



MUNICIPAL DISTRICT OF SPIRIT RIVER NO. 133
Meeting Minutes for the Special Meeting SM 01-23
10:30 a.m., February 8th, 2023

The Special Meeting of the Council of the Municipal District of Spirit River No. 133 was held in the Council Chambers of the Municipal Office situated at 4202 50th Street in the Town of Spirit River in the Province of Alberta on Wednesday, February 8th, at 10:00 a.m.

Reeve:	Tony Van Rootselaar
Councillors:	Elaine Garrow Stan Bzowy Nick vanRootselaar
Administration: Recording Secretary:	CAO Dan Dibbelt Shirley Hayden
ABSENT:	ACAO, Dianne Nellis

1. CALL TO ORDER

Reeve Van Rootselaar called the special meeting to order at 10:10 a.m. after each Councillor agreed and signed the Waiver of Notice of Special Meeting.

2. ADOPTION OF THE AGENDA

A. Adoption of the February 8th, 2023 Special Meeting Agenda SM 01-23.

042.02.08.23 Moved by Councillor Nick vanRootselaar that the Agenda for the February 8th, Special Meeting SM-01-23 be adopted.

CARRIED UNANIMOUSLY

3. NEW BUSINESS:

A. RMA District Four Resolution - Spirit River Airport.

At the Regular Council meeting RM-02-23 on February 1st, Council made a motion to hold a special meeting for the purpose of considering a resolution for presentation at the Rural Municipalities of Alberta (RMA) District Four Northern Zone meeting relating to the winter season cancellation of Fixed Wing Medevac Service at the Spirit River Airport.

043.02.08.23 Moved by Councillor Nick vanRootselaar that the RMA Resolution relating to the cancellation of Fixed Wing Medevac Services at the Spirit River Airport, for presentation at the Rural Municipalities of Alberta (RMA) District Four Northern Zone meeting, be accepted as presented.

MOTION CARRIED UNANIMOUSLY

B. Change Orders for Brownlee Building Addition Project

Alberta Infrastructure has required changes to the original design for the Brownlee renovation to accommodate the office space needs of the Alberta Justice Wildlife Officer and the Parole Office. Council reviewed a detailed list of said proposed change orders one through seven.

044.02.08.23 Moved by Councillor Nick vanRootselaar that Council authorize change orders in the amounts as itemized from one through seven, for a combined total of 38,307.28 pertaining to the Municipal District of Spirit River No.133 Brownlee Building renovation.

MOTION CARRIED UNANIMOUSLY

Director of Corporate Services Louise Gostick, entered the meeting at 10:31 a.m.

C. JDP Wasserman: 2022 Audit Engagement Letter

Director of Corporate Services, Louise Gostick presented the 2022 Audit Planning Letter from JDP Wasserman & Associates pertaining to the Audit and preparation of financial statements for the year ending December 31, 2022 for the Municipal District of Spirit River No. 133. The letter outlined what the responsibility of the auditor is and provided information about the planned scope and the proposed timing of the audit. In addition, Council discussed the expiration of the current auditor agreement. In October of 2020, the MD entered into a 3 year agreement with JDP Wasserman & Associates Chartered Professional Accountants for 2020, 2021 and 2022. As the contract is completed after the 2022 Audit, Council made a recommendation to collaborate with The Town of Spirit River, Birch Hills County and the Central Peace Fire & Rescue Commission, as previously done, to express interest in participating in a joint Request for Proposal (RFP) for Chartered Professional Accountants.

045.02.08.23 Moved by Councillor Stan Bzowy that Council accept the 2022 Audit Engagement Letter from JDP Wasserman & Associates pertaining to the 2022 Municipal District of Spirit River No. 133 Audit and preparation of the financial statements for the year ending December 31, 2022, as presented.

MOTION CARRIED UNANIMOUSLY

046.02.08.23 Moved by Councillor Elaine Garrow that the Municipal District of Spirit River No.133 collaborate with the Town of Spirit River, Birch Hills County and the Central Peace Fire & Rescue Commission regarding a joint Request For Proposal (RFP) for Chartered Professional Accountant Service for the purpose of Auditing Services and to circulate said proposal to Chartered Accountant Corporations and/or through advertisement.

MOTION CARRIED UNANIMOUSLY

18. ADJOURNMENT

There being no further business the meeting was adjourned by Reeve Van Rootselaar at 10:53 a.m.

These minutes approved this 15th day of February, 2023.



~~Reeve~~ Deputy Reeve
~~Tony Van Rootselaar~~
Nick van Rootselaar



~~CAO~~
Dan Dibbelt