



MUNICIPAL DISTRICT OF SPIRIT RIVER NO. 133 Council
Agenda for Regular Council Meeting RM.04.26
9:00 a.m., Wednesday, February 25th, 2026

The Regular Meeting of the Council of the Municipal District of Spirit River No. 133 will be held in the Council Chambers of the Municipal Office situated at 4202 50th Street in the Town of Spirit River in the Province of Alberta on Wednesday, February 25th, 2026 beginning at 9:00 a.m.

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• Economic and Other Interests: (<i>Access to Information Act, Part 1, Division 2, Exceptions to Disclosure ATIA Section 30, Economic and Other Interests</i>)	
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The Regular Meeting of the Council of the Municipal District of Spirit River No. 133 was held in the Council Chambers of the Municipal Office situated at 4202 50th Street in the Town of Spirit River in the Province of Alberta on Wednesday, February 11th, 2026 beginning at 9:00 a.m.

In attendance:

- Reeve Tony Van Rootselaar
- Deputy Reeve Dean Wark
- Councillor Evelyn Bzowy
- Councillor Shelley Rozecki
- Councillor Bernie Schoorlemmer (virtual)

- CAO Shirley Hayden
- Assistant CAO Monty Bremont
- Public Works Supervisor Dave Johnson
- Director of Corporate Services Elena Valdes
- Executive Assistant Rebecca Fitzsimmons

- Delegation - Scott Ratch, Alberta Counsel
- Zack Ziolkowski, Alberta Counsel

1. Meeting called to order by Reeve Van Rootselaar at 9:03 am.

2. AGENDA ADDITIONS

- 13.H. Recycling/collection sites
- 13.I. Trees on NW 9-78-5W6
- 13.J. Attendance to EOEP Course at Spring RMA Convention
- 13.K. Renewal of Land Lease with Spirit River Ag Society

3. ADOPTION OF THE AGENDA

Motion #060.02.11.26 Moved by Councillor Bzowy to adopt the Agenda for February 11, 2026 Regular Council Meeting RM 03-26 with the following additions:

- 13.H. Recycling/collection sites
- 13.I. Trees on NW 9-78-5W6
- 13.J. Attendance to EOEP Course at Spring RMA Convention
- 13.K. Renewal of Land Lease with Spirit River Ag Society

Carried unanimously.

4. ADOPTION OF PREVIOUS MINUTES

A. Motion #061.02.11.26 Moved by Councillor Bzowy to adopt the January 28, 2026 Regular Meeting RM 02-26 Minutes with the following correction:
 Motion #052.01.28.26 - include 'Moved by Councillor Rozecki' in the motion, to read:
 "Moved by Councillor Rozecki that Council formally relinquishes the role of Unit Authority for the Central Peace FCSS program, further directs Administration to formally notify the Central Peace Family and Community Support Services (FCSS) partner municipalities—the Town of Spirit River and the Village of Rycroft—as well as the appropriate Government of Alberta Ministry pertaining to FCSS, of the Municipal District of Spirit River No. 133’s intent to relinquish the role of Unit Authority for the partnership after 21 years; further, that Council authorizes the Chief Administrative Officer to initiate the transition process, including organizing a meeting with a partner municipality to facilitate the transfer of the Unit Authority role, legal employer obligations, and administrative duties to a successor entity, while maintaining the MD’s financial commitment to the program. Further directs Administration to transfer all relevant legal, financial, and personnel records to the New Lead Municipality to facilitate the transition."

Carried unanimously.

B. Motion #062.02.11.26 Moved by Councillor Rozecki to accept the MPC meeting MPC 01-26 Minutes as presented.

Carried unanimously.

5. DECLARATION OF INTEREST

6. COUNCILLOR ABSENCES

7. PUBLIC HEARING

8. DELEGATIONS

A. Scott Ratch and Zack Ziolkowski with Alberta Counsel entered the meeting virtually via Teams as a Delegation representing Alberta Counsel at 9:08 am, and left the meeting at 9:38 am.

Motion #063.02.11.26 Moved by Deputy Reeve Wark to accept the Alberta Counsel presentation as presented, for information.

Carried unanimously.

9. **BUSINESS ARISING FROM MINUTES**

10. **REPORTS**

A. Agricultural Fieldman Report

B. Motion #064.02.11.26 Moved by Councillor Bzowy to accept Public Works Supervisor and Agricultural Fieldman reports as presented.

Carried unanimously.

C. Motion #065.02.11.26 Moved by Councillor Rozecki to accept the Finance Report as presented.

Carried unanimously.

Deputy Reeve Wark left Council Chambers at 10:22 am, and returned to Council Chambers at 10:25 am.

D. Motion #066.02.11.26 Moved by Councillor Bzowy to direct Administration to send a letter regarding the communication between the Municipal District of Spirit River and Canada Revenue Agency (CRA), specifically GST and T4 filing issues with the CRA, noting that efforts have been undertaken to resolve administration/clerical issues within the CRA-Municipal District of Spirit River account since November 2025, to Minister of Finance and National Revenue, François-Philippe Champagne and copy to Secretary of State (CRA), Wayne Long, and copy to Grande Prairie–Mackenzie MP Chris Warkentin.

Carried unanimously.

Motion #067.02.11.26 Moved by Deputy Reeve Wark to accept the CAO Report as presented.

Carried unanimously.

E. **COUNCIL REPORTS**

11. **TABLED ITEMS AND OLD BUSINESS**

12. **RECOMMENDATIONS FROM COMMITTEES**

13. **NEW BUSINESS**

A. Motion #068.02.11.26 Moved by Councillor Bzowy that Council direct Administration to increase the 2026 'Supervisor Training & Travel' budget line from \$3,000.00 to \$6,000.00 to accommodate training and anticipated increase in annual conference expenses.

Carried unanimously.

- Motion #069.02.11.26** Moved by Councillor Rozecki that Council approve the Public Works Supervisor in the amount of \$2000.00 to attend the Caterpillar/Governmental Training and Safety Days from May 5th - 7th, 2026 in Peoria, Illinois, to come from the Public Works Training & Travel budget.
- Carried unanimously.
- B. Motion #070.02.11.26** Moved by Deputy Reeve Wark to table discussion regarding inaugural meeting date for Regional Daycare Society Steering Committee.
- Carried unanimously.
- Councillor Bzowy left Council Chambers at 10:53 am, and returned to Council Chambers at 10:55 am.
- C. Motion #071.02.11.26** Moved by Councillor Rozecki that Council direct Administration to provide funding for the Heartland Training & Support HUB in the amount of \$364.50 for the 2026 year on behalf of the Municipal District of Spirit River No. 133.
- Carried unanimously.
- D. Motion #072.02.11.26** Moved by Deputy Reeve Wark that Council appoint Aaron Young and Clint Lefley to the Agricultural Appeal Board.
- Carried unanimously.
- E. Motion #073.02.11.26** Moved by Councillor Rozecki that Council directs Administration to contribute funds to Alberta Invasive Species Council in the amount of \$1000.00 for the 2026 Bronze Partnership.
- Carried unanimously.
- F. Motion #074.02.11.26** Moved by Councillor Rozecki that Council directs Administration to contribute funds to the Peace Country Beef and Forage Association in the amount of \$7000.00 for 2026 annual funding.
- Carried unanimously.
- G. Motion #075.02.11.26** Moved by Councillor Bzowy that the Agricultural Fieldman and Agricultural Service Board members complete Municipal Partners Feedback Survey 2025, as referenced on the letter from the PCBFA.
- Carried unanimously.
- Motion #076.02.11.26** Moved by Councillor Bzowy that the Agricultural Fieldman provide update on Veterinary Services Inc. (VSI) and specifically report on the status of elk and bison as part of the VSI program.
- Carried unanimously.

Motion #077.02.11.26 Moved by Councillor Bzowy that Council direct Administration to contribute \$11,500.00 to the Veterinary Services Inc. program for 2026 on behalf of the MD of Spirit River No. 133.

Carried unanimously.

H. Motion #078.02.11.26 Moved by Councillor Bzowy that Council direct Administration to engage with R360, for recycling options, and other municipalities for partnership options, regarding household recycling.

Carried unanimously.

Motion #079.02.11.26 Moved by Councillor Schoorlemmer that Council direct Agricultural Fieldman to explore the disposal options and on-farm pick-up for agricultural grainbags and chemical containers.

Carried unanimously.

I. Motion #080.02.11.26 Moved by Reeve Van Rootselaar that Council directs Administration to notify MD residents regarding the option to acquire trees from the location of NW 9-78-5W6 , further that the option is to be advertised, with the deadline to pick up the trees is no later than May 1st, 2026.

Carried unanimously.

J. Motion #081.02.11.26 Moved by Reeve Van Rootselaar that Council approve the additional expense of \$400 per attendee for Deputy Reeve Wark and CAO Hayden to attend the EOEP Strategic Planning course offered concurrently with the Spring RMA Convention 2026, funds to come from Council and Administration training budgets, respectively.

Carried unanimously.

K. Motion #082.02.11.26 Moved by Reeve Van Rootselaar to renew the lease agreement regarding Municipal District of Spirit River land located at SE 22-78-6W6 with the Spirit River Agricultural Society for the 2026 year.

Carried unanimously.

14. BYLAWS

A. Bylaw 01-AM-2026
To revise Bylaw 02-AM-2025

Motion #083.02.11.26 Moved by Councillor Bzowy that Bylaw 01-AM-2026 for the purpose of closing to public travel and disposing of portions of a road allowance, be read a first time.

Carried unanimously.

Motion #084.02.11.26 Moved by Deputy Reeve Wark that Bylaw 01-AM-2026 be read a second time.

Carried unanimously.

Motion #085.02.11.26 Moved by Reeve Van Rootselaar that consent be given for third reading of Bylaw 01-AM-2026.

Carried unanimously.

Motion #086.02.11.26 Moved by Councillor Rozecki that Bylaw 01-AM-2026 be read a third and final time and be passed.

Carried unanimously.

15.

CORRESPONDENCE AND INFORMATION

Motion #087.02.11.26 Moved by Deputy Reeve Wark that Council direct Public Works department to install appropriate signage near Municipal District of Spirit River open waterbodies, specifically the 780 reservoir, Nardam, and all MD owned properties with reservoirs, as per recommendations from insurance regarding liability.

Carried unanimously.

Motion #088.02.11.26 Moved by Deputy Reeve Wark to accept Correspondence and Information Items A through N as information.

Carried unanimously.

Council recessed at 12:05 pm.
Council reconvened at 12:27 pm.

16.

COUNCIL ISSUES AND CONCERNS

17.

CLOSED MEETING (FORMERLY IN-CAMERA)

Motion #089.02.11.26 Moved by Deputy Reeve Wark to move to Closed Meeting at 12:27 pm.

Carried unanimously.

Councillor Schoorlemmer, attending the meeting virtually, formally declared that he was alone and no one was present in the room with him. Councillor Schoorlemmer declared that he would be leaving the Regular Council meeting RM 03-26 at 1 pm.

Meeting moved to Closed at 12:27 pm.

Motion #090.02.11.26 Moved by Deputy Reeve Wark to reconvene Regular Meeting.

Carried.

Regular Meeting resumed at 1:05 pm with four members present.

A. Motion #091.02.11.26 Moved by Councillor Bzowy that Council approve the drafting of a multi-lot tentative plan for SE 22-78-6W6. in the amount of approximately \$3000 to come from Reserves.

Carried.

B. Motion #092.02.11.26 Moved by Deputy Reeve Wark that Council approve publishing a Request for Proposal for Civil Engineering at SE 22-78-6W6.

Carried.

Motion #093.02.11.26 Moved by Councillor Rozecki that the Municipal District of Spirit River No.133 donate the cube freezer belonging to the MD to the Central Peace Family and Community Support Services Program.

Carried.

18.

ADJOURNMENT

Regular Council meeting RM 03-26 adjourned by Reeve Van Rootselaar at 1:12 pm.

These minutes approved this _____ day of _____, 2026.

Deputy Reeve
Dean Wark

CAO
Shirley Hayden

[ABOUT](#) ▾[PROJECTS](#) ▾[RESOURCES](#) ▾[NEWS](#) ▾[EVENTS](#) ▾[CONTACT](#)

About the Alliance

The Mighty Peace Watershed Alliance (MPWA) was formed in 2011, when it was designated the official Watershed Planning and Advisory Council (WPAC) for the Peace/Slave River Basin under the Government of Alberta's Water for Life Strategy.

The Alliance is a multi-sector, not-for-profit society committed to planning for an ecologically healthy watershed while ensuring environmental, economic and social sustainability. Its active stakeholders and communities use consensus, adaptive management, and innovation to understand and promote living within the watershed. The MPWA's Board of Directors will report on the state of the watershed, lead watershed planning activities, promote best management practices and develop educational programs.

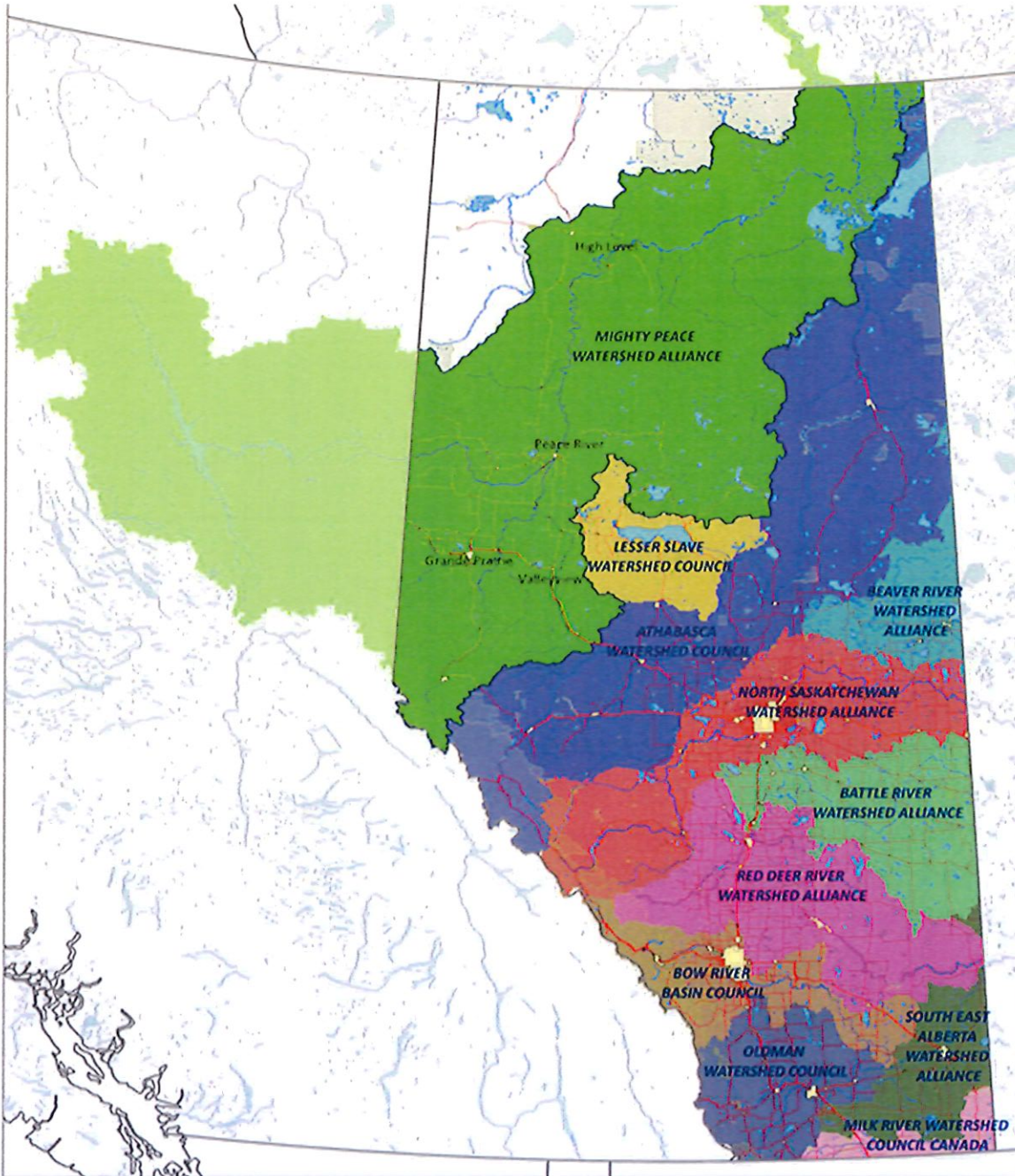
VISION

The Peace is a healthy, sustainable watershed that supports our social, environmental and economic objectives.

MISSION

To promote watershed excellence, the Mighty Peace Watershed Alliance will monitor cumulative effects from land use practices, industry and other activities in the watershed and work to address issues through science, education, communication, policy and by supporting watershed stewardship.

DELEGATION: MIGHTY PEACE WATERSHED ALLIANCE



Map of the 11 Alberta Watershed Planning and Advisory Council watersheds. The Light green in British Columbia and Northwest Territories shows the hydrological extent of the Peace and Slave Watersheds, although the Mighty Peace Watershed Alliance focuses on the Alberta portion of this.

GOALS

The Mighty Peace Watershed Alliance is a strong, vibrant, and sustainable organization. The Board and Members of the Mighty Peace Watershed Alliance are well educated about air, water and land issues in the basin and are open to innovative ideas and practices. The Mighty Peace Watershed Alliance is well-known and accessible to residents in the basin. Residents of the Peace watershed have access to safe, secure drinking water. Water quantity in the Peace watershed is understood and advise on its uses are made to the appropriate bodies.

Watershed Stewardship is widely supported by residents throughout the basin.

SHARED VALUES

The Mighty Peace Watershed Alliance will:

Respect a diversity of peoples and values by demonstrating individual and collective respect for the air, land and water and by appreciating the diversity of values and opinions found in the Peace watershed.

Be an ambassador for the Peace Watershed by promoting our vision and mission, demonstrating integrity, accountability and practicality, and practicing effective communication, knowledge-building and consensus decision-making.

Be a trustworthy and credible source of information by being well-informed and providing sound advice through an adaptive watershed approach that integrates traditional, local and scientific knowledge in information-gathering and problem-solving.

Be fair and transparent to all by seeking balanced representation and listening to all stakeholders in an open, transparent manner.

Be inclusive and collaborative by facilitating inclusive and collaborative processes and partnerships, promoting membership and interaction, and providing opportunities for all stakeholders to be involved.

Be innovative and action-oriented by being motivated, resourceful and action-oriented in finding new, innovative ideas and win-win solutions.

Foster Stewardship by encouraging and enabling individuals and organizations to be good stewards of the watershed.



**PUBLIC WORKS DEPARTMENT
DIRECTOR'S REPORT**

DATE: February 18, 2026

Administrative		
Grading	Grading has been ongoing	
Plowing		
Gravel		
Culvert Installation/Repair		
Washouts		
Brushing	We have cleared some brush on the south east side of the Viercant Bridge for line of site	
Signage		
Bridge Files		
Nardam		
Public Works Shop		
Equipment	Grader that had the engine worked on is running great. All other equipment has been working great	
Training		
Ratepayer Comments		
Miscellaneous		

AGRICULTURAL FIELDMAN REPORT – FEBRUARY 18, 2026

The Agricultural Fieldman was on vacation, so no changes were made from last report, other than he is having an ASB meeting on March 5th at 9:00am, there is a Peace Region Agriculture Fieldman Meeting on Feb 26th at County of Grande Prairie, and he is attending a Kochia/ Professional Vegetation Manager's Association Conference Feb 23/24.

Update to the Elk subject on VSI, the Agricultural Fieldman has reached out to VSI regarding this, they stated it is Councils decision to add Elk to the VSI List. The Agricultural Fieldman also reached out to the two local Elk Producers, one responded stating they would like Elk added to the list and most Veterinarians in the area can work on them as the producer has the proper equipment to do so.

Finance Department Report

CRA Account Access, GST & T4 Processing

- CRA account access has now been successfully restored.
- Work is currently underway to complete the GST correction process with CRA. Within the accounting system, the GST correction has already been completed and is compliant for audit purposes.
- With CRA access restored, T4s have been completed and issued.
 - Current employees received their T4s by hand delivery.
 - Former employees will receive their T4s by mail.

RBC – GIC Renewal (Due April 2)

- The Finance Department has recently communicated with RBC regarding the upcoming GIC renewal scheduled for April 2.
- This GIC is held as collateral for the CAO and Staff credit cards and typically renews for one term at a time.
- The current rate provided by the RBC account manager is 2.45%; however, this rate can only be guaranteed for three days.

Recommendation from the Finance Department: Renew both the principal and accumulated interest. A final rate will be confirmed with Council closer to the renewal date and instructions from council will be requested via RFD.

RBC Savings Account – Credit Card Access

- The Municipality maintains a small savings account to allow the Finance Department continuous online access to credit card statements.
- This account typically becomes inactive once per year.
- It is recommended that Council authorize Administration to implement a small recurring annual transfer (e.g., \$1 per year) to maintain account activity.

- A formal RFD can be presented at the next meeting for Council consideration.
- In the meantime, a deposit is required to reactivate the account (letter from RBC attached to this report).

Budget & Audit Preparation

- The Finance Department continues to work on finalizing the budget.
 - Ongoing preparation for the upcoming audit remains a priority.
-

Reminders

- Council timesheets and expense claims are due by the 25th of each month.
- Audit has been scheduled for March 9th.

CAO REPORT: RM.04.26 – February 25th, 2026

Economic Development & Advocacy

The Growing the North Conference 2026 took place from February 17–19 at the TARA Centre in Evergreen Park, County of Grande Prairie which brings together municipal leaders, entrepreneurs, and industry experts to explore innovation and regional growth.

The conference serves as a networking hub, bridging the gap between local government and the private sector, it helps drive the diversification of the northern economy, particularly in the agriculture, energy, and tourism sectors.

Highlights and Themes

- **Regional Collaboration:** The event was hosted by a partnership including the Grande Prairie & District Chamber of Commerce and various local municipalities, focusing on the "Peace Region" (Northwestern Alberta and Northeastern British Columbia).
- **Economic Strategy:** Sessions emphasized investment readiness, rural economic development, and navigating international trade issues.

Additionally, regional perspective from Mark Parsons (Chief Economist, ATB) was presented regarding the economic outlook for Northern Alberta and youth unemployment. Parsons highlighted that while Alberta leads the country in job growth, we are also seeing elevated youth unemployment (15-24 age bracket). This is largely due to rapid migration— young people are moving to the province in record numbers and competing for entry-level roles, this underscores the importance of our summer student programs and entry-level positions. By maintaining a full staff, we are better positioned to mentor this incoming workforce, ensuring the Central Peace remains a destination where young professionals are encouraged to start their careers and remain in the area. These insights are particularly relevant as the MD looks to attract new investment and support our local business community in the coming year.

Administration & Operations

Staffing & Internal Capacity; the MD administration is currently fully staffed. In a competitive labor market, reaching capacity is a significant achievement that speaks to our positive workplace culture. This stability allows us to focus on Council's long-term strategic goals rather than short-term vacancy management.

Intergovernmental

FCSS Funding & Unit Authority Transition the Town has officially stepped up as the Unit Authority for our regional Family and Community Support Services (FCSS). The Town has updated the Mult municipal participating agreement and is included for councils review in the agenda.

- **Autonomy:** As the Unit Authority, the Town will play a direct role in provincial negotiations and greater oversight of local social programming.
- **Fiscal Responsibility:** The new agreement provides a stable, multi-year framework that ensures vital community supports—from youth programs to senior services—remain sustainable and locally managed.

Upcoming meeting with the Town of Spirit River on **March 2, 5:00 p.m. at the Brownlee Building**, agenda preparation is underway for our joint session with the Town.

The MD has confirmed a meeting with Birch Hills County, who have invited the G5 Mayor/Reeves and CAO's to a meeting on **Friday, Feb 27th from 11:30 – 1:30pm.** at the Birch Hills County Council chambers for a conversation regarding collaboration on a potential G5 project.

Assessment Review Board (ARB)- Training

- Sandra Van Rootselaar has completed the Assessment Review Board (ARB) training certification.

IT & Communications:

Phone System Upgrade; CCSI has scheduled a full upgrade of our internal phone systems for March 4th and 5th.

The Issue: The current NES phone system has reached obsolete status. Recent repairs have relied on sourced second-hand parts, posing a significant risk to our operational continuity. While we don't anticipate any disruptions in the service during this time, we appreciate resident and staff members patience during the 48-hour transition period.

Women of the North Conference - Taking place Wednesday, April 22nd in Grimshaw

On behalf of the staff, we truly appreciate your consideration and support in approving our attendance at this event. Opportunities for professional development and networking within our region are invaluable, thank you for your ongoing investment in our professional growth.

Access to the CRA – GST Account

For an extended period, Administration has faced significant barriers in accessing our GST and other essential tax accounts via the CRA. Despite exhaustive efforts—including multiple phone inquiries, emails, and faxes—the process to verify municipal authority and regain account access was unnecessarily prolonged and inefficient.

While access has recently been restored, the process required a disproportionate amount of staff time and resources to resolve what should be a routine administrative function.

It has become evident through research the MD is not alone in this struggle. A growing number of local governments across the region are reporting identical systemic failures, including:

- Unresponsive dedicated service lines.
- Lost or unprocessed fax / email documentation.
- Inconsistent requirements for municipal identity verification.

Administration feels it is imperative to send a letter of complaint with the **Taxpayers' Ombudsman** for the following reasons:

1. **Systemic Advocacy:** Adding our voice to the growing list of affected municipalities pressures the CRA to review and improve service standards for public bodies.
2. **Accountability:** To document the administrative burden and "red tape" that hindered our financial operations.
3. **Future Prevention:** To advocate for a streamlined, reliable access point for municipalities to prevent a recurrence of these delays.

There are no direct financial costs associated with filing this complaint. However, the successful resolution of these systemic issues will save significant staff hours and administrative costs in the long term. Administration will submit the formal letter of complaint to the Ombudsman's office this week. We will continue to monitor the situation and provide Council with updates should a formal investigation or request for further information be initiated.

Formal Letter of Complaint suggested sample letter;

TO: Office of the Taxpayers' Ombudsman

DATE: XXXX

RE: Systemic Service Failures Regarding Municipal Account Access

To the Taxpayers' Ombudsman,

I am writing on behalf of the Municipal District of Spirit River No.133 administration to lodge a formal complaint regarding the persistent and exhaustive challenges we have faced in accessing our Canada Revenue Agency (CRA) accounts, specifically concerning GST and other municipal tax information.

While we have finally secured access, it was only achieved after an unreasonable expenditure of time and resources. Our efforts included repeated attempts to resolve the matter through phone, email, and fax—none of which yielded timely or consistent results.

Our concerns are centered on the following points:

- **Administrative Burden:** The sheer volume of correspondence required to perform routine municipal functions has placed an undue strain on our administrative staff.
- **Lack of Communication:** The disconnect between communication channels (fax and phone) caused significant delays in verifying our identity and authority over our own accounts.
- **Systemic Issue:** It is our understanding that the MD is not an isolated case. We wish to join the growing number of municipalities reporting identical barriers to service. This suggests a systemic failure in how the CRA handles municipal government accounts.

As public bodies, municipalities have a statutory obligation to maintain accurate and timely financial records. The current CRA service model hinders our ability to meet these obligations efficiently.

We request that your office investigate these recurring service delays and advocate for a streamlined, reliable access process for municipal administrations. We remain available to provide documentation regarding our communication logs and the specific barriers encountered.



Central Peace FCSS
Minutes
Jan 13, 2026
MD of Spirit River Council Chambers
6:30pm

In Attendance:

Chair: Rhonda Yurchyshyn
Pat Sydoruk
Evelyn Bzowy
Tammy Yaremko
Tamara Babcock
Nelson Kitchen
Shelley Loroff

Town of Spirit River, Member at large
MD of Spirit River, Member at large
MD of Spirit River #133
Town of Spirit River Council
Village of Rycroft
Birch Hills County Council
FCSS Coordinator
Village of Rycroft, Member at large
Village of Rycroft, Member at large
MD of Spirit River, Member at large
Town of Spirit River, Member at large


Regrets: Anne Silvius

Carrie Jackson
Vanessa Pybus
Dianne Nellis

Staff: Shelley Loroff

1. Welcome
2. Call the meeting to order: Chair Rhonda Yurchyshyn called the meeting to order at 6:35 p.m.
3. Election: **Motion 01-26** Tammy Yaremko moves to table the election until February meeting. **Carried**
4. Approval of
 - a. Agenda: Add 6d: acceptance of letter from MD#133 of Spirit River; Add 7c: proposed programs; and 12 Adjournment **Motion 02-26** Pat Sydoruk moves to accept the agenda as amended. **Carried**
 - b. Minutes: Add Attendance to Nov and Dec minutes. **Motion 03-26** Tammy Yaremko moves the minutes as amended. **Carried**
 - c. Coordinators Report: Shelley Loroff presented the coordinators report. **Motion 04-26** Nelson Kitchen moves to accept the coordinators report. **Carried**
5. Financial
 - a. Financial Report: Shelley Loroff presented the financial report, and the reserves report and answered any questions. **Motion 05-26** Tamara Babcock moves the financial reports as presented seconded by Pat Sydoruk. **Carried**
 - b. MOW honorarium: the board asked that the policy come to the next meeting.
6. Business arising from the minutes:
 - a. Christmas Sharing Program: Shelley Loroff presented the report, and discussion took place about changes for next year.

- b. Woman's Mental Health: The new proposal from Lana Kirkley was presented to the board. **Motion 06-26** Evelyn Bzowy moves to go ahead with the proposal and to financial support it by providing \$1580 to cover fees and costs. Seconded by Tammy Yaremko. **Carried**
 - c. Invoices to municipalities: **07-26** Tamara Babcock moves that the municipal funding is status quo for 2026. Seconded by Tammy Yaremko. **Carried**
 - d. Acceptance of letter from the MD #133 **08-26** Evelyn Bzowy moves to accept the letter dated Dec 3, 2025, which states that the MD#133 is stepping down as the Unit Authority for FCSS. **Carried**
7. New business:
- a. Location of Office: Discussion took place and the board decided to wait until after the meeting with the MD on Jan 14, 2026
 - b. Coordinator Assistant: Shelley Loroff asked when the coordinator assistant might be hired. Discussion took place, and it was agreed to wait and see what happens in the next month
 - c. Proposed programs: 1. South Peace Rural Community Learning would like to do a dump and go freezer meals community kitchen and is looking for financial support. **09-26** Tammy Yaremko moves to grant SPRCL \$1000 to support this program. Tamara Babcock seconded. **Carried** 2. Palliative care would like to present a workshop in this area. **10-26** Tammy Yaremko moves that up to \$250 be spent to assist in hosting this event. Pat Sydoruk seconded. **Carried**
8. In Camera:
9. Correspondence: Shelley Loroff shared a letter from Birch Hills county dated Dec 10, 2025 regarding the unit authority, A letter from Rycroft CAO from council requesting the CAO of MD of Spirit River and the Chair of the board attend the council meeting on January 20, and The RMA report on Declining Rates of Volunteerism in Alberta and the Increasing Threat to Rural Municipalities.
10. Council updates:
- a. MD of Spirit River: Evelyn Bzowy shared that Christmas happened and the Md has called a meeting of all councillors and CAOs of the unit authority and the chair and coordinator of FCSS for Jan 14.
 - b. Town of Spirit River: Tammy Yaremko shared that snow removal has been happening.
 - c. Village of Rycroft: Tamara Babcock shared that snow removal is happening there also.
 - d. Birch Hills County: Nelson kitchen shared that hibernation is happening.
11. Next meeting date: February 10, 2026
12. Adjournment: meeting was adjourned at 9:03pm



 Chair

Feb. 11/2026
 Date



 Recording secretary

Feb 11/2026
 Date



MUNICIPAL DISTRICT OF SPIRIT RIVER NO. 133

MEETING:
MEETING DATE:
ORIGINATED BY:
TITLE:

RM-04-26
February 25, 2026
Shirley Hayden, CAO
FCSS Multi-Municipal Memorandum of Agreement

BACKGROUND/PROPOSAL

The Municipal District of Spirit River No. 133 has acted in the capacity of Unit Authority (Lead Municipality) for the Central Peace Family and Community Support Services (CP FCSS) for more than two decades. Recent discussions and decisions have initiated the transition of the administration of CP FCSS to the Town of Spirit River. The next step in the successful transition of the Unit Authority/Lead Municipality from the MD of Spirit River to the Town of Spirit River is the approval and adoption of the Memorandum of Agreement between the participating municipalities.

The MD of Spirit River intends to maintain participation in the CP FCSS program while withdrawing from the administrative role of Unit Authority. The MD is committed to maintaining its current level of financial contribution as a partner municipality to ensure provincial funding obligations are met.

The Town of Spirit River Council approved their intention to assume the role of Unit Authority for the CP FCSS program at their February 17th, 2026 Regular Council meeting, and are undertaking formal protocols to implement the transition. They approved and adopted the updated CP FCSS Multi-Municipal Agreement (see attached) that confirms the Town of Spirit River as the Unit Authority, and have prepared formal documentation to the Province of Alberta advising of the change to the Unit Authority.

Upon approval and adoption of the partner municipalities who formally participate in the CP FCSS Multi-Municipal Agreement, the Government of Alberta can proceed with the official transfer of the designation of the Unit Authority/Lead Municipality.

RECOMMENDATION/RESOLUTION

Administration requests that Council pass a motion to adopt the updated Central Peace Family and Community Support Services Multi-Municipal Agreement and further that Council directs Administration to formally notify the partner municipalities, as well as the Chair of the Central Peace Family and Community of the approval and adoption of the updated Agreement and the endorsement of the letter to the Government of Alberta with formal notice of request for Transition of Authority.

Or

That Council direct Administration accordingly.



Box 130
Spirit River, Alberta T0H 3G0
Phone: (780) 864-3998
www.townofspiritriver.ca

February 10, 2026

Lynn Smid
Director
Alberta Government
8th Floor, 9942 – 108 Street NW
Edmonton, AB T5K 2J5

Subject: Notification of Unit Authority Transition – Central Peace FCSS Program

Dear Ms. Smid,

On behalf of the Town of Spirit River, please accept this letter as formal notice of change in Unit Authority for the Central Peace Family and Community Support Services (FCSS) Program.

The Municipal District of Spirit River No. 133 has advised its partner municipalities and the Province of Alberta of its intention to transition the Unit Authority role for the Central Peace FCSS program. The Town of Spirit River has agreed to assume the role of Unit Authority.

The Town of Spirit River is prepared to work with the Municipal District of Spirit River No. 133, the Village of Rycroft, and the Province to ensure a smooth and orderly transition. This transition will be carried out in a manner that maintains continuity of services and supports the ongoing success of the Central Peace FCSS program.

The Town remains committed to the principles and objectives of FCSS and to providing effective, preventative social services that support the well-being of our communities.

Should further information or documentation be required to support this transition, please feel free to contact the Town Administration at 780-864-3998.

Sincerely,

Tammy Yaremko
Mayor, Town of Spirit River

Cc: Central Peace FCCC
MD#133 of Spirit River
Village of Rycroft
Birch Hills County

**CENTRAL PEACE FAMILY AND COMMUNITY SUPPORT SERVICES MULTI-
MUNICIPAL AGREEMENT**

DRAFT

THIS AGREEMENT MADE THIS ____ DAY OF _____, 2026

BETWEEN:

THE TOWN OF SPIRIT RIVER

(hereinafter called the "Unit Authority")

AND

THE MUNICIPAL DISTRICT OF SPIRIT RIVER NO. 133

AND

THE VILLAGE OF RYCROFT

(collectively referred to as the "Participating Municipalities")

1. AUTHORITY AND LEGISLATION

This Agreement is made pursuant to:

- the Family and Community Support Services Act, RSA 2000, c. F-3 and Regulations (the "FCSS Act");
- and
- the Municipal Government Act, RSA 2000, c. M-26 (the "MGA").

The Participating Municipalities agree to jointly establish, administer, and operate a Family and Community Support Services Program in accordance with provincial legislation.

2. PURPOSE

The purpose of this Agreement is to:

- a. establish a joint Family and Community Support Services (FCSS) Program;
- b. define governance and administrative responsibilities;
- c. enable receipt of provincial funding;
- d. ensure accountability, financial stewardship, and effective service delivery; and
- e. formalize the relationship between the Participating Municipalities.

The program shall operate under the name:

Central Peace Family and Community Support Service (Central Peace FCSS).

3. DEFINITIONS

In this Agreement:

- a. "Act" means the Family and Community Services Services.
- b. "Board" means the Central Peace FCSS Board.
- c. "Minister" means the Minister responsible for the FCSS Act.
- d. "Program" means eligible FCSS services and initiatives as defined in the Act.
- e. "Unit Authority" means the Town of Spirit River acting on behalf of all Participating Municipalities.

4. PREAMBLE

WHEREAS the Act permits municipalities to enter into agreements for the establishment, administration, and operation of a joint Family and Community Support Services Program;

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AND WHEREAS the Minister may enter into an agreement with one municipality acting on behalf of other municipalities for the delivery of such a program;

AND WHEREAS the Town of Spirit River has agreed to act as the Unit Authority and to enter into annual funding agreements with the Minister for up to eighty percent (80%) of eligible program costs;

NOW THEREFORE the Participating Municipalities establish these operating guidelines and agree as follows.

5. RESPONSIBILITIES OF THE PARTICIPATING MUNICIPALITIES

The Participating Municipalities shall:

- a. collaborate in good faith to support the objectives of the Program;
- b. appoint representatives to the Board;
- c. provide required municipal funding contributions;
- d. comply with the terms of this Agreement and the Act; and
- e. support the Board in carrying out its mandate.

The Participating Municipalities hereby designate the Town of Spirit River as the **Unit Authority** to act on their behalf for administration and funding purposes.

6. POWERS AND DUTIES OF THE UNIT AUTHORITY

The Unit Authority shall:

- a. act as the legal and administrative representative of the Participating Municipalities for all matters relating to provincial funding;
- b. submit applications and enter into agreements with the Minister;
- c. receive, hold, and administer all FCSS grant funds;
- d. maintain accurate financial records, accounts, and supporting documentation;
- e. process payroll, payments, and contractual obligations;
- f. execute contracts, leases, insurance documents, and other legal instruments as directed by the Board and within approved budgets; and
- g. provide administrative and financial services necessary to ensure the efficient operation of the Program.

The Unit Authority shall not:

- a. be solely liable for actions or decisions taken at the direction of the Board; or
- b. be responsible for the day-to-day program operations except as expressly directed by the Board.

7. BOARD OF DIRECTORS

Composition

The Board shall consist of ten (10) voting members:

Town of Spirit River	One (1) council representative
	Two (2) members-at-large

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MD of Spirit River No. 133 One (1) council representative
Two (2) members-at-large

Village of Rycroft One (1) council representative
Two (2) members-at-large

The local RCMP may attend meetings on an advisory, non-voting basis.

Tenure

Council representatives: One (1) year
Members-at-large: One (1) year

Officers

The Board shall elect a Chair, Vice-Chair, and other officers as required.

Quorum

A quorum shall consist of six (6) members.

Board Responsibilities

The Board shall:

- i. oversee receipt and disbursement of funds;
- ii. plan, implement, and evaluate programs;
- iii. recommend hiring of the FCSS Director and staff to the Unit Authority;
- iv. recommend approval of the annual budget.
- v. recommend service contracts;
- vi. ensure provision of suitable office;
- vii. ensure annual audits in accordance with the Act;
- viii. approve audited financial statement and submit them to the Minister and municipalities by April 30 annually; and
- ix. perform other duties necessary for the effective Program operations.

Board Governance

The Board shall:

- i. maintain minutes of all meetings;
- ii. report regularly to Participating Municipalities;
- iii. comply with legislative requirements;
- iv. maintain appropriate liability insurance;
- v. follow conflict-of-interest standards.

Individual Board Member Responsibilities

Board members shall:

- i. disclose conflicts of interest;
- ii. abstain where conflicts exist;
- iii. maintain confidentiality;
- iv. respect Board decisions;
- v. act honestly and cooperatively;
- vi. devote reasonable time to Board duties.

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8. CONDUCT OF MEETINGS

Meetings

The Central Peace FCSS Board shall hold regular monthly meetings at such dates, times, and locations as may be determined by resolution of the Board, or as otherwise deemed necessary to conduct the business of the Program.

Central Peace FCSS staff shall provide notice of each regular meeting to all Board members by telephone or electronic mail no later than one (1) day prior to the meeting, confirming the date, time, and location.

Special meetings of the Board may be called at the discretion of the Chair, or at the request of a majority of Board Members, provided that every member is given not less than twenty-four (24) hours notice of the meeting and the purpose thereof.

The FCSS Coordinator, in consultation with the Chair, shall be responsible for organizing and preparing the meeting agenda and ensuring that relevant materials are distributed to Board members in advance of the meeting to facilitate informed decision making.

Voting

Every Board member present at a meeting, including the Chair, shall be entitled to one (1) vote on all motions and matters brought before the Board, unless required to abstain due to a declared conflict of interest.

All questions shall be decided by a simple majority of the votes cast by members present. In the event of a tie vote, the motion shall be deemed defeated.

The Chair shall have the same voting rights and responsibilities as all other members and shall be eligible to introduce, second, and vote on motions.

Minutes

The FCSS Director, or designate, shall attend all meetings of the Central Peace FCSS Board and shall be accurately recording the proceedings of each meeting in the official minute record of the Board.

Minutes shall document attendance, all motions, resolutions, decisions, and other business conducted by the Board and shall be maintained in a permanent and orderly manner as part of the Program's official records.

Draft minutes shall be circulated to all Board members for review in a timely manner following each meeting and, once approved by the Board, copies shall be distributed electronically or by mail to each Participating Municipality for information and accountability purposes.

Board Vacancies

On or before November 30th of each year, each Participating Municipality, being the Town of Spirit River, the MD of Spirit River No. 133, and the Village of Rycroft, shall provide written notice to the Central Peace FCSS Board confirming the names of their appointed Council representatives and Members-at-Large for the forthcoming calendar year.

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Where a vacancy occurs during the term due to resignation, removal, incapacity, or any other reason, the respective Participating Municipality shall appoint a replacement Councillor or Member-at-Large as soon as reasonably practicable. The appointed individual shall serve for the remainder of the unexpired term.

All appointments and replacements shall be reported to the Board in writing to ensure records and continuity of governance.

Absence

Board members are expected to attend and actively participate in all meetings of the Central Peace FCSS Board in order to ensure governance and continuity of operations.

Any member who is absent from three (3) consecutive regular meetings of the Board, without prior notice or without leave granted for illness or other reasons deemed acceptable by the Board, shall be deemed to have forfeited their position.

Upon forfeiture, the respective Participating Municipality shall be notified and shall appoint a replacement member in accordance with the Board Vacancies provisions of this Agreement.

Resignation

A member of the Central Peace FCSS Board may resign from their position at any time by providing a written notice of resignation to their respective Participating Municipality. A copy of such notice shall also be provided to the Chair of the Central Peace FCSS Board for record-keeping purposes.

The resignation shall take effect on the date specified in the notice or, if no date is specified, on the date the notice is received. Upon receipt of the resignation, the respective Participating Municipality shall appoint a replacement member in accordance with the Board Vacancies provision of this Agreement.

9. FCSS DIRECTOR RESPONSIBILITIES

The FCSS Director shall serve as the chief administrative officer of the Central Peace FCSS Program and shall be responsible for the overall coordination, management, and day-to-day administration of the Program subject to the direction and policies established by the Central Peace FCSS Board.

Without limiting the generality of the foregoing, the Director shall:

- a. prepare and present monthly financial statements, activity summaries, and operational reports to the Board to support oversight, planning, and decision-making;
- b. prepare and submit an annual report to the Minister and the Board outlining program activities, outcomes, financial performance, and compliance with the requirements of the Act and funding agreements;
- c. authorize and process all payments, expenditures, and financial commitments of the Program in accordance with the approved annual budget and established financial controls;
- d. receive, collect, safeguard, and properly account for all funds, revenues, and assets belonging to or accruing to the Program, and issue receipts and maintain accurate financial records;

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- e. attend all meetings of the Board, provide administrative and professional support, and ensure that all resolutions, decisions and proceedings of the Board are accurately recorded and implemented; and
- f. coordinate and administer all FCSS programs, services, events, and initiatives, and carry out such additional duties or responsibilities as may be reasonably assigned by Board or the Chair to support the effective operation of the Program.

10. GRIEVANCE AND COMPLAINT POLICY

The Central Peace FCSS Board is committed to maintaining openness, accountability, and responsiveness to the Participating Municipalities and the public it serves. The Board recognizes the importance of receiving feedback and addressing concerns related to the planning, governance, and delivery of the Central Peace FCSS Program.

The Board's role is governance and oversight in nature. Accordingly, it is not the function of the Board to investigate or resolve individual operational, personnel, or service-level complaints, except where such matters relate directly to Board policies, planning decisions, or overall program administration.

Board members shall respond to community concerns in a respectful and constructive manner and shall direct complainants to the appropriate channels for resolution.

Where an individual Board member receives a complaint or grievance relating to the Program, the following process shall apply:

- a. the Board member shall encourage the complainant to first raise the matter with the appropriate municipal representative or administrative staff for review and resolution;
- b. where further consideration is required, the municipal council representative may contact the Chair of the Central Peace FCSS Board to determine whether the matter falls within the Board's governance responsibilities; and
- c. the Chair shall keep the Board informed of significant or recurring complaints and, where appropriate, may place the matter on a future agenda for discussion or policy review.

Nothing in this section prevents the Board from reviewing systemic issues or adopting policies to improve service delivery and program effectiveness.

11. SCOPE OF PROGRAMS AND FUNDING

The Central Peace FCSS Program shall deliver preventative social service programs, services, and initiatives that are eligible under the Family and Community Support Services Act and its Regulations and that address identified community needs within the Participating Municipalities.

The Town of Spirit River, the Municipal District of Spirit River No. 133, and the Village of Rycroft (collectively, the "Participating Municipalities") agree to financially support the Program through annual municipal contributions as required to meet the provincial cost-sharing requirements established by the Minister responsible for the FCSS Act.

Each Participating Municipality shall contribute its proportionate municipal share of funding based on the allocation formula established by the Province, which generally requires a minimum contribution equivalent to twenty percent (20%) of the total approved Program budget, with the remaining portion funded through provincial FCSS grant funding, or such other ratio as may be prescribed by the Province from time to time.

All funds received from both provincial and municipal sources shall be used solely for eligible FCSS purposes and shall be expended in accordance with:

- a. the approved annual budget;
- b. the requirements of the Act and Regulations; and
- c. the policies and directions established by the Central Peace FCSS Board.

Program funds may be applied to administrative and operational expenses necessary for the effective delivery of services, including but not limited to facility and occupancy costs, staffing and salary expenses, contracted services, program delivery costs, and other expenditures approved by the Board.

The Board shall ensure that all funds are managed in a prudent, transparent, and accountable manner consistent with sound municipal financial practices.

12. ADDITION OF MUNICIPALITIES

Should an additional municipality wish to participate in the Central Peace FCSS Program, the municipality shall submit a written request to the Central Peace FCSS Board expressing its interest in joining the Program and agreeing to comply with the requirements of the Family and Community Support Services Act, this Agreement, and all applicable policies and funding obligations.

Upon receipt of such request, the Board shall review the proposal and provide a recommendation to the Participating Municipalities for consideration.

Approval of the addition of a new municipality shall require the consent of a majority of the existing Participating Municipalities, confirmed by resolution of their respective councils.

Where approved, the new municipality shall enter into this Agreement by executing an amending or supplementary agreement outlining its rights, responsibilities, funding commitments, and representation on the Board, and shall thereafter be considered a Participating Municipality for all purposes of this Agreement.

13. WITHDRAWAL OF MUNICIPALITIES

A Participating Municipality may withdraw from this Agreement in accordance with Section 10(2) of the Regulations under the Family and Community Support Services Act by providing written notice of its intention to withdraw to the other Participating Municipalities, the Central Peace FCSS Board, and the Minister.

Such notice shall be provided not less than six (6) months prior to the commencement of the next calendar or funding year, unless otherwise agreed to in writing by all parties. Withdrawal shall take effect at the end of the current year to ensure continuity of service delivery and financial accountability.

The withdrawing municipality shall remain responsible for its proportionate share of all financial obligations, commitments, and liabilities incurred up to the effective date of withdrawal.

All assets, equipment, furnishings, supplies, records, and other property acquired for the purposes of the Central Peace FCSS Program using Program funds shall remain the sole and absolute property of the remaining Participating Municipalities and shall continue to be used for FCSS purposes, unless otherwise agreed to by all parties in writing.

DRAFT

IN WITNESS THEREOF, the Town of Spirt River, the Municipal District of Spirit River No. 133 and the Village of Rycroft have caused this Agreement to be executed by their duly authorized officers and have hereunto affixed their corporate seals as of the dates indicated below.

TOWN OF SPIRIT RIVER

Per: _____
Mayor – Tammy Yaremko

Per: _____
Chief Administrative Officer – Steve Jack

Date: _____

MUNICIPAL DISTRICT OF SPIRIT RIVER NO. 133

Per: _____
Reeve – Tony van Rootselaar

Per: _____
Chief Administrative Officer – Shirley Hayden

Date: _____

VILLAGE OF RYCROFT

Per: _____
Mayor – James Verquin

Per: _____
Chief Administrative Officer – Kevin Keller

Date: _____



MUNICIPAL DISTRICT OF SPIRIT RIVER NO. 133

MEETING:	RM-04-26
MEETING DATE:	February 25, 2026
ORIGINATED BY:	Shirley Hayden, CAO & Elena Valdes CFO
TITLE:	Police Funding Model to be added to Tax Notice

PURPOSE

To seek Council direction on amending the municipal tax notice format to separately identify the **Provincially Mandated Police Funding Model (PFM)** as its own line item, and to authorize the inclusion of an explanatory insert during tax notice distribution.

BACKGROUND

The Government of Alberta implemented the Police Funding Model requiring municipalities that receive policing services through the Royal Canadian Mounted Police to contribute to the cost of those services. Under this model, the municipality is required to remit a prescribed amount annually to the Province. The funding formula and contribution amounts are determined by the Province and are not subject to municipal control or negotiation.

Currently, the Police Funding Model cost is incorporated within the overall municipal operating levy and is not identified separately on the annual property tax notice.

ISSUE

With continued public focus on taxation levels and cost increases, taxpayers are seeking greater clarity regarding what portion of their tax bill is within municipal control and what portion is mandated by other orders of government.

By not distinguishing the Police Funding Model contribution on tax notices, there is a risk that ratepayers may:

- Attribute the full tax increase to municipal decisions
- Be unaware that a portion of their taxes is provincially mandated
- Direct concerns or dissatisfaction toward the municipality for costs that are externally imposed

RECOMMENDATION

That Council direct Administration to:

1. Amend the annual property tax notice format to include a separate line item titled: **"Provincially Mandated Police Funding Model"**
2. Include an informational insert (pamphlet) with the annual tax (see sample attached)

Renewed Police Funding Model Preliminary 5-year Estimate for Municipal District of Spirit River No. 133

Thank you for connecting with the Police Funding Model team and for providing a designated contact to receive your estimated municipal contributions under the renewed Police Funding Model (PFM). Based on the most recent data available to the ministry, we have prepared a preliminary five-year estimate to assist with your municipal budget process for PFM costs moving forward, effective April 1, 2026.

It is important to note that the estimate provided is an approximation. Final amounts payable under the renewed PFM will be based on current data when calculations are completed each March.

Fiscal year	Percentage	Municipal Share before modifiers
2026–27	22%	\$68,332.45
2027–28	24%	\$80,508.05
2028–29	26%	\$94,826.36
2029–30	28%	\$111,025.35
2030–31	30%	\$130,173.17

Important Notes:

- This preliminary estimate for Municipal District of Spirit River No. 133 is provided for budget planning purposes only.
- All figures are subject to revision.
- Base cost calculations are derived from 2024–25 PPSA frontline policing actuals, with an assumed year-over-year increase of 8% applied to PPSA frontline policing costs.
- The five-year projection is based on Municipal Affairs 2024–25 population data, equalized assessment values, preliminary RCMP occurrence statistics, and RCMP hard vacancy rates. Final invoiced amounts will reflect updated data as it becomes available.
- Modifications to the base formula will be implemented in phases: the weighted occurrences factor will take effect on April 1, 2028, with full model implementation completed by April 1, 2030.

Please contact the PFM team at abpfm@gov.ab.ca if you require any clarification regarding these estimates.



Understanding the Provincially Mandated Police Funding Model

What It Means for Your Property Taxes

What Is the Police Funding Model?

The Provincially Mandated Police Funding Model (PFM) is a funding program established by the Government of Alberta.

Under this model, municipalities that receive policing services from the Royal Canadian Mounted Police (RCMP) are required to contribute to the cost of those services. The contribution amount is determined by the Province using a standardized funding formula.

Why Is This Showing on My Tax Notice?

Your municipal tax notice now includes a separate line item titled:

"Provincially Mandated Police Funding Model"

This change was made to improve transparency and help residents clearly see which portions of their tax bill are:

- Set by the Municipality
- Requisitioned by the Province (Education Tax)
- Mandated by the Province for policing

This allows taxpayers to better understand how their tax dollars are allocated.

Does the Municipality Decide This Amount? No.

The Police Funding Model contribution:

- Is calculated by the Province of Alberta
- Is based on a provincially determined formula
- Is mandatory for municipalities receiving

provincial policing services

- Must be remitted to the Province

The Municipality does not have authority to reduce or eliminate this amount.

How Is the Amount Calculated?

The Province uses a funding formula that considers factors such as:

- Municipal population
- Equalized property assessment
- Community type

The formula determines each municipality's required contribution for the year.

Where Does the Money Go?

Funds collected under the Police Funding Model are remitted to the Province to help support provincial policing services provided through the RCMP in our community.

Questions?

If you have questions about your municipal tax notice, please contact:

Municipal District of Spirit River No.133

Phone:780-864-3500

Email: mdsr133@mdspiritriver.ab.ca

For more information about the provincial Police Funding Model, you may also visit the Government of Alberta website.

From: Monty Bremont
Sent: February 13, 2026 11:05 AM
To: Grant Rowsell; spiritriverlf@r360canada.com
Cc: Shirley Hayden; Rebecca Fitzsimmons
Subject: MDSR Collaborative Recycling Program Inquiry

Good morning,

I am writing to you on behalf of the MD to discuss a potential opportunity regarding household recycling services for our residents.

Currently, our community is facing a significant service gap. Since the removal of the communal recycling bins previously located in Town, residents have no local options for disposing of their household recyclables. The MD is looking for ways to restore this service, and given your established infrastructure, we are interested in exploring whether R360 would be open to hosting recycling collection bins at the landfill site.

At this stage, we don't have a specific partnership structure or formal agreement in mind. We are reaching out primarily to gauge your interest and see if R360 would be receptive to the idea of a collaborative recycling program.

Why we are exploring this:

- **Convenience:** Residents are already visiting the landfill for waste disposal; adding recycling would create an efficient "one-stop" solution.
- **Sustainability:** Diverting recyclables from the waste stream aligns with environmental goals and helps extend the landfill's capacity.
- **Service Gap:** There is high community demand for a reliable drop-off point to replace the previous communal bins.

Thank you,

Monty Bremont

Assistant CAO, Development Officer & Economic Development Coordinator

Municipal District of Spirit River No. 133

780-864-3500 Ext. 205

Mbremont@mdspiritriver.ab.ca

35
SCANNED

Central Peace Food Bank Society, Box 91, Rycroft, AB., T0H 3A0

RECEIVED
FEB 18 2026
M.D. of Spirit River

MD of Spirit River No. 133, Box 389, Spirit River, AB, T0H 3G0

January 23, 2026

Dear Sirs:

The Central Peace Food Bank Society thanks you for your support of our food bank. We serve the five municipalities in the Central Peace Region by providing food and some other basic needs for residents requiring support.

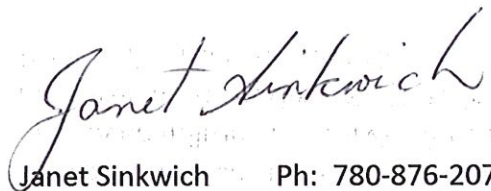
The food bank began nearly six years ago when a group of women identified a need within our communities and formed a society. Because we are a 100% volunteer organization, our board members give many hours of service. Initially, food was taken from our own pantries and food was purchased with our personal funds. We reached out to municipalities, businesses, churches, and individuals for support. We have been blessed with tremendous support from many in our communities and we do our best to fulfill the needs.

We have the pleasure of serving residents from the MD of Spirit River. Some of these residents have been utilizing this service for several years. In the past year our food bank usage increased by approximately 10%. In our current economic situation we believe the upward trend will continue. This will put more strain on our ability to provide.

We would be happy to speak to council about our food bank, the service it provides, and the needs of residents in our communities. Please feel free to reach out to us with any questions or comments about the food bank.

Thank you again for your donation.

Sincerely

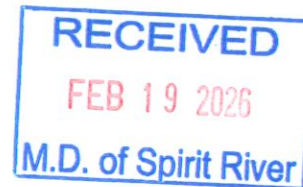

Janet Sinkwich Ph: 780-876-2075

Chairperson, Central Peace Food Bank Society



2026-02-17

MD of Spirit River No. 133
4202 50th Street
Spirit River, AB
T0H 3G0



RE: Correspondence related to Independent Funding Request Follow-up

Dear Reeve and Council,

Thank you for your correspondence related to our ICF agreement and independent funding requests.

We agree that keeping the matters separate is a good path moving forward and would like to work towards completing the ICF agreement as soon as possible. Perhaps a meeting soon.

As far as the independent funding requests, we are open to having those discussions at a separate mutually agreeable time as well.

Sincerely,

Gerry Richard,
Reeve,
Saddle Hills County

FW: 2026 Career Day

From: Brian Kroes <bkroes@cpfrc.ca>
Sent: February 11, 2026 9:39 AM
To: MD of Spirit River 133 <mdsr133@mdspiritriver.ab.ca>
Subject: 2026 Career Day

Good morning,

Hope all is well.

I am writing to you to see if once again you would be interested in attending the career day at the Spirit River Regional Academy SRRA this March 12th between 10 am and 2 pm.

The last time we had it in 2024 was a huge success and you were a great part of the whole experience.

Hoping for your attendance once again,

Respectfully,



Brian Kroes
Manager/Fire Chief
Central Peace Fire & Rescue Commission
P.O. Box 249
Spirit River, AB T0H 3G0



Municipal District of Spirit River No. 133

Box 389 Spirit River, Alberta T0H 3G0 Telephone (780) 864-3500

E-mail: mdsr133@mdspiritriver.ab.ca

February 17, 2026

Central Peace Family and Community Support Services
4202 – 50 Street, PO Box 389
Spirit River, Alberta T0H 3G0

Attention: FCSS Coordinator, FCSS Chair, and FCSS Board

RE: Donation of Cube Freezer to FCSS

Dear FCSS Chair and Board, and FCSS Coordinator;

Municipal District of Spirit River No. 133 Council recognizes that the Central Peace FCSS provides critical support to the residents of our area. We commend FCSS for your dedication to our broader community, and appreciate your efforts to ensure that vital social programs remain accessible to those who need them most.

In our efforts to support your operational needs, Council approved the following motion at our February 11th, 2026 Regular Council meeting:

Moved by Councillor Rozecki that the Municipal District of Spirit River No.133 donate the cube freezer belonging to the MD to the Central Peace Family and Community Support Services Program.

Council would like to offer the cube freezer that FCSS has been utilizing, to the CP FCSS program. We hope this equipment assists in your food security initiatives or program storage.

Thank you for your continued commitment to building a strong, resilient community. We look forward to our continued partnership.

Kind regards,

DRAFT

Dean Wark, Deputy Reeve
Municipal District of Spirit River No. 133 Council
DW/fj