



MUNICIPAL DISTRICT OF SPIRIT RIVER NO. 133
Meeting Minutes for Regular Council Meeting RM 04 -24
9:00 a.m., April 3rd, 2024

The Regular Meeting of the Council of the Municipal District of Spirit River No. 133 was held in the Council Chambers of the Municipal Office situated at 4202 50th Street in the Town of Spirit River in the Province of Alberta on Wednesday, April 3rd, 2024, at 9:00 a.m.

Deputy Reeve: Nick vanRootselaar
Councillors: Elaine Garrow
Stan Bzowy

Administration: Dianne Nellis
Shirley Hayden

1. CALL TO ORDER

Deputy Reeve vanRootselaar called the meeting to order at 9:01 a.m. with Public Works Supervisor, Dave Johnson and MMSA representative Komiete Tettech, (via Zoom) in attendance.

2. AGENDA ADDITIONS

7.A. Public Hearing Comments.
9.A. Update: Canadian Fiber Optics Agreement (Verbal)
13.H. RFD. Invitation to attend Saddle Hills County Event
13.I.RFD. RM- 05- 24 April 17th: Meeting Time Change.
15.M. Information from Alberta Transportation - Information from Alberta Transportation RE: Highway 2 Lane Closure.

3. ADOPTION OF THE AGENDA

A. Adoption of the April 3rd, 2024 Regular Meeting Agenda RM 04-24.

072.04.03.24 Moved by Councillor Stan Bzowy that the Agenda for the Regular Council Meeting RM 04-24 with the following Agenda Additions be adopted, namely: 7.A. Public Hearing Comments. 9.A. Update: Canadian Fiber Optics Agreement (Verbal) 13.H. RFD. Invitation to attend Saddle Hills County Event 13.I.RFD. RM- 05- 24 April 17th: Meeting Time Change.15.M. Information from Alberta Transportation - Information from Alberta Transportation RE: Highway 2 Lane Closure.

CARRIED UNANIMOUSLY

4. ADOPTION OF PREVIOUS MINUTES

A. Adoption of Minutes from the March 6th, 2024 Council Meeting RM 03-24

073.04.03.24 Moved by Councillor Stan Bzowy that the Minutes for the Regular Council Meeting RM 03-24 be adopted.

CARRIED UNANIMOUSLY

B. Adoption of Minutes from the March 15th, 2024 Special Council Meeting SM 01-24

074.04.03.24 Moved by Councillor Elaine Garrow that the Minutes for the Regular Council Meeting SM 01-24 be adopted.

CARRIED UNANIMOUSLY

7. PUBLIC HEARING

075.04.03.24 Moved by Councillor Stan Bzowy that the regular meeting 04-24 recess to hold a Public Hearing to hear comments regarding Bylaw 01-2024, the Advertising Bylaw for the purpose of establishing methods for advertising statutory notices and non-statutory notices in the Municipal District of Spirit River No.133.

CARRIED UNANIMOUSLY

Advertising Bylaw 01-2024 was then presented for Council's review:

7.A. Public Hearing Comments

Deputy Reeve vanRootselaar Deputy Reeve vanRootselaar called the Public Hearing to order at 9:02 a.m. with Mr. Komiete Tetteh, Manager of Planning for Mackenzie Municipal Services Agency (MMSA), in attendance via Zoom. Administration confirmed that the public hearing regarding *Bylaw 01-2024*, known as the *Advertising Bylaw*, had been advertised in accordance with the requirements of the *Municipal Government Act*. Municipal District of Spirit River No. 133 Acting Chief Administrative Officer, Dianne Nellis confirmed that Notice of the Public Hearing had been accommodated through the following advertising methods; via Canada Post to residents in the following municipalities; the Municipal District of Spirit River No.133, The Town of Spirit River, the Village of Rycroft via residents mailing addresses, as well as posted to the MD website and social media page to which to date one comment from the public had been received. Councillor Garrow expressed concern regarding the local newspaper's decision to discontinue publishing advertisements for the Municipal District, further that, the majority of the MD's population are rural residents, the majority being seniors where access to a reliable internet connection, electronic devices and social media can be challenging. She relayed she feels a positive working relationship with the newspaper is necessary concluding that if the bulletin board was used as a singular method of communication, a greater majority of residents would not be aware of issues affecting their area. Deputy Reeve reiterated Councillor Garrow's comments noting there are multiple ways the MD can access different advertising methods besides the local paper.

Deputy Reeve vanRootselaar questioned if administration had received comments from the

public regarding the proposed Bylaw. Ms. Nellis reviewed an email received from MD resident Bryan Woronuk, commenting that the wording of section 4 c) should be revised to ensure that advertising only on the bulletin board is not a standalone option, concluding that in his view the use of the bulletin board in conjunction with either or both of a) and b) would be acceptable. Deputy Reeve vanRootselaar then opened the discussion to comments from the public gallery regarding the proposed Bylaw. Roxann Dreger commented that although she is not a resident of the MD, she felt the Bylaw covered multiple avenues of advertising indicating it was an important Bylaw. Resident Norman Roy commented that he misses seeing the MD's newsletter in the paper, and further that a clause should be added listing mail out notices be mandatory in conjunction with the other methods listed in the Bylaw. Resident Ronald Gable expressed while he was in agreement with residents' comments, felt the bulletin board notice should not be used as a singular option and that mailing out notices to all residents would be a sufficient method to use. Ms. Nellis relayed the Bylaw could be reworded by inserting the word "non-statutory" as opposed to statutory. Council thanked Mr. Tetteh for attending the meeting.

Mr Tetteh left the meeting at 9:24 a.m.

There being no further comments, the Public Hearing adjourned at 9:24 a.m.

076.04.03.24 Moved by Councillor Stan Bzowy that the regular meeting RM-04-24 recess to hold a Public Hearing to hear comments regarding Bylaw No.02-2024 to close and lease statutory road allowance W/NW 4-78-4-W6 & W/PT SW 4-78-4-W6 for the purpose of closing to public travel and leasing of a statutory road allowance in the Municipal District of Spirit River No.133 in accordance with the Municipal Government Act, chapter M-26 revised statutes of Alberta 2000, as amended.

CARRIED UNANIMOUSLY

Deputy Reeve, Nick vanRootselaar called the Public Hearing to order at 9:25 a.m.

Bylaw 02-2024 was then presented for Council's review:

Deputy Reeve vanRootselaar asked for confirmation from administration that the public hearing regarding *Bylaw 02-2024*, to close and lease statutory road allowance W/NW 4-78-4-W6 & W/PT SW 4-78-4-W6 had been advertised in accordance with the requirements of the *Municipal Government Act*. Municipal District of Spirit River No. 133, Acting Chief Administrative Officer Dianne Nellis confirmed that Notice of the Public Hearing had been accommodated by advertising via Canada Post to The Municipal District of Spirit River No.133 residents, The Town of Spirit River and the Village of Rycroft mailing addresses, as well as posted to the MD website and social media page, one resident inquired if his property would be affected by the closure. Ms. Nellis confirmed with the resident that his property was not directly affected by the road closure. Ms Nellis advised that adjacent landowners were also sent a personal letter advising of the closure and lease of which one response was received affirming his agreement with the closure. Ms.Nellis also advised of the process involved to get the road officially closed which includes Minister of Transportation and Economic Corridors endorsement. She also advised of what would be required to reopen the road should that be a request after closure. There being no further comments, the Public Hearing meeting adjourned at 9:31 a.m.

077.04.03.24 Moved by Councillor Stan Bzowy that the Public Hearing be adjourned.

CARRIED UNANIMOUSLY

The regular meeting RM-04-24 reconvened at 9:31a.m.

5. DECLARATION OF INTEREST

6. COUNCILLOR ABSENCES

Reeve Tony Van Rootselaar and CAO Dan Dibbelt were absent from the meeting.

8. DELEGATIONS

9. BUSINESS ARISING FROM MINUTES

A. Update: Canadian Fiber Optics Agreement (Verbal)

078.04.03.24 Moved by Councillor Elaine Garrow that the Municipal District of Spirit River No.133 enter into an agreement with Canadian Fiber Optics Corporation with regard to the Northern Lights Fiber 'Project Aurora' for the purpose of developing a fiber optic line in the Municipal District.

CARRIED UNANIMOUSLY

10. REPORTS

A. Public Works Report

Public Works Director, Dave Johnson reviewed with Council the Public Works Report:

079.04.03.24 Moved by Deputy Reeve Nick vanRootselaar that a courtesy letter be sent to the landowner SW-28 - 77-6-W6 , regarding the right of way located adjacent to the West Boundary (Range Road 65 and Township Road 774) providing the landowner with contact information on whom he can contact for more information on whether or not the Municipality has taken the correct action pertaining to the brushing of the road right-of-way.

CARRIED UNANIMOUSLY

Public Works Director, Dave Johnson left the meeting at 9:44 a.m.

080.04.03.24 Moved by Councillor Stan Bzowy that the Public Works Report RM-04-24 be accepted as presented.

CARRIED UNANIMOUSLY

B. Council Reports

Acting CAO Dianne Nellis reviewed Council Reports.

Louise Gostick entered the meeting at 9:52 a.m.

C. Financial Report

081.04.03.24 Moved by Councillor Elaine Garrow that the Family and Community Support Services (FCSS) Reports B.1. a. through d. be accepted as presented.

CARRIED UNANIMOUSLY

Director of Corporate Services, Louise Gostick reviewed with Council Finance Report RM-04-24:

082.04.03.24 Moved by Councillor Stan Bzowy that Council Reports B. 2 through 6, including the RM-04-24 Finance Report accepted as presented. be accepted as presented.

CARRIED UNANIMOUSLY

Director of Corporate Services, Louise Gostick left the meeting at 9:57 a.m.

11. TABLED ITEMS AND OLD BUSINESS

12. RECOMMENDATIONS FROM COMMITTEES

13. NEW BUSINESS

A. Office Closure: Municipal District of Spirit River No.133 Team Building Session: April 18th, 2024

083.04.03.24 Moved by Deputy Reeve, Nick vanRootselaar that the Municipal District of Spirit River No.133 Administration and Public Works Buildings be closed to the Public on Thursday, April 18th, 2024, for a staff team building training seminar.

CARRIED UNANIMOUSLY

B. Request for Sponsorship: Town of Spirit River Trade Show Saturday June 1st, 2024: Sponsorship / Trade Show / Booth Rental.

084.04.03.24 Moved by Councillor Elaine Garrow that Administration reserve a booth in the Spirit Days Trade Show, taking place Saturday June 1st, 2024, in the Town of Spirit River at a cost of \$100.00.

CARRIED UNANIMOUSLY

C. Forest Resource Improvement Association of Alberta (FRIAA) - Grant Application Vegetation Management.

085.04.03.24 Moved by Councillor Stan Bzowy that approval be given to contract Palisade Consulting Ltd. to prepare the Expression of Interest for the grant application for the Municipal District of Spirit River No.133 to undertake vegetation management in areas previously identified in the FRIAA Hazard Assessment Report completed in 2020 and, if successful, to complete the grant application through Forest Resource Improvement Association of Alberta (FRIAA) for said works, at a cost of \$1000.00.

CARRIED UNANIMOUSLY

D. Request for Donation: Central Peace Community Garden Project.
086.04.03.24 Moved by Deputy Reeve Nick vanRootselaar that the Municipal District of Spirit River No.133 approve the sponsorship request in the amount of \$500.0 to the Central Peace Community Garden Park and further that funds come from Donations to Local Groups and Organizations.

CARRIED UNANIMOUSLY

E. Veterans Memorial Gardens and Interpretive Centre - Info and Follow up Sponsorship Request.
087.04.03.24 Moved by Councillor Elaine Garrow that the Municipal District of Spirit River No.133 donate \$250.00 to the Veterans Memorial Gardens and Interpretive Centre - Blueberry Mountain commemoration ceremony to take place at the Blueberry Mountain Hall on June 9th, 2024, and further that, funds be taken from donations to local groups and organizations.

CARRIED UNANIMOUSLY

F. Grande Spirit Foundation - Information: Fundraiser for the Pleasant View Lodge Saturday April 20th, 2024, at the Rycroft Agricultural Center.
088.04.03.24 Moved by Deputy Reeve Nick vanRootselaar that the Municipal District of Spirit River No.133 purchase a gift in the amount of \$250.00 from a local vendor for the Silent Auction during the Pleasant View Lodge Fundraising Dinner Event held at the Rycroft Agricultural on April 20th, 2024, further that, funds be taken from Donations to Local Groups and Organizations.

CARRIED UNANIMOUSLY

G. Transportation and Routing and Vehicle Information System (T.R.A.V.I.S) Permitting Agreement (April 1st, 2024 - March 31st, 2027).
089.04.03.24 Moved by Councillor Stan Bzowy that authorization be given to enter into the renewal agreement with the Province of Alberta to maintain the Transportation Routing and Vehicle Information System Multi Jurisdiction (TRAVIS-MJ) permitting system.

CARRIED UNANIMOUSLY

H. Invitation to attend Saddle Hills County Event.
090.04.03.24 Moved by Councillor Stan Bzowy that authorization be given for Reeve Tony Rootselaar, Deputy Reeve Nick vanRootselaar and Councillor Stan Bzowy to attend a meeting hosted by Saddle Hills County Council on Tuesday, April 23rd at 5:30 p.m.

CARRIED UNANIMOUSLY

I. RM- 05- 24 April 17th: Meeting Time Change.
091.04.03.24 Moved by Deputy Reeve Nick vanRootselaar that the April 17th, 2024, regular Council meeting RM-05-24 commence at 5 p.m.

CARRIED UNANIMOUSLY

Acting CAO, Dianne Nellis noted a clerical error in the RM-02-24, February 7th, 2024, meeting minutes regarding

motion 041.02.07.24.

092.04.03.24 Moved by Deputy Reeve Nick vanRootselaar that motion 041.02.07.24. from the RM- 02-24, February 7th meeting minutes be amended to state 9:00 a.m., not 7:00 p.m. as recorded.

CARRIED UNANIMOUSLY

14. BYLAWS

A. Bylaw 01 -2024 - Advertising Bylaw

093.04.03.24 Moved by Councillor Stan Bzowy that Bylaw 01-2024, for the purpose of establishing public notification methods in the Municipal District of Spirit River No.133 for bylaws, resolutions, meetings, public hearings and other matters referred to in the Municipal Government Act (MGA) that require advertising; be read a second time.

CARRIED UNANIMOUSLY

094.04.03.24 Moved by Deputy Reeve Nick vanRootselaar that Bylaw-01-2024, for the purpose of establishing advertising methods in the Municipal District of Spirit River No.133 for bylaws, resolutions, meetings, public hearings and other matters referred to in the Municipal Government Act (MGA) that require advertising, be read a third and final time and be passed.

CARRIED UNANIMOUSLY

B. Bylaw 02 -2024: Closure of Statutory Road Allowance: adjacent to the west boundary of NW 4-78-4-W6 adjacent to the west boundary of SW 4-78-4-W6.

095.04.03.24 Moved by Councillor Elaine Garrow that Bylaw 02-2024, for the purpose of closing and leasing statutory road allowance adjacent to the west boundary of NW 4-78-4-W6 and adjacent to the west boundary of SW 4-78-4-W6 lying north of the CN rail line, be read a first time.

CARRIED UNANIMOUSLY

15. CORRESPONDENCE AND INFORMATION

096.04.03.24 Moved by Councillor Elaine Garrow that the Correspondence and Information items be accepted as presented.

CARRIED UNANIMOUSLY

097.04.03.24 Moved by Deputy Reeve Nick vanRootselaar that item 15.M. Alberta Transportation Highway 2 lane closure, be accepted as information.

CARRIED UNANIMOUSLY

16. COUNCIL ISSUES AND CONCERNS

17. CLOSED MEETING (FORMERLY IN-CAMERA)

18. ADJOURNMENT

There being no further business the meeting was adjourned by Reeve Van Rootselaar at 10:35 a.m.

These minutes approved this 17th day of April, 2024.



Reeve
Tony Van Rootselaar



CAO
Dan Dibbelt