Reporting – Policy ADM.06

194.07.19.23 Moved by Councillor Nick vanRootselaar that a Financial report be attached to the agenda quarterly as stated per Municipal District of Spirit River No.133 Administration Policy No.6 - Financial Information to Council.

CARRIED UNANIMOUSLY

PREDA – Request Report Regarding Researching

195.07.19.23 Moved by Councillor Elaine Garrow that a report be requested from the Chair of the Peace Regional Economic Development Alliance (PREDA) regarding the allotted four hours per month provided by PREDA to The Municipal District of Spirit River No.133 for the purpose of research.

CARRIED UNANIMOUSLY

Service Providers

196.07.19.23 Moved by Councillor Elaine Garrow that a report be requested from service providers to produce a full accounting of funds spent to date.

Councillor Garrow requested a recorded vote:

Councillor Elaine Garrow – Yes
Councillor Nick van Rootselaar – No
Reeve Tony Van Rootselaar – No

MOTION DEFEATED.

Information Request - Grant for Provincial Building

Council discussed Councillor Garrow's request for information pertaining to a grant for the Provincial building and which municipalities were involved.

Fluent Security System

Council discussed Councillor Garrow's inquiry relating to Fluent Security System.

February 1, 2023 Road Tour

Council discussed Councillor Garrow's inquiry into the February 1st, 2023 scheduled road tour.

Day Care Research

Council discussed Councillor Garrow's inquiry relating to information pertaining to research for day care services.

Paving of Twp Road 780

Council discussed Councillor Garrow's inquiry relating to Knelsen's Contract to pave Township Road 780.

CAO Contract

197.07.19.23 Moved by Councillor Elaine Garrow that the CAO contract with the Municipal District of Spirit River No.133 be presented for review to the Municipal District of Spirit River No. 133 lawyer and further once the contract has been reviewed by the lawyer that for clarification purposes the CAO contract be presented for review at the next meeting.

Councillor Garrow requested a recorded vote:

Councillor Elaine Garrow – Yes
Councillor Nick van Rootselaar – No
Reeve Tony Van Rootselaar – No.

MOTION DEFEATED.

Economic Development Officer

198.07.19.23 Moved by Councillor Elaine Garrow that a Job Description for a contract Economic Development Officer and CAO be developed for the MD of Spirit River No.133 and be presented at a future meeting.

CARRIED UNANIMOUSLY

CAO Dobbelt Engagement Contracts

199.07.19.23 Moved by Councillor Elaine Garrow that a list of engagements CAO Dobbelt is working with be provided to ensure there is no conflict of interest with The Municipal District of Spirit River No.133.

Councillor Garrow requested a recorded vote:

Councillor Garrow – Yes
Councillor vanRootselaar – No
Reeve Van Rootselaar – No

MOTION DEFEATED.

CAO Job Description

200.07.19.23 Moved by Councillor Elaine Garrow there a Contract CAO employee job description template be developed by The Municipal District of Spirit River No.133.

Councillor Elaine Garrow requested a recorded vote:

Councillor Elaine Garrow – Yes
Councillor Nick vanRootselaar – No.
Reeve Van Rootselaar – No.

MOTION DEFEATED.

Municipal Employees Code of Ethics

201.07.19.23 Moved by Councillor Elaine Garrow a Code of Ethics be developed and implemented by the Municipal District of Spirit River No. 133 for all Municipal Employees:

Councillor Elaine Garrow requested a recorded vote:

Councillor Elaine Garrow – Yes
Councillor Nick vanRootselaar – No.
Reeve Tony Van Rootselaar – No.

MOTION DEFEATED.

Council discussed having Administration provide insight and information relating to Councillor

Garrow's inquiries for a future meeting.

14. **BYLAWS**

15. **CORRESPONDENCE AND INFORMATION**

- A. Information - Letter from Michele Nester, Secretary of the Volin Cemetery RE: Thank-you letter to the Municipal District for their contribution.
- B. South Peace Regional Archives - Letter of thanks to The Municipal District of Spirit River No.133.
- C. Information: Email from Chris Warkentin RE: New Horizons for Seniors Program
- D. Information - Letter from Michele Nester RE: Take off Pounds Sensibly (TOPS)-Request for Donation.

202.07.19.23 Moved by Councillor Nick vanRootselaar that the Correspondence and Information items be accepted as presented.

CARRIED UNANIMOUSLY

16. **COUNCIL ISSUES AND CONCERNS**


17. **CLOSED MEETING (FORMERLY IN-CAMERA)**

18. **ADJOURNMENT**

There being no further business the meeting was adjourned by Reeve Van Rootselaar at 11:41 a.m.

These minutes approved this 16th day of August, 2023.


Reeve
Tony Van Rootselaar


CAO
Dan Dibbelt