



MUNICIPAL DISTRICT OF SPIRIT RIVER NO. 133
Meeting Minutes for Regular Council Meeting RM 13-23
10:00 am, September 6th, 2023

The Regular Meeting of the Council of the Municipal District of Spirit River No. 133 was held in the Council Chambers of the Municipal Office situated at 4202 50th Street in the Town of Spirit River in the Province of Alberta on Wednesday, September 6th, 2023, at 10:00 am.

Reeve: Tony Van Rootselaar

Councillors: Elaine Garrow
Stan Bzowy
Nick vanRootselaar

Administration: Dan Dibbelt
Dianne Nellis
Shirley Hayden

1. CALL TO ORDER

Reeve Van Rootselaar called the meeting to order at 10:00 a.m. with Assistant Public Works Supervisor, Dion Hayden in attendance.

CAO Dibbelt advised the following Delegations are postponed to a future meeting: Seargent Adam Stokes Detective Commander, Spirit River RCMP Detachment and Alan Down, County Assessor, Northern Sunrise County.

2. AGENDA ADDITIONS

13.E. New Business: Termination Agreement – Grande Spirit Foundation:
Spirit River Seniors Facility

15.I. Correspondence and Information: Retirement Party; Evelyn Bzowy Housing Manager with Grande Spirit Foundation; Thursday September 21, 2023: 1:30 - 3p.m.

3. ADOPTION OF THE AGENDA

A. Adoption of the September 6th , 2023 Regular Meeting Agenda RM 13-23.

- 225.09.06.23** Moved by Councillor Nick vanRootselaar that the Agenda for the Regular Council Meeting RM 13-23 be adopted with the following additions:
13.E. New Business: Termination Agreement – Grande Spirit Foundation: Spirit River Seniors Facility.
15.I. Correspondence and Information: Retirement Party; Evelyn Bzowy Housing Manager with Grande Spirit Foundation; Thursday September 21, 2023: 1:30 - 3p.m

CARRIED UNANIMOUSLY

4. ADOPTION OF PREVIOUS MINUTES

A. Adoption of Minutes from the August 16th , 2023 Council Meeting RM 12-23

- 226.09.06.23** Moved by Councillor Stan Bzowy that the minutes from the August 16th , 2023 Council Meeting RM 12-23 be adopted.

CARRIED UNANIMOUSLY

5. DECLARATION OF INTEREST

6. COUNCILLOR ABSENCES

7. PUBLIC HEARING

8. DELEGATIONS

Chase Milligen, Regional Director of Transportation and Economic Corridors, entered the meeting at 10:04 a.m.

Mr Milligen reviewed the proposed plan to provide a safer alternative for the Intersection of Highway 2 and Highway 49 which includes the construction of a Roundabout; or the installation of traffic lights. Mr Milligen expressed that statistically Roundabouts have proven to be a safer alternative in high traffic areas. The Burnt River realignment Project is now moving forward with the majority of the work to begin in the spring, the project faced significant delays due to negotiations with leaseholders which caused the project to be behind schedule. Mr Milligen further discussed Highway 2 and Township Road 780 proposed turn lane along highway 2, with regard to the opening of the G3 Grain Terminal relaying the government is open to discussions with the MD on the proposed project. Transportation will be completing a Traffic Impact Study upon completion of the Range Road 54 Improvement Project.

Mr.Milligen left the meeting at 10:48 a.m.

9. BUSINESS ARISING FROM MINUTES

10. REPORTS

A. Public Works Report

Assistant Public Works Supervisor, Dion Hayden reviewed with Council the following items:

- Powerline Range Road 54 not started yet but some activity is happening to indicate will start soon.
- Track Crossing is done, timeline on the opening is to be determined.
- Staf away on holidays
- Grading: ongoing general maintenance.
- Gravel haul: working in the Greenway area.
- Culvert completed: Range Road 51 North of Highway 49. Working on replacing additional culverts in the coming weeks.
- Bridge files: This year's bridge files have been inspected.
- Nardam: Season is coming to a close.
- Equipment: general upkeep and maintenance.
- Miscellaneous: Repack soft spots on Township Road 790, Pull shoulders of range Road 55 – 60, Pack Road east of Highway 2, working on obtaining a quote for line painting and crack seal.

Mr. Hayden left the meeting at 10:54 a.m.

227.09.06.23 Moved by Councillor Nick vanRootselaar that the Public Works Report be accepted as presented.

CARRIED UNANIMOUSLY

B. CAO Report

CAO Dan Dibbelt reviewed with Council the following items:

- CPFRC - meeting August 28
- Development /projects - updates
- Working with five development permits including one commercial
- Assisting Town with developments
- Range Rd 54 RR crossings - completed
- ATCO pole move - In progress
- Fish and Wildlife - Signage
- SuperNet will move forward once the Axia line is replaced.
- Meetings; PREDA - September 1, 2023 - Fairview Campus - Trades, August 2nd, 11pm G3 Grand opening , August 22 - CN Rail meeting - GP, August 23 RMA -Paul McLauchlin
August 24 MMSA, NTAB September 13 , Regional ASB - September 18 - Brownlee RMA Nov 6 - 9
- August 25 - The 3rd annual Municipal District Golf Tournament was a success.

228.09.06.23 Moved by Councillor Stan Bzowy that the CAO Report be accepted as presented.

CARRIED UNANIMOUSLY

11. TABLED ITEMS AND OLD BUSINESS

12. RECOMMENDATIONS FROM COMMITTEES

Director of Corporate Services, Louise Gostick entered the meeting at 11:05 a.m.

13. NEW BUSINESS

- A. RFD. Annual Auditor Services- Appointment of the Financial Auditor 2023 2024 and 2025 Request for Quoted Fees : Annual Audit Services Dec 31 2023 -2025.**

229.09.06.23 Moved by Councillor Stan Bzowy that the Municipal District of Spirit River No.133 appoint JDP Wasserman and Associates as the Financial Auditor for the 2023 2024 and 2025 year as per the proposal.

CARRIED UNANIMOUSLY

- B. RFD. Tax Arrears Sale: Roll #122800, portion of NW-21-79-4W6.**

230.09.06.23 Moved by Councillor Nick vanRootselaar that Council approve the auction date of September 18th, 2023, regarding the afore mentioned property PT NW-21-79-4 W6 and that the reserve bid be set at the price established by the reserve set by the assessor for the Municipal District of Spirit River No.133.

CARRIED UNANIMOUSLY

- C. RFD. MSI Municipal Sustainability Initiative Funding Allocation Letter - Motion to Adopt**

231.09.06.23 Moved by Councillor Nick vanRootselaar that Council approve allocating the 2023 Municipal Sustainability Initiative Funding (MSI) Funding for the Municipal District of Spirit River as follows: 2023 MSI Capital portion 253,141.00 applied to the Range Road 54 Realignment Project. 2023 MSI Operating portion in the amount of 93,528.00 applied to operating expenses as approved in the final 2023 Budget. 2023 CCBF in the amount of 50,00.00 be applied to the Range Road 54 Improvement Project specifically towards the remaining costs involved in moving the power poles be it further; to approve allocating the remaining funding available in the Municipal Sustainability Initiative Funding (MSI) Capital in the amount of \$842,393.00 in which \$630,000.00 be dedicated to the 2023 Gravel Crush Program (gravel upgrades and dust control); with the remainder of the previous funds \$212,393.00, to be applied to the replacement of Municipal District of Spirit River No.133 Public Works Company Pickup Trucks, The MD Water Truck and the Range Road 54 Project specifically costs associated with moving the Range Road 54 Power Poles, including additional costs incurred for the CN Rail Crossing and Approaches for the Range Road 54 and the Township Road 780 Projects.

CARRIED UNANIMOUSLY

Ms. Gostick left the meeting at 11:22 a.m.

D. Alberta Community Partnership (ACP) Grant Applications 2023/2024

- 232.09.06.23** Moved by Councillor Elaine Garrow that Council support the submission of a 2023/24 Alberta Community Partnership grant application for a Regional Infrastructure Master Plan project, with administration to manage the grant project and related compliance requirements, further that Council support the Municipal District of Spirit River No.133 as the managing partner for the submission of a 2023/24 Alberta Community Partnership grant application for a Regional Recreational Services and Facilities Study project.

CARRIED UNANIMOUSLY

E. Termination Agreement – Grande Spirit Foundation: Spirit River Seniors Facility

- 233.09.06.23** Moved by Reeve Van Rootselaar that Council authorize entering into the Grande Spirit Foundation Termination Agreement regarding the Spirit River Seniors Facility build which terminates the MD of Spirit River No. 133, Saddle Hills County, The Town of Spirit River and The Village of Rycroft's ability to re-acquire the lands donated to Grande Spirit Foundation for failure to construct a seniors' facility in Spirit River, as stated in the original Offer to Sell Agreement.

CARRIED UNANIMOUSLY

14. BYLAWS

15. CORRESPONDENCE AND INFORMATION

- A. Information – Email from Jeff Sansom Senior Planner, Lands ATCO RE: Transmission Line 7L10 Relocation project, RR54 and Township Road 780A up to Township 780.
 - B. Information - Letter from The Municipal District of Spirit River No.133 to the Honourable Minister Devin Dreeshen RE Request for Appointment RMA Fall Conference Nov 6-9th , 2023.
 - C. Information - Letter from The Municipal District of Spirit River No.133 to Honourable Minister Adriana LaGrange RE: Northwestern Alberta MRI access.
 - E. Information - Email from the Honourable Minister of Municipal Affairs Rik McIver RE: Potential Meeting Opportunity RMA Fall Convention Nov 6-9 2023.
 - F. Letter from Communal Rail Advocacy Alliance (CRAA) - Follow up from Meeting with CN rail on August 22nd, 2023.
 - G. Memo from Central Peace Regional Water Supply - Project Update
 - H. Information - Letter to the Honourable Premier Danielle Smith RE Premier Visit to the Peace Region with Reeve Van Rootselaar on August 10th, 2023.
 - I. Retirement Party; Evelyn Bzowy Housing Manager with the Grande Spirit Foundation; Thursday September 21, 2023: 1:30 - 3p.m.
- 234.09.06.23** Moved by Councillor Nick vanRootselaar that the Municipal District contribute to a gift certificate in the amount of \$200.00 to Mrs Evelyn Bzowy upon her retirement for her dedication and years of service with the Grande Spirit Foundation.

CARRIED UNANIMOUSLY

235.09.06.23 Moved by Councillor Nick vanRootselaar that the Correspondence and Information items be accepted as presented.

CARRIED UNANIMOUSLY

16. COUNCIL ISSUES AND CONCERNS

17. CLOSED MEETING (FORMERLY IN-CAMERA)

236.09.06.23 Moved by Councillor Nick vanRootselaar that the meeting go into a closed meeting as per the Freedom and Protection of Privacy Act (FOIP) Employment Section 174 (d).

CARRIED UNANIMOUSLY

Shirley Hayden and Dianne Nellis left the meeting at 11:34 a.m.
The meeting went into closed meeting at 11:34 a.m.
CAO Dan Dibbelt left the meeting at 11:34 a.m. and returned to the meeting at 11:40 a.m.

237.09.06.23 Moved by Councillor Stan Bzowy that the meeting come out of closed session.

CARRIED UNANIMOUSLY

The meeting came out of closed session at 11:54 a.m.

238.09.06.23 Moved by Councillor Nick vanRootselaar that after completing the Chief Administrative Officer (CAO) Performance Review, the Committee of Council recommends entering into a two-year contract with Dan Dibbelt to continue as CAO, with the new contract commencing Sept. 1st, 2023 and ending Sept. 25, 2025.

Councillor Garrow Requested a recorded vote:
Councillor Garrow - No
Councillor Nick vanRootselaar - Yes
Councillor Stan Bzowy - Yes
Reeve Van Rootselaar – Yes

MOTION CARRIED

Councillor Elaine Garrow left the meeting at 11:55 a.m.

18. ADJOURNMENT

There being no further business the meeting was adjourned by Reeve Van Rootselaar at 11:57 a.m.

These minutes approved this 4th day of October, 2023.



Reeve
Tony Van Rootselaar



CAO
Dan Dibbelt