



MUNICIPAL DISTRICT OF SPIRIT RIVER NO. 133
Meeting Minutes for Regular Council Meeting RM 10-23
10:00 am, Wednesday, July 5th, 2023

The Regular Meeting of the Council of the Municipal District of Spirit River No. 133 was held in the Council Chambers of the Municipal Office situated at 4202 50th Street in the Town of Spirit River in the Province of Alberta on Wednesday, July 5th, 2023, at 10:00 am.

Reeve: Tony Van Rootselaar

Councillors: Elaine Garrow
Stan Bzowy
Nick vanRootselaar

Administration: CAO, Dan Dibbelt
Legislative Services Dianne Nellis
Recording Secretary Shirley Hayden

1. CALL TO ORDER

Reeve Van Rootselaar called the meeting to order at 10:02 a.m. with Public Works Supervisor Dave Johnson and Temporary Administrative Assistant Cassandra Moore in attendance.

2. AGENDA ADDITIONS:

10. REPORTS

A. Public Works Report

11. TABLED ITEMS AND OLD BUSINESS

A. RMA - District Four Meeting August 11th in Wabasca, location and time to be determined.

13. NEW BUSINESS

F. RFD. The Municipal District of Spirit River No.133 Administration Parking lot Paving - Price Quotes.

G. RFD. Motion to appoint acting board member for the Grande Spirit Foundation on behalf of the Municipal District of Spirit River No.133.

H. Alberta Airports Management Association (AAMA) Conference - Meeting Compensation.

3. ADOPTION OF THE AGENDA

A. Adoption of the July 5th, 2023 Regular Meeting Agenda RM 10-23.

174.07.05.23 Moved by Councillor Nick vanRootselaar that the Agenda for the Regular Council Meeting RM 10 -23 with the Agenda Additions be adopted with the following corrections: numerical error Item 2. Agenda Additions: New Business Section 13A. corrected to read: 13.F.

CARRIED UNANIMOUSLY

4. ADOPTION OF PREVIOUS MINUTES

A. Adoption of Minutes from the June 21st, 2023 Council Meeting RM 09-23

175.07.05.23 Moved by Councillor Nick vanRootselaar that the minutes for the Regular Council Meeting RM-09-23, June 21st, 2023 be adopted with the following corrections: section 4B. Adoption of the May 26th 2023, Special Meeting of Council Minutes SM - 02-23. Motion number: 153.06.21.23 Moved by Councillor Stan Bzowy that the Minutes for the Special Meeting SM 02-23 be adopted with the following correction: stating the time that CAO Dan Dibbelt left the meeting at 1:54 p.m. and returned to the meeting at 1:55 p.m.

CARRIED UNANIMOUSLY

5. DECLARATION OF INTEREST

6. COUNCILLOR ABSENCES

Councillor Stan Bzowy was absent for the meeting.

7. PUBLIC HEARING

8. DELEGATIONS

9. BUSINESS ARISING FROM MINUTES

10. REPORTS

A. Public Works Report

Public Works Director, Dave Johnson reviewed with Council the following items:

- Grading; Graders have been out grading again, roads heavily washboard are currently being fixed.
- Gravel; The gravel haul is 40% completed, currently working on the Southeast corner of the MD.
- Culvert Installation/Repair; Culverts have arrived for Range Road 51, the road will be closed for a few days to complete the job.
- Training; Summer staff has been keeping up with the mowing, weed inspecting, and clearing of dead fall in the ditches.
- Administrative; researched quote for the cost of paving the Administration building parking lot.
- Misc; Ditch mowing has begun.

- Nardam - The welder has finished the new handrail and Public Works has installed wood planks on the bridge deck the cement beams needed something smoother to walk on.
- Currently inquiring on the cost of a water truck for the MD; Mr. Johnson then presented information on the cost regarding the purchase of a water truck.
- Equipment; Dika industries have built window guards for the back of the lawn tractors. Quotes have been acquired from Finning for the long-term maintenance on MD graders. Mr. Johnson then provided Council with quote reports on the grader maintenance program.

176.07.05.23 Moved by Councillor Nick vanRootselaar that Council authorize the purchase of a water truck for the Municipal District of Spirit River No.133 in the amount of 10,000.00, further that the 2023 operating budget be reduced by 10,000.00 and that the Capital budget be increased by 10,000.00 for the said purchase.

CARRIED UNANIMOUSLY

177.07.05.23 Moved by Councillor Nick vanRootselaar Council authorize the Municipal District of Spirit River No.133 enter into 48-month maintenance contract with Finning, with additional funds to come from reserve for the purpose of a comprehensive grader maintenance program for the Municipal District of Spirit River No.133 as presented.

CARRIED UNANIMOUSLY

178.07.05.23 Moved by Councillor Nick vanRootselaar that the Public Works Report be accepted as presented.

CARRIED UNANIMOUSLY

Public Works Supervisor, Dave Johnson left the meeting at 10:33 a.m.
Cassandra Moore left the meeting at 10:33 a.m. and returned at 10:35 a.m.

B. CAO Report

CAO Dan Dibbelt reviewed with Council the following items:

- Medical Clinic; meeting June 29th
- Water Commission Meeting; Update on progress and
- Central Peace fire commission approved Voyent training and app is now live Reeve Van Rootselaar suggested a notification in the local newspaper would help make residents aware the app is available to MD residents to use.
- Development; Town of Spirit River
- Brownlee update ; Supernet still working on installation.
- Range Road 54 Railroad crossing ; RFD in agenda package
- CAO, Steve Madden and Director Judy Kokotilo- Bekkerus of the Grande Spirit Foundation contacted the MD with the friends of Grande Spirit board planning an event in the fall of 2023 at the Rycroft hall seeking assistance from the MD.
- PREDA - June 30th; Northwest Polytechnic, plan in place intent is to demolish older buildings only , meeting at the college campus in Fairview at 10 a.m. July 12th.
- Agricultural Services Board meeting; July 13th / July 18th ASB Chair meeting at the Rycroft AG Center.
- Events; G3 Ribbon cutting August 2nd 11 a.m. - 2p.m., CRAA - August 22nd CN Rail ,Grande Prairie.

179.07.05.23 Moved by Councillor Nick vanRootselaar that the August 2nd , 2023 regular meeting be cancelled and authorize Councillor Stan Bzowy, Reeve Tony Van Rootselaar, Councillor Nick vanRootselaar to attend the August 2nd , 2023 grand opening of the G3 Canada Grain Terminal Company.

CARRIED UNANIMOUSLY

180.07.05.23 Moved by Reeve Tony Van Rootselaar that Council authorize Councillor Nick vanRootselaar to attend the Community Rail Advocacy Alliance (CRAA) CN Rail Stakeholder meeting held on August 22nd , 2023 hosted in Grande Prairie, location to be determined.

CARRIED UNANIMOUSLY

181.07.05.23 Moved by Councillor Nick vanRootselaar that the CAO report be accepted as presented.

CARRIED UNANIMOUSLY

11. TABLED ITEMS AND OLD BUSINESS

A. RMA - District Four Meeting

Councillor Nick vanRootselaar and CAO Dan Dibbelt to attend the Rural Municipalities of Alberta. District Four meeting August 11th , 2023 in Wabasca hosted by the MD of Opportunity, as member representatives for the Municipal District of Spirit River No.133.

12. RECOMMENDATIONS FROM COMMITTEES

13. NEW BUSINESS

A. RR 54 Project Change Orders – CN Crossing ; Erosion Control; Clearing & Burning.

Administration has received additional change order information relating to the concrete crossing of the CN rail on RR 54; erosion control and clearing & burning required. The total cost increases come to \$34,766.50.

182.07.05.23 Moved by Reeve Tony Van Rootselaar that Council approve the change order for additional costs which include erosion control and burning of trees along the CN right-of-way totaling \$34,766.50, associated with the concrete crossing for the Canadian National rail line with regard to the Range Road 54 project.

CARRIED UNANIMOUSLY

B. Weed and Pest Inspector Appointments.

183.07.05.23 Moved by Councillor Nick vanRootselaar that Council appoint Coralee Zesko, Evan Pullishy and Madison Chabot as weed and pest inspectors under the Weed Control Act and the Agricultural Pests Act effective June 28th , 2023 and further that Agricultural Fieldman Simon Amting, be appointed as weed and pest inspector under the Weed Control Act and the Agricultural Pests Act and also be appointed as an officer under the Soil Conservation and Animal Health Act, for the Municipal District of Spirit River No.133 effective June 28th , 2023 until termination of employment with the Municipal District.

CARRIED UNANIMOUSLY

C. Demolition / Transfer of ownership of buildings at Northwestern Polytechnic Fairview Campus.

Administration received an email from Robert Jorgensen Chief Administrative Officer for the Municipal District of Fairview No.136, with a letter of concern written to the Honourable Minister of Advanced Education Rajan Sawhney regarding the Northwestern Polytechnic's plan to proceed with the demolition or transfer of ownership of buildings located at the Northwestern Polytechnic Fairview Campus.

Council accepted the item as information , CAO will bring further information pending a tour of the Fairview campus.

D. The Rycroft Community Library - Sponsorship Request.

Administration has received an email from Petrina Beale, Chair of the Village of Rycroft Library, with regard to the board seeking a monetary donation from the Municipal District in the amount of \$500.00 to help with the cost of hiring a summer student. The library recently applied for The Canada Student grant program and unfortunately was not selected to receive the grant funding. Additionally, administration is recommending a donation be made to the Spirit River Library in the amount of \$500.00 as a show of support for the valuable service both libraries provide to the communities they serve.

184.07.05.23 Moved by Councillor Elaine Garrow that Municipal District of Spirit River No.133 make a one-time monetary donation in the amount of \$500.00 each to The Village of Rycroft Library and the Spirit River Library, for a total contribution of 1,000.00.

CARRIED UNANIMOUSLY

E. Central Peace Regional Water Treatment Plant Questionnaire.

At the Central Peace Regional Water System Collaboration Committee Meeting on Thursday, June 29th, 2023, the board reviewed a document from MPE Engineering company regarding the Central Peace Regional Water Treatment Plant Questionnaire. During the preliminary design of the water project, several questions have been noted during the design meetings and discussions that will require the individual Municipalities within the G5 to take into consideration which may then be incorporated into the overall design as MPE progresses towards the detailed design phase for the Central Peace Regional Water Treatment Plant.

Council accepted the item as information and directed administration to send the questionnaire in for comments and to bring back further information to a future meeting.

F. The Municipal District of Spirit River No.133 Administration Parking Lot Paving.

MD Public Works Supervisor Dave Johnson provided two separate quotes for the Administration Staff Parking area and the Front of the Administration Building.

Council accepted the item as information.

G. Grande Spirit Foundation Member Appointment

185.07.05.23 Moved by Councillor Nick vanRootselaar that Reeve Tony Van Rootselaar be appointed as the acting board member representative for the Grande Spirit Foundation on behalf of the Municipal District of Spirit River No.133.

CARRIED UNANIMOUSLY

H. Alberta Airports Management Association (AAMA) Conference - Meeting Compensation.

186.07.05.23 Moved by Reeve Tony Van Rootselaar that Councillor Nick vanRootselaar be authorized to attend the Alberta Airports Management Association (AAMA) and RCAC Airport Conference and Training Seminar on May 15th - 18th, 2023 hosted at the Fantasyland Hotel in Edmonton.

CARRIED UNANIMOUSLY

14. BYLAWS

15. CORRESPONDENCE AND INFORMATION

- A. Letter from Rik McIver RE: Return to role as Minister of Municipal Affairs
- B. Information - Report from Mayor Elaine Manzer, Town of Peace River to the Minister of Justice RE: Corrections Centre Inmate Release.
- C. Information - Letter from Peter Chura - Corporate Communication Specialist, G3 RE: G3 Rycroft Grand Opening, Wednesday August 2nd, 2023, Time: 11 a.m. - 2 p.m.

Correspondence and Information - No motion was made.

16. COUNCIL ISSUES AND CONCERNS

17. CLOSED MEETING (FORMERLY IN-CAMERA)

18. ADJOURNMENT

There being no further business the meeting was adjourned by Reeve Van Rootselaar at 11:12 a.m.

These minutes approved this 19th day of July, 2023.



Reeve
Tony Van Rootselaar



CAO
Dan Dibbelt