



MUNICIPAL DISTRICT OF SPIRIT RIVER NO. 133
Meeting Minutes for Regular Council Meeting RM 18-23
10:00 am, Wednesday, December 6th, 2023

The Regular Meeting of the Council of the Municipal District of Spirit River No. 133 was held in the Council Chambers of the Municipal Office situated at 4202 50th Street in the Town of Spirit River in the Province of Alberta on Wednesday, December 6th, 2023, at 9:00 am.

Reeve: Tony Van Rootselaar (absent)

Councillors: Elaine Garrow
Stan Bzowy
Nick vanRootselaar

Administration: Dan Dibbelt
Dianne Nellis
Shirley Hayden

1. CALL TO ORDER

Deputy Reeve Nick vanRootselaar called the meeting to order with Public Works Supervisor Dave Johnson in attendance at 9:01 a.m.

2. AGENDA ADDITIONS

- 11.B. Camelina Research (Separate Document)
- 15.D. Training for Elected Officials - Municipal Elected Officials (MEO) Roles and Responsibilities of Elected Officials in Emergency Management. Brownlee Building 8:30 a.m. - Wednesday , December 13th, 2023.
- 15.E. Letter - From Jeff Zhang, Regional Director of Alberta Transportation and Economic Corridors RE: The Water for Life Project: Request for additional funding: Saddle Hills County - Central Peace Regional Water Supply System Phase 1 and Phase 2.

3. ADOPTION OF THE AGENDA

A. Adoption of the December 6th, 2023 Regular Meeting Agenda RM 18-23.

298.12.06.23 Moved by Councillor Stan Bzowy that the Agenda for the Regular Council Meeting RM 18-23 December 6th, 2023 be adopted with the following additions: 11.B. Camelina Research 15.D. Training for Elected Officials - Municipal Elected Officials (MEO) Roles and Responsibilities of Elected Officials in Emergency Management. Brownlee Building 8:30 a.m. Wednesday, December 13th, 2023. 15.E. Letter - From Jeff Zhang, Regional Director of Alberta Transportation and Economic Corridors RE: The Water for Life Project: Request for additional funding: Saddle Hills County - Central Peace Regional Water Supply System Phase 1 and Phase 2.

CARRIED UNANIMOUSLY

4. ADOPTION OF PREVIOUS MINUTES

A. Adoption of Minutes from the November 15th, 2023 Council Meeting RM 17-23.

Councillor Garrow requested clarity regarding motion 290.11.15.23 from the November 15th, 2023 RM-17-23 minutes regarding Staff Christmas Bonuses.

299.12.06.23 Moved by Councillor Stan Bzowy that the Minutes for the Regular Council Meeting RM 17-23, November 15th 2023 , be adopted as presented.

CARRIED UNANIMOUSLY

5. DECLARATION OF INTEREST

6. COUNCILLOR ABSENCES

Reeve Tony Van Rootselaar was absent for the meeting.

Regular meeting RM-18-23 recessed at 9:06 a.m.

7. PUBLIC HEARING

300.12.06.23 Moved by Councillor Stan Bzowy that the regular meeting RM-18-23 recess to hold a Public Hearing.

CARRIED UNANIMOUSLY

Deputy Reeve vanRootselaar called the Public Hearing to order at 9:07 a.m., with Mr. Komiete Tetteh, Manager of Planning for Mackenzie Municipal Services Agency (MMSA) in attendance, via Zoom.

Deputy Reeve vanRootselaar asked administration for confirmation that the Public Hearing regarding **Bylaw 05-2023, the Advertising Bylaw**, had been advertised in accordance with the requirements of the *Municipal Government Act*. Municipal District of Spirit River No. 133 Legislative Services Officer Dianne Nellis confirmed that Notice of the Public Hearing had been accommodated via advertising in the Central Peace Signal namely the November 7th and November 14th, 2023, editions to which no objections from the Public to date have been received.

Deputy Reeve vanRootselaar acknowledged council completed first reading of the respective bylaw at the November 1st, 2023, RM-16-23 meeting.

CAO Dibbelt advised that administration recommends postponing the Public Hearing affecting Bylaw 05-2023 due to the need to clarify wording relating to the proposed Bylaw.

301.12.06.23 Moved by Councillor Stan Bzowy that the Public Hearing to hear comments regarding Bylaw 05 -2023, to implement additional advertising methods as per section 606.1, be postponed

CARRIED UNANIMOUSLY

302.12.06.23 Moved by Councillor Stan Bzowy that the meeting move into Public Hearing to hear comments regarding Bylaw 03-AM-2023, a Bylaw to amend Land Use Bylaw 11-2019, to Amend Discretionary Uses stated in the Rural Industrial Zone to include Transloading Facilities; to amend the Definitions Section and to Amend Section 4.18 Risk Assessment.

Amending *Bylaw 03-AM-2023* was then presented for Council's review:

Deputy Reeve vanRootselaar asked for confirmation from Administration that the Public Hearing regarding Bylaw 03-AM-2023 , Land Use Bylaw (LUB) amendment to definitions and Rural Industrial Zone, to amend Bylaw 11-2019, had been advertised in accordance with the requirements of the *Municipal Government Act*. Municipal District of Spirit River No. 133 Legislative Services Officer Dianne Nellis confirmed that Notice of the Public Hearing had been accommodated by advertising in the Central Peace Signal namely the November 7th and November 14th 2023 editions to which no objections from the Public have been received.

Komiete Tetteh, Manager of Planning for Mackenzie Municipal Services Agency discussed Bylaw 03-AM-2023 Land Use Bylaw Amendment: LUB 11-2019 - Bylaw 03-AM-2023 - LUB Amendment to Definitions and Rural Industrial Zone:

The purpose of Bylaw 03-AM-2023 is to expand the range of handling materials within the MD and a wider region. Examples of materials currently handled within the MD at a particular site located within the MD include; non-regulated bulk fertilizers and frac sand and pipe. Future materials may include anhydrous and other fertilizers, in addition to propane and other regulated products.

The review of the LUB showed that while the activity is partly addressed and regulated, it would benefit from greater clarity and specificity, thus requiring an amendment.

The proposed amendment:

- a. Includes a use class definition for transloading facility,
- b. add a definition for hazardous substance,
- c. updates the definition for dangerous goods,
- d. add transloading facility to the Rural Industrial District as a discretionary use, and
- e. strengthens existing regulations regarding activities or uses dealing with dangerous goods and hazardous substances.

Pursuant to the MGA, a public hearing is to be held prior to 2nd reading of the LUB amendment. Roxanne Dreger commented about concerns of hazardous materials travelling via rail through the Rycroft, in light of a situation that happened this past summer in Woking. She inquired if there would be designated routes for hauling hazardous materials. Council informed her that anhydrous is utilized as a fertilizer option throughout the Municipality and that farmers would not be designated where they could haul the fertilizers.

There being no further comments, the Public hearing meeting came out of public hearing at 9:22 a.m.

303.12.06.23 Moved by Councillor Stan Bzowy that that the Public Hearing be adjourned.

CARRIED UNANIMOUSLY

Regular meeting RM-18-23 reconvened at 9:22 a.m.

304.12.06.23 Moved by Councillor Elaine Garrow that regular meeting RM-18-23 recess to hold a Municipal Planning Commission Meeting (MPC) meeting.

CARRIED UNANIMOUSLY

Regular meeting RM-18-23 recessed at 9:22 a.m. to hold a Municipal Planning Commission Meeting

8. DELEGATIONS

305.12.06.23 Moved by Councillor Stan Bzowy that regular meeting RM-18-23 be reconvened.

CARRIED UNANIMOUSLY

Regular meeting RM-18-23 reconvened at 9:41 a.m.

9. BUSINESS ARISING FROM MINUTES

10. REPORTS

A. Public Works Report

Public Works Director, Dave Johnson reviewed with Council the Public Works Report.

306.12.06.23 Moved by Councillor Elaine Garrow that Council direct administration to begin the process to reduce the speed limit between Highway 49 to Township Road 780 on Range Road 54 and further that once the process is completed, the speed limit be reduced to 50 km / hour.

CARRIED UNANIMOUSLY

307.12.06.23 Moved by Councillor Stan Bzowy that the Public Works Report be accepted as presented.

CARRIED UNANIMOUSLY

Public Works Director, Dave Johnson left the meeting at 9:52 a.m.

A. CAO Report

CAO Dan Dibbelt reviewed with Council the CAO Report

Councillor Garrow made an inquiry regarding Silverwood Cemetery.

308.12.06.23 Moved by Councillor Stan Bzowy that the CAO Report be accepted as presented.

CARRIED UNANIMOUSLY

B. Council Reports

CAO Dan Dibbelt reviewed Council Reports

309.12.06.23 Moved by Councillor Nick vanRootselaar that Council Reports be accepted as presented.

CARRIED UNANIMOUSLY

Louise Gostick entered the meeting at 9:54 a.m.

C. Financial Report - Ending December 31st, 2023

Director of Corporate Services, Louise Gostick reviewed with Council the Finance Report ending December 31st 2023 period.

310.12.06.23 Moved by Councillor Elaine Garrow that the Finance Report be accepted as information.

CARRIED UNANIMOUSLY

Louise Gostick left the meeting at 10:28 a.m.

11. TABLED ITEMS AND OLD BUSINESS

12. RECOMMENDATIONS FROM COMMITTEES

13. NEW BUSINESS

A. Agricultural. Peace Country Beef and Forage Association (PCBFA) 2024 Funding Request.

311.12.06.23 Moved by Councillor Nick vanRootselaar that the the Municipal District of Spirit River No.133 approve the Annual funding request to the Peace Country Beef and Forage Association (PCBFA) in the amount of \$7,000.00.

CARRIED UNANIMOUSLY

B. Agricultural. 2023 Post Secondary Bursary - 2023

312.12.06.23 Moved by Councillor Stan Bzowy that Council direct the Agricultural Fieldman to conduct research with regard to the development of an Agricultural post-secondary education bursary for the

Municipal District of Spirit River No.133.

CARRIED UNANIMOUSLY

C. Growing the North Conference February 20th - 22nd , 2024, Evergreen Park, Grande Prairie

313.12.06.23 Moved by Councillor Elaine Garrow that the 2024 Growing the North Conference held from February 20th to 22nd, 2024 attendance be presented at a future meeting.

CARRIED UNANIMOUSLY

D. Municipal District of Spirit River No.133 2024 Interim Budget (Separate Document)

314.12.06.23 Moved by Councillor Nick vanRootselaar that the 2024 Interim Operating Budget and the 2024 Proposed Capital Budget be approved as presented.

CARRIED UNANIMOUSLY

14. BYLAWS

A. Bylaw 05 -2023 - Advertising Bylaw

Public hearing regarding Bylaw 05-2023, Advertising Bylaw, was postponed to a future meeting.

B. RFD.RM-18-23 Bylaw 03-AM- 2023: Land Use Bylaw 11-2019 Amendment to Definitions and Rural Industrial Zone.

315.12.06.23 Moved by Councillor Stan Bzowy that Bylaw 03-AM-2023, for the purpose of amending Bylaw 11-2019 to allow Transloading Facility as a discretionary use within the Rural Industrial (RI) District and that Section 4.18 Risk Assessment be amended to expand on assessment requirement in order to adequately evaluate proposed developments, be read a second time.

CARRIED UNANIMOUSLY

316.12.06.23 Moved by Councillor Elaine Garrow that Bylaw 03-AM-2023, for the purpose of amending Bylaw 11-2019 to allow Transloading Facility as a discretionary use within the Rural Industrial (RI) District and that Section 4.18 Risk Assessment be amended to expand on assessment requirement in order to adequately evaluate proposed developments, be read a third and final time and be passed.

CARRIED UNANIMOUSLY

15. CORRESPONDENCE AND INFORMATION

CAO Dibbelt reviewed the correspondences and information items.

317.12.06.23 Moved by Councillor Nick vanRootselaar that CAO Dan Dibbelt and Reeve Tony Van Rootselaar attend Training for Elected Officials - Municipal Elected Officials (MEO) Roles and Responsibilities of Elected Officials in Emergency Management hosted at the Brownlee Building 8:30 a.m. on Wednesday, December 13th, 2023.

CARRIED UNANIMOUSLY

318.12.06.23 Moved by Councillor Nick vanRootselaar that Councillor Elaine Garrow attend the Training for Elected Officials - Municipal Elected Officials (MEO) Roles and Responsibilities of Elected Officials in Emergency Management via online training with complete cost of training be covered by Councillor Garrow.

CARRIED UNANIMOUSLY

319.12.06.23 Moved by Councillor Nick vanRootselaar that the January 3rd, 2023 RM-01-2023 be cancelled and that regular meeting RM-01-23 be scheduled for January 17th, 2023.

CARRIED UNANIMOUSLY

320.12.06.23 Moved by Councillor Stan Bzowy that the correspondence and information items be accepted as presented.

CARRIED UNANIMOUSLY

16. COUNCIL ISSUES AND CONCERNS

17. CLOSED MEETING (FORMERLY IN-CAMERA)

18. ADJOURNMENT

There being no further business the meeting was adjourned by Reeve Van Rootselaar at 10:42 a.m.

These minutes approved this 20th day of December, 2023.



Deputy Reeve
Nick vanRootselaar



CAO
Dan Dibbelt