



MUNICIPAL DISTRICT OF SPIRIT RIVER NO. 133 Council
Agenda for Regular Council Meeting RM.13.26
9:00 a.m., Wednesday, July 8th, 2026

The Regular Meeting of the Council of the Municipal District of Spirit River No. 133 will be held in the Council Chambers of the Municipal Office situated at 4202 50th Street in the Town of Spirit River in the Province of Alberta on Wednesday, July 8th, 2026 beginning at 9:00 a.m.

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17. CLOSED MEETING (FORMERLY IN-CAMERA)

Closed Session as per *Municipal Government Act R.S.A. 2000, Section 197 (4)* to discuss:

- A. Intermunicipal Relations (*Access to Information Act, Part 1, Division 2, Exceptions to Disclosure ATIA Section 26*)
- B. Third Party Business Interests (*Access to Information Act, Part 1, Division 2, Exceptions to Disclosure ATIA Section 16, Third Party Business Interests*)

18. ADJOURNMENT



MUNICIPAL DISTRICT OF SPIRIT RIVER NO. 133 Council
Draft Minutes for Regular Council Meeting RM.12.26
9:00 a.m., Wednesday, June 24th, 2026

The Regular Meeting of the Council of the Municipal District of Spirit River No. 133 was held in the Council Chambers of the Municipal Office situated at 4202 50th Street in the Town of Spirit River in the Province of Alberta on Wednesday, June 24th, 2026 beginning at 9:00 a.m.

In attendance:

Council Members: Reeve Tony van Rootselaar
Deputy Reeve Dean Wark (*virtual via Teams, declared to be alone*)
Councillor Shelley Rozecki
Councillor Evelyn Bzowy
Councillor Bernie Schoorlemmer

Absent: No Councillor Absences
Dave Johnson, Public Works Supervisor

Administration: Shirley Hayden, CAO
Monty Bremont, Assistant CAO
Elena Valdes, CFO
Simon Amting, Agricultural Fieldman
Rebecca Fitzsimmons, Recording Secretary

1. CALL TO ORDER

Meeting RM 12-26 called to order by Reeve Van Rootselaar at 9:01 am.

2. AGENDA ADDITIONS

- 8.D. Remove Delegation RMA from the RM 12-26 meeting agenda as it does not occur within the Regular Council meeting.
- 15. G: Spirit River High School Reunion Invitation for Speaker
- 17. C: Land
- 17.D: Intermunicipal Relations
- 17.E.: Land

unapproved draft minutes RM 12-26

3. ADOPTION OF THE AGENDA

MOTION 314.06.24.26

Moved by Councillor Schoorlemmer to approve the agenda for the June 24th, 2026 Regular Council meeting RM 12-26 with the following additions:

8. Delegations:

8.D. Remove Delegation RMA from the RM 12-26 meeting agenda as it does not occur within the Regular Council meeting.

15. Correspondence and Information:

15. G: Spirit River High School Reunion Invitation for Speaker

17. Closed Session items *as per Municipal Government Act R.S.A. 2000, Section 197 (4)* to discuss:

17. C: Land (*Access to Information Act, Part 1, Division 2, Exceptions to Disclosure, ATIA, Section 20*);

17.D: Intermunicipal Relations (*Access to Information Act, Part 1, Division 2, Exceptions to Disclosure ATIA Section 26*);

17.E.: Land (*Access to Information Act, Part 1, Division 2, Exceptions to Disclosure, ATIA, Section 20*);

Carried unanimously.

4. ADOPTION OF PREVIOUS MINUTES

A. MOTION 315.06.24.26

Moved by Councillor Rozecki to approve the minutes for the June 10th, 2026 Regular Council meeting RM 11-26 as presented.

Carried unanimously.

5. DECLARATION OF INTEREST

6. COUNCILLOR ABSENCES

7. PUBLIC HEARING

8. DELEGATIONS

A. VEK Labs Delegation, represented by Piper Reid and Andrew Peloso, joined meeting RM 12-26 virtually at 9:04 am, and departed 9:18 am.

9. BUSINESS ARISING FROM MINUTES

10. REPORTSA. MOTION 316.06.24.26 PUBLIC WORKS REPORT

Moved by Councillor Schoorlemmer to accept the RM 12-26 Public Works report as presented.

Carried unanimously.

B. AGRICULTURAL FIELDMAN REPORT

MOTION 317.06.24.26 Moved by Councillor Schoorlemmer to accept the RM 12-26 Agricultural Fieldman report as presented.

Carried unanimously.

C. FINANCE REPORT

MOTION 318.06.24.26 Moved by Councillor Bzowy to accept the RM 12-26 Finance Report as presented.

Carried unanimously.

D. CAO REPORT

MOTION 319.06.24.26 Moved by Councillor Bzowy to send a thank you letter to the Rycroft Agricultural Society expressing gratitude and commendation for coordinating and hosting the Empowering Minds events that occurred on June 16th and 17th, 2026 at the Rycroft Agricultural Society building.

Carried unanimously.

MOTION 320.06.24.26 Moved by Councillor Schoorlemmer to accept the RM 12-26 CAO report as presented.

Carried unanimously.

E. COUNCIL REPORTS

MOTION 321.06.24.26 Moved by Councillor Rozecki to accept Councillor Schoorlemmer's Mighty Peace Watershed Alliance committee report as presented.

Carried unanimously.

Councillor Rozecki left Council Chambers at 10:29 am, and returned to Council Chambers at 10:31 am.

MOTION 322.06.24.26 Moved by Councillor Rozecki to accept Councillor Bzowy's Central Peace Attraction and Retention Committee (CPARC) report as presented.

Carried unanimously.

MOTION 323.06.24.26 Moved by Councillor Rozecki to accept Councillor Bzowy's Family and Community Support Services (FCSS) report as presented.
Carried unanimously.

Agricultural Fieldman Simon Amting left meeting RM 12-26 at 10:37.

MOTION 324.06.24.26 Moved by Councillor Bzowy to enter into closed meeting at 10:38 am.
Carried unanimously.

Meeting RM 12-26 entered closed session at 10:38 am.

MOTION 325.06.24.26 Moved by Councillor Schoorlemmer to leave closed session at 10:53 am.
Carried unanimously.

Reeve van Rootselaar recessed meeting RM 12-26 for RMA meeting and lunch at 10:53 am, and reconvened the meeting RM 12-26 at 1:04 pm.

11. TABLED ITEMS AND OLD BUSINESS

12. RECOMMENDATIONS FROM COMMITTEES

13. NEW BUSINESS

14. BYLAWS

15. CORRESPONDENCE AND INFORMATION

MOTION 326.06.24.26 Moved by Councillor Bzowy that Council direct Administration to send a letter to the Spirit River High School Reunion Committee, thanking them for the invitation to join the gathering and speak at it, but to indicate that Council is unavailable to attend due to prior commitments.
Carried unanimously.

MOTION 327.06.24.26 Moved by Reeve van Rootselaar to accept the Correspondence and Information Items A through G for information.
Carried unanimously.

16. COUNCIL ISSUES AND CONCERNS

17. CLOSED MEETING (FORMERLY IN-CAMERA)

- MOTION 328.06.24.26** Moved by Councillor Bzowy to enter into closed meeting as per *Municipal Government Act R.S.A. 2000, Section 197 (4)* at 1:28 pm for the purpose of discussing:
- A. 17.A.: Intermunicipal Relations: (*Access to Information Act, Part 1, Division 2, Exceptions to Disclosure ATIA Section 26*) – for information
 - B. 17.B.: Third Party Business Interests: (*Access to Information Act, Part 1, Division 2, Exceptions to Disclosure ATIA Section 16, Third Party Business Interests*)
 - C. 17. C: Land (*Access to Information Act, Part 1, Division 2, Exceptions to Disclosure, ATIA, Section 20*)
 - D. 17.D: Intermunicipal Relations (*Access to Information Act, Part 1, Division 2, Exceptions to Disclosure ATIA Section 26*)
 - E. 17.E.: Land (*Access to Information Act, Part 1, Division 2, Exceptions to Disclosure, ATIA, Section 20*)

Carried unanimously.

Meeting RM 12-26 entered closed session at 1:28 pm.

- MOTION 329.06.24.26** Moved by Councillor Rozecki to leave closed session at 2:10 pm.

Carried unanimously.

Regular meeting RM 12-26 resumed at 2:10 pm and Reeve van Rootselaar recessed the meeting at 2:11 pm.

Regular meeting RM 12-26 reconvened at 2:22 pm.

- MOTION 330.06.24.26** Moved by Reeve van Rootselaar to enter closed session at 2:23 pm.

Carried unanimously.

Meeting RM 12-26 entered closed session at 2:23 pm.

Deputy Reeve Wark left the meeting at 2:47 pm. There were no other virtual participants.

- MOTION 331.06.24.26** Moved by Councillor Rozecki to leave closed session at 3:35 pm.

Carried.

Regular Meeting RM 12-26 resumed at 3:35 pm.

MOTION 332.06.24.26 Moved by Councillor Schoorlemmer per closed item 17. B., to enter into contract for upgrading MD of Spirit River No. 133 website with Catalis, as per their contract proposal. *Carried.*

MOTION 333.06.24.26 Moved by Councillor Bzowy per closed item 17.C., to send a letter to adjacent landowner regarding the land proposal, as recommended by the Regional Childcare Solutions Steering Committee (RCSSC). *Carried.*

MOTION 334.06.24.26 Moved by Councillor Rozecki per closed item 17.E., to proceed as discussed in closed session. *Carried.*

18. ADJOURNMENT

Meeting RM 12-26 was adjourned by Reeve van Rootselaar at 3:37 pm.

These minutes approved this _____ day of _____, 2026.

Reeve
Tony Van Rootselaar

CAO
Shirley Hayden



**PUBLIC WORKS DEPARTMENT
DIRECTOR'S REPORT**

DATE: July 8th, 2026

Administrative	Admin building has been getting water in basement due to the recent rainfall; Paladin Services is assessing in an effort to determine the problem;
Grading	Graders have been out in between rain storms;
Plowing	
Gravel	Gravel haul is ongoing;
Culvert Installation/Repair	Public Works has been replacing culverts on Township Road 790 & Range Road 61; One culvert on Twp Rd 790 will take a couple days to replace – when this time comes, road will have to be closed and detour signs put in place;
Washouts	
Brushing	
Signage	Replacing signs as needed;
Bridge Files	
Nardam	Summer staff has been looking after Nardam;
Public Works Shop	
Equipment	
Training	
Ratepayer Comments	
Miscellaneous	

MD OF SPIRIT RIVER

AGRICULTURAL FIELDMAN REPORT

DATE: June 30th, 2026

SUBMITTED BY: Agricultural Fieldman, Simon Amting

ANNUAL OPERATING PROGRAMS, PROJECTS AND ACTIVITIES:

<i>Program/Activity/Project</i>	<i>Timeline</i>	<i>Comments</i>
PRAAAF Update & Outreach/ Extension		AG Safety June 10 th – Rycroft ASB Townhall Meeting – John Conrad June 23 GOV ASB Field Visit June 25 th ASB Meeting June 30 th Alberta Day at Nardam July 23
Roadside Mowing	Ongoing	New Shulte Mower and Sidearm was delivered. Tractors were serviced and hooked up to mowers. Mowing/ Shoulder cut started June 22 nd
General		Shelterbelt seedlings were picked up second week of June – 12 orders. No Siberian Larch, and shortage of Manitoba maple and Lilacs.
Weed Management & Pest Management	Ongoing	Weed inspecting is Ongoing, inspecting problem areas Spraying Roadside's and MD sites are ongoing Wild Boar Tail delivery to Collection site in Fairview May 19 th CN will be conducting a full right of way application in July

Cemeteries	Ongoing	Cemeteries have been mowed multiple times
Nardam Campsite	Ongoing	<p>Nardam has been mowed multiple times</p> <p>Fountains were installed, 3-5 campers seem to be consistent.</p> <p>Upgraded the Orchard by removing existing mulch and adding topsoil, and planted Haskaps, black raspberries, cherry trees, plum and apple trees. Still needs a few loads of mulch.</p> <p>Planning to remove hazardous trees from campsites.</p>
Seasonal Staff	Ongoing	I've had 2-3 seasonals working since May 19 th
Safety for Public Works	Ongoing	Safety Meeting May 20 th
Rate Payer Concerns & Compliments		

The Finance Department continues to advance financial reporting, grant administration, legislative compliance, and Council-directed initiatives. The following updates are provided for Council's information.

UFA Membership

- Administration is currently in communication with UFA regarding the purchase of a membership, as directed by Council.
- Further updates will be provided once the application process has been completed.

LAPP Audit

- The LAPP audit has recently been completed.
- A copy of the audit has been attached to this report for Council's review.
- No major findings or concerns were identified.

Grant Funding Update

- The Municipality has received the Local Government Fiscal Framework (LGFF) Capital Grant in the amount of \$539,631.00.
- As previously discussed with Council, these funds will be used to offset most of the cost of our Municipality's gravel crushing program.
- The remaining Alberta Community Partnership (ACP) Grant funding has also been received from the Province in the amount of \$50,000.00.

School Requisitions

- The second quarter payment to the Alberta School Foundation Fund (ASFF) has been issued.
- The second quarter payment to the Catholic School Division will be included in the next accounts payable payment batch.

General Updates

- Administration has connected with the President of the Spirit River Agricultural Society regarding the returned donation. At this time, Administration is awaiting a response and will provide Council with an update once additional information has been received.

- The Finance Department is currently preparing the Q2 Financial Report & this will be presented to Council at the next regular Council meeting.
- Preparation of the Q2 GST Return is currently underway. It is anticipated that this filing will eliminate the remaining GST balance owing. Following the completion of the Q2 filing, the Municipality is expected to begin receiving GST refund credits from the Government.

General Reminder to council:

Please remember that council timesheets and expenses are due by the 25th of each month.

MUNICIPAL DISTRICT OF SPIRIT RIVER NO. 133

Local Authorities Pension Plan

For the Year Ended December 31, 2025



Chartered Professional Accountants

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AGREED-UPON PROCEDURES REPORT FOR COMPLIANCE WITH LOCAL AUTHORITIES PENSION PLAN POLICIES

To:

Bobby Kuruvilla
Manager, Employer Services
Alberta Pensions Services Corporation
5103 Windermere Blvd. SW
Edmonton, AB T6W 0S9

Purpose of this Agreed-Upon Procedures Report

Our report is solely for the purpose of assisting Alberta Pensions Services Corporation (“APS”) in determining whether Municipal District of Spirit River No. 133 (the “MD”) is compliant with the application of APS’ Local Authorities Pension Plan policies and may not be suitable for another purpose.

Responsibilities of the Engaging Party and the Responsible Party

Alberta Pensions Services Corporation has acknowledged that the agreed-upon procedures are appropriate for the purpose of the engagement.

The MD, as identified by Alberta Pensions Services Corporation, is responsible for the subject matter on which the agreed-upon procedures are performed.

Practitioners’ Responsibilities

We have conducted the agreed-upon procedures engagement in accordance with the *Canadian Standard on Related Services (CSRS) 4400, Agreed-Upon Procedures Engagements*. An agreed-upon procedures engagement involves our performing the procedures that have been agreed with Alberta Pensions Services Corporation, and reporting the findings, which are the factual results of the agreed-upon procedures performed. We make no representation regarding the appropriateness of the agreed-upon procedures.

This agreed-upon procedures engagement is not an assurance engagement. Accordingly, we do not express an opinion or an assurance conclusion.

Had we performed additional procedures, other matters might have come to our attention that would have been reported.

Professional Ethics and Quality Management

We have complied with the ethical requirements in connection with this engagement. For the purpose of this engagement and there are no independence requirements with which we are required to comply.

Our firm applies *Canadian Standard on Quality Management (CSQM) 1, Quality Management for Firms that Perform Audits or Reviews of Financial Statements, or Other Assurance or Related Services Engagements*, which requires the firm to design, implement and operate a system of quality management including policies or procedures regarding compliance with ethical requirements, professional standards and applicable legal and regulatory requirements.

Procedures and Findings

General Procedures

1. We completed the APS Procedures for the 2025 Service Year on the prescribed payroll and pension records maintained by the MD during its reporting year ended the last day of the service year (hereinafter called the "service year").
2. To make this report, we have:
 - a) Read the MD's policies regarding pension matters, including those contained in collective agreements.
 - b) Read the LAPP Employer Hub.
 - c) Read the rules and legislation applicable to LAPP.
 - d) Obtained copies of the Year-to-date Processed Details Report and the Statement of Non-Participating Employees (LA44) for the service year.
 - e) Inspected the following records:
 - i.) Payroll Register
 - ii.) Compensation
 - iii.) Employee personnel files
 - iv.) Terms of employment such as a collective agreement
 - v.) Notices of: Employment; Promotion; Termination; Rate of pay changes; Retroactive pay adjustments; and Variable pay.
 - vi.) Master file rates of pay and deduction information
 - vii.) Time cards, job tickets and attendance reports
 - viii.) Individual earning records
 - ix.) Cancelled and returned payroll cheques
 - x.) Direct deposit reports
 - xi.) Employee withholding and benefit remittance forms
 - xii.) T4 Information Slips
3. The agreed-upon procedures set out by APS do not constitute an audit and therefore we do not express an opinion on the accuracy or completeness of the MD's prescribed payroll and pensions records and the reporting provided. However, we do report on the results of applying the procedures set out below.

In completing this report, the procedures as set out below were carried out during the engagement.

Participation

1. Inspected the employer's participation policies for full-time, part-time, continuous, and non-continuous employees for LAPP. We confirmed that the employer's policies comply with the LAPP plan text (noting any differences below):
2. Inspected the personnel files of the sampled employees to confirm their employment status and compared this information to the relevant provisions of the LAPP Plan Text and the employer's participation policy (noting any differences below):
3. For each sampled employee working at least 30 hours per week on a continuous basis, inspected whether the employee was included on the Year-to-Date Processed Details Report or the *Statement of Non-Participating Employees (LA44)*, and compared this information to the participation policies (noting any differences below):
4. If the sampled employee was an employee hired into an occupational group eligible for participation in a part-time, continuous; part-time, non-continuous; or full-time, non-continuous position, we confirmed that they were included on the New Enrolments Report in accordance with participation policies (noting any differences below):
5. For each sampled employee, who was eligible to participate in the Plan, was not a participant in the Plan for the whole reporting period, we confirmed the addition (10-1) and termination (18-1) details reported on the New Enrolments Report to the source documentation. All information was agreed upon (noting any differences below):
6. For each sampled employee who was terminated from the Plan and was subsequently rehired or remained employed by the employer without continuing their participation in the Plan, inspected documentation or records related to the termination of employment from all eligible positions with the employer (noting any differences below):
7. Compared the employer's current participation policies to those of the prior year to identify changes, and compared those changes with the LAPP Plan Text (noting any differences below):
8. Inspected the Statement of Non-Participating Employees (LA44) and the status of employees listed on this report for consistency with employer policies and LAPP Plan text. In addition:
 - a) If the reason for non-participation is that the employee is completing a period of probationary service, we examined the period of probationary service for consistency with the LAPP Plan text and the employer's policy (noting any differences below):
 - b) If the reason for non-participation is that the employee is class exempt, we examined the employee's status for consistency with the employer's approved pre-1994 participating classes (noting any differences below):

- c) If the reason for non-participation is that the employee is age exempt because they reached their latest pensionable service date, we examined the employee's age and exempt status, as reported on the Statement of Non-Participating Employees (LA44), for compliance with Pension e-guide (noting any differences below):
 - d) If the reason for non-participation is that the employee is an opted-out married female, we confirmed that the employee's date of marriage and employment commencement date are prior to the deadlines for opting out (noting any differences below):
9. If the reason for non-participation is that the employee is a retired member, inspected that the employees' date of rehire was after the pension commencement date (noting any differences below):
 10. If no employees were reported on the Statement of Non-Participating Employees (LA44), we confirmed that a signed "nil" report was submitted.
 11. The current year's *Statement of Non-Participating Employees (LA44)* was compared to the previous year's LA44. Based on this comparison, any employees removed between the previous year, and the current year were identified and noted as to whether they were excluded in accordance with the instructions provided on the LA44 (noting any differences below):
 12. For each sampled employee who had a leave code reported (18-codes), inspected the treatment of the leave and compared it to the corresponding information on the Employer Hub and inspected whether the leave codes used matched the applicable leave codes for the Service Year (noting any differences below):
 13. Compared the current Year-to-Date Processed Details Report (18-codes) to the prior year's Year-to-Date Processed Details Report (18-codes) by rolling forward employees reported in the prior year, adding current year (Member Registration/Changes – 10-1), and subtracting current year deletions (In-Year Report – 18-1) (noting any differences below):
 14. Inspected the employer's Year-to-Date Processed Details Report and the *Statement of Non-Participating Employees (LA44)* for authorized officer signature. Authorized officer denotes an employee of the organization who is formally approved by the employer to represent the organization through internal policies (noting any differences below):

Pensionable Salary

1. Inspected the employer's pensionable salary policy for LAPP and compared it with the relevant provisions of the LAPP Plan Text (noting any differences below):
2. For each sampled employee, compared their gross pensionable salaries as per the payroll register to the pensionable salaries on the employer's Year-to-Date Processed Details Report. Where differences were identified, inspected whether any subsequent adjustments were made, and whether such adjustments were recorded or documented by the employer. All identified differences were provided to the employer for follow-up (noting any differences below):

3. For each sampled employee, inspected their reported gross pensionable salaries to identify the pensionable salary types that were included and excluded, and compared these to the relevant provisions of the LAPP Plan Text and the employer policy (noting any differences below):

Pensionable Service

1. Inspected the full-time equivalent base unit being used by the employer and compared it to the rules applicable to the employer's policy or relevant provisions of the LAPP Plan Text (noting any differences below):
2. For each sampled part-time employee, recalculated the pensionable service based on the base unit in the employer's policy (noting any differences below):
3. For each sampled employee who was enrolled or terminated in the year, recalculated the pensionable service based on the base unit in the employer's policy (noting any differences below):
4. Recalculated the pensionable service credit as per the payroll register and compared it to the pensionable service on the employer's Year-to-Date Processed Details Report. Where differences were identified, inspected whether any subsequent adjustments were made, and whether such adjustments were recorded or documented by the employer. All identified differences were provided to the employer for follow-up (noting any differences below):

Contributions

1. Compared the total member and employer contributions recorded on the Payroll Register to the information reported on the employer's Year-to-Date Processed Details Report. Where differences were identified, inspected whether any subsequent adjustments were made, and whether such adjustments were recorded or documented by the employer. All identified differences were provided to the employer for follow-up (noting any differences below):
2. Selected a minimum of two pay period records for each sampled employee, and recalculated the member and employer contributions on a pay period basis and compared to relevant provisions of the LAPP Plan Text (noting any differences below):
3. Recalculated the member contributions cap for each sampled employee and compared it to the member's contributions. Where contributions exceeded the cap, inspected whether a refund to the employee was made by the employer, if applicable. All identified differences were provided to the employer for follow-up (noting any differences below):
4. Compared the employer's reconciliation of the year's payroll register to the contributions remitted for the employer's service year to identify any differences. Any differences identified were provided to the employer for follow-up (noting any differences below):

5. Inspected payroll records for a sample pay period and compared the amount of member and employer contributions recorded in the payroll to the amounts of contributions remitted (noting any differences below):
6. Inspected the employer's reconciliation of Contributions Reconciliation Summary and compared remitted Contributions to payment records and Declared Contributions to payroll records (noting any differences below):

Administration

1. For each sampled employee who terminated from participating in the Plan, inspected the employee's service, salary, contributions, and termination date reported to LAPP, and compared these to the supporting documentation maintained in the employee's personnel file (noting any differences below):
2. Inspected the sampled employees' province of employment reported during registrations and change notices (10-1), terminations (18-1), and year-end reporting (18-4), and confirmed it matches where the employee regularly reports to work (noting any differences below):
3. Inspected the list of users with authorized access to the Employer Portal and their assigned access levels (Employer eGuide Reader, Employer User, and Employer Administrator roles) and inspected records or correspondence indicating whether APS was notified of any changes required to remove access for terminated employees. In the case of shared login credentials using a generic email (for example finance@employer.ca), inspected records indicating that password resets were performed following the termination of employees who had access (noting any differences below):
4. Inspect that contributions have been remitted to APS on or before 15 days after each pay period cheque issue date. Every instance of late remittance must be noted in the Agreed Upon Procedures engagement.

Edmonton, Alberta
June 22, 2026

**JDP Wasserman
LLP**
Chartered Professional Accountants



MUNICIPAL DISTRICT OF SPIRIT RIVER NO. 133
Membership Reconciliation
For the Year Ended December 31, 2025

REPORTS	BALANCE
Previous years Form 69 (<i>UTF 18-4A</i>)	12
Add: Previous years' Form 44	0
Add: Membership Registration / Changes Form 1 (<i>UTF 10-1</i>)	3
Deduct: Year To Date Processed Details Report (<i>UTF 18-1</i>)	(2)
Add: Additions to Form 44	0
Deduct: Deletions to Form 44	0
Total	13
Current year's Year To Date Processed Details Report (<i>UTF 18-4A</i>)	13
Statement of Non-Participating Employees Form 44	0
Total	13
Difference	0

MUNICIPAL DISTRICT OF SPIRIT RIVER NO. 133
Contribution Reconciliation
For the Year Ended December 31, 2025

PAYROLL DEDUCTIONS:

Pay Period End Date	Due Date	Regular Contributions		Buyback Contributions		Total	Date Received	Variance	Notes
		Employer	Member	Employer	Member				
06/02/25	21/02/25	3,232.65	2,876.84	-	-	6,109.49	11/02/25	5	
06/02/25	21/02/25	3,365.43	2,992.29	-	-	6,357.72	11/02/25	5	
06/02/25	21/02/25	3,674.69	3,272.85	-	-	6,947.54	11/02/25	5	
14/02/25	01/03/25	3,585.78	3,191.73	-	-	6,777.51	25/02/25	11	
28/02/25	15/03/25	3,608.42	3,212.07	-	-	6,820.49	25/02/25	(3)	
10/03/25	25/03/25	3,876.78	3,450.12	-	-	7,326.90	24/03/25	14	
28/03/25	12/04/25	3,876.78	3,450.12	-	-	7,326.90	26/03/25	(2)	
11/04/25	26/04/25	3,823.01	3,400.96	-	-	7,223.97	11/04/25	0	
25/04/25	10/05/25	3,823.01	3,400.96	-	-	7,223.97	24/04/25	(1)	
09/05/25	24/05/25	3,817.86	3,396.42	-	-	7,214.28	06/05/25	(3)	
23/05/25	07/06/25	3,823.01	3,400.96	-	-	7,223.97	22/05/25	(1)	
06/06/25	21/06/25	3,830.17	3,407.27	-	-	7,237.44	03/06/25	(3)	
20/06/25	05/07/25	3,853.56	3,428.66	-	-	7,282.22	20/06/25	0	
07/07/25	22/07/25	4,193.30	3,738.68	-	-	7,931.98	04/07/25	(3)	
18/07/25	02/08/25	4,526.65	4,043.41	-	-	8,570.06	16/07/25	(2)	
01/08/25	16/08/25	4,076.52	3,631.91	-	-	7,708.43	30/07/25	(2)	
15/08/25	30/08/25	4,014.85	3,575.62	-	-	7,590.47	13/08/25	(2)	
20/08/25	04/09/25	4,017.42	3,577.89	-	-	7,595.31	25/09/25	36	
12/09/25	27/09/25	3,694.85	3,290.30	-	-	6,985.15	15/09/25	3	
26/09/25	11/10/25	3,919.66	3,490.22	-	-	7,409.88	23/09/25	(3)	
10/10/25	25/10/25	4,101.09	3,651.96	-	-	7,753.05	08/10/25	(2)	
24/10/25	08/11/25	4,150.00	3,694.96	-	-	7,844.96	29/10/25	5	
07/11/25	22/11/25	4,271.90	3,805.80	-	-	8,077.70	20/11/25	13	
21/11/25	06/12/25	4,109.47	3,661.64	-	-	7,771.11	20/11/25	(1)	
05/12/25	20/12/25	4,122.46	3,672.97	-	-	7,795.43	12/12/25	7	
19/12/25	03/01/26	4,582.14	4,093.52	-	-	8,675.66	19/12/25	0	
Total		101,971.46	90,810.13	-	-	192,781.59			
Remittance Adjustments		-	-	-	-	-			
Per LAPP Declared Contributions Report		101,971.46	90,810.13	-	-	192,781.59			

NOTES:**CONCLUSION:**

Municipal District of Spirit River No. 133 is in compliance with APS standards and have paid all of their remittances within 15 days, with one exception.



Statement of Non-Participating Employees

Use this form to record all employees regularly scheduled for 30 hours or more per week on a continuous basis, but who are not participating in the Plan as of the end of the current reporting year. Please refer to the Employer Hub for more information. Please complete all relevant information on this form and send it to: employercompliance@apsc.ca or to LAPP, 5103 Windermere Blvd. SW, Edmonton, AB T6W 0S9 Fax: 780-421-1652

1. Employer Information

098

Municipal District of Spirit River No.133

employer number

employer name

2. Non-Participating Employees

Record the names of any employees who are regularly scheduled for 30 hours or more per week on a continuous basis but not participating in LAPP. Also record the reason for non-participation and the corresponding date, as required. In instances where more than one reason code applies to an employee, list the employee on the form using the reason code with the lowest corresponding number.

Table with 5 columns: employee first name, employee last name, commencement of employment, code*, occupational class or date per reason code. The table contains multiple empty rows for data entry.

3. Employer Authorization

Elena Valdes

780-864-3500

name of authorized person

phone number

Handwritten signature of Elena Valdes

2026/06/24

signature of authorized person

date (YYYY/MM/DD)

- *Reason codes for non-participation
1. Period of Probationary Service - enter commencement of contributions date
2. Pre-1994 grandfathered class exempt - enter class based occupation
3. Age exempt - enter date of birth
4. Opted-out married female - enter date of marriage (which must be before July 1, 1978)
5. LAPP retiree - enter retirement date

I certify these employees who are regularly scheduled for 30 hours or more per week on a continuous basis but were not participating in LAPP as of December 2025, and the reasons for non-participation provided on this form are valid.

Personal information on this form is collected under the authority of section 40 of Schedule 1 of the Alberta Joint Governance of Public Sector Pension Plans Act and section 33 of the Alberta Freedom of Information and Protection of Privacy Act for pension administration purposes. If you have any questions regarding the collection of this information, contact the LAPP Member Services Centre at 1-877-649-5277 or write to: 5103 Windermere Blvd. SW, Edmonton, AB T6W 0S9.

Management Acknowledgement of Review

Note: This document must be signed by Executive, and accompany the Agreed Upon Procedures Report submitted to Alberta Pensions Services Corporation (APS)

I acknowledge that I have read and understood the Agreed Upon Procedures Report for Municipal District of Spirit River No. 133 (employer #098), dated June 22, 2026 on compliance with the administrative instructions of LAPP.

I have discussed the report content and details of the Practitioners' findings with the Practitioner and agree that the report is a fair representation of our organization's compliance.

Through the review of the Practitioners' findings, the following (if any) issues were discovered. (If no issues were identified by the Practitioner, enter "None").

Issue: One instance of remittances paid after the 15-day deadline.
Cause of Issue: Finance staff turnover in year, minor oversight.
Steps taken to correct and prevent reoccurrence of the Issue: Procedures in place to help ensure no reoccurrence.
(Proposed) Date of Resolution: June 22, 2026.

* Repeat above table for each separate issue.

I certify that the steps required preventing the above-mentioned compliance issues have, or will be implemented, as of the date of the signing.

Shirley Hayden

Chief Administrative Officer

Name

Title

Signature

Date

*(111)
 Shirley Hayden*

June 26/26



REQUEST FOR DECISION

MEETING:	Regular Council Meeting
MEETING DATE:	July 8, 2026
PRESENTED BY:	Simon Amting, Agricultural Fieldman
TITLE:	ASB Member Appointment

Background/Proposal:

ASB 25.06.30.017

Moved by Aaron Young to forward ASB’s recommendation to appoint Lori Witts as a member of the Agricultural Service Board as a member to Council for the remainder of the term as previous member Barb Pybus resigned from the board.

CARRIED UNANIMOUSLY

Administrative Recommendations:

That Council appoints Lori Witts as a member of the Agricultural Service Board for the remainder of the 2026/2027 term.

Or

That Council directs administration accordingly.

Simon Amting, Agricultural Fieldman



MUNICIPAL DISTRICT OF SPIRIT RIVER NO. 133

MEETING:

RM 13-26

MEETING DATE:

July 8th, 2026

ORIGINATED BY:

Elena Valdes CFO

TITLE:

RFD- Public Auction

BACKGROUND

Administration has received correspondence from the municipality's tax recovery agent regarding the 2026 Public Auction process.

The deadline for payments following the pre-auction notices was May 12, 2026 for the attached roll. Administration has provided an update regarding any payments and redemptions received and will continue working with the tax recovery agent throughout the tax recovery process.

To proceed with the Public Auction, Council is required to:

- Select a date for the 2026 Public Auction between **November 1 and November 15, 2026**.
- Select a start time of either **10:00 a.m.** or **2:00 p.m.**
- Approve the attached **2026 Public Auction Terms and Conditions of Sale**.

The Municipal Government Act also requires Council to establish a reserve bid for each property that is as close as reasonably possible to its market value. Administration will bring the market values and reserve bids forward for Council approval at a later meeting once they have been finalized.

The tax recovery process is governed by the **Municipal Government Act (Alberta)**. Approval of the auction date, time, and Terms and Conditions is required to ensure the municipality remains compliant with legislative timelines.

Following Council's direction, Administration will notify the municipality's tax recovery agent of the approved auction date, time, and Terms and Conditions so that the required advertising and auction arrangements can proceed.

Administration will bring the market values and recommended reserve bids to Council for approval prior to the Public Auction.

RECOMMENDATION**THAT Council:**

1. Establish the date for the **2026 Public Auction for roll number 136200** to be held on _____, **2026**, at **10:00 a.m.** **2:00 p.m.**; and
2. Approve the attached 2026 Public Auction Terms and Conditions of Sale. Below is a suggestion for the resolution wording presented by the tax recovery agent:

RESOLVED THAT the presented Terms and Conditions of Sale for the 2026 Public Auction are hereby approved.

Attachments

1. Tax Recovery Roll Information
2. 2026 Public Auction – Terms and Conditions of Sale

Properties by Roll No

M.D OF SPIRIT RIVER NO 133

26
Muni ID: 2130

Tax Sale Date:

Person Responsible: ANM

Roll No	Prop ID	Owner ID	Owners	Num Owners	Stage	Stage Date
2025 LAND (Matter ID 8670)						

136200

1 Active Properties

2026 - Public Auction – Terms and Conditions

1. Any parcel of land offered for sale may be redeemed by payment of all arrears, penalties and costs by guaranteed funds at any time until the property is declared sold.
2. Each parcel of land offered for sale will be subject to a reserve bid and title will be subject to the reservations and conditions contained in the existing certificate of title.
3. The lands are being offered for sale on an “as is, where is” basis, and the municipality makes no representation and gives no warranty whatsoever as to the state of the parcel nor its suitability for any intended use by the successful bidder.
4. The auctioneer, councillors, the chief administrative officer and the designated officers and employees of the municipality must not bid or buy any parcel of land offered for sale, unless directed by the municipality to do so on behalf of the municipality.
5. The purchaser of the property will be responsible for property taxes and utilities for the current year. There will be no adjustment to the date of sale.
6. The purchaser will be required to execute a sale agreement in form and substance provided by the municipality.
7. The successful purchaser must, at the time of sale, make payment in cash, certified cheque or bank draft payable to the municipality as follows:
 - a. The full purchase price if it is \$10,000 or less; OR
 - b. If the purchase price is greater than \$10,000, the purchaser must provide a non-refundable deposit in the amount of \$10,000 and the balance of the purchase price must be paid within 20 days of the sale.
(if the certified cheque or bank draft exceeds the final purchase price, the excess will be refunded within a reasonable time)
8. GST will be collected on all properties subject to GST.
9. The risk of the property lies with the purchaser immediately following the auction.
10. The purchaser is responsible for obtaining vacant possession.
11. The purchaser will be responsible for registration of the transfer including registration fees.
12. If no offer is received on a property or if the reserve bid is not met, the property cannot be sold at the public auction.
13. The municipality may, after the public auction, become the owner of any parcel of land that is not sold at the public auction.
14. Once the property is declared sold at public auction, the previous owner has no further right to pay the tax arrears.



MUNICIPAL DISTRICT OF SPIRIT RIVER NO. 133

MEETING: RM-13-2026
MEETING DATE: July 8, 2026
ORIGINATED BY: Shirley Hayden, CAO
TITLE: Policies – Rescinding of Obsolete FCSS Policies

BACKGROUND/PROPOSAL

The Municipal District of Spirit River No. 133 currently has policies in place regarding the Central Peace Family and Community Support Services (FCSS). Having transitioned the Unit Authority for FCSS from the MD to the Town of Spirit River (ToSR) effective July 1st, 2026, MD policies concerning FCSS are now obsolete. Due to this obsolescence, it is necessary to rescind the following:

1. 1-A Comprisal of FCSS Board and Tenure of Board Members
2. 1-B FCSS Expenditure Policy
3. 1-C Designation of Responsibilities of Unit Authority
4. 1-D FCSS Board meeting and minutes
5. 1-E FCSS Board Member Collective and Individual Responsibilities
6. 1-F FCSS Board Budget
7. 1-G Request for Financial Statements
8. 1-H Employee Timesheets
9. 1-I Withdrawal and Addition of Participating Municipalities
10. 1-J Scope of Participating Programs and Funding
11. 1-K Grievance and Complaints Policy
12. 1-L FCSS Coordinator Job Description
13. 1-M FCSS Program Assistant Job Description
14. 1-N Code of Conduct and Guidelines

RECOMMENDATION/RESOLUTION

That Council, having ceded the lead role of Unit Authority for Central Peace Family and Community Support Services (FCSS) effective July 1st, 2026, hereby rescinds FCSS Policies:

1. 1-A Comprisal of FCSS Board and Tenure of Board Members
2. 1-B FCSS Expenditure Policy
3. 1-C Designation of Responsibilities of Unit Authority
4. 1-D FCSS Board meeting and minutes
5. 1-E FCSS Board Member Collective and Individual Responsibilities
6. 1-F FCSS Board Budget
7. 1-G Request for Financial Statements
8. 1-H Employee Timesheets
9. 1-I Withdrawal and Addition of Participating Municipalities
10. 1-J Scope of Participating Programs and Funding
11. 1-K Grievance and Complaints Policy
12. 1-L FCSS Coordinator Job Description
13. 1-M FCSS Program Assistant Job Description
14. 1-N Code of Conduct and Guidelines

Or

That Council direct Administration accordingly.



MUNICIPAL DISTRICT OF SPIRIT RIVER NO. 133

MEETING:
MEETING DATE:
ORIGINATED BY:
TITLE:

RM-13-2026
July 8, 2026
Shirley Hayden, CAO
Bylaws – Repeal of Obsolete FCSS Bylaws

BACKGROUND/PROPOSAL

The Unit Authority for the Central Peace Family and Community Support Services (FCSS) has transitioned from the Municipal District of Spirit River No. 133 (MDSR133) to the Town of Spirit River (ToSR) effective July 1st, 2026. Therefore MDSR133 Bylaws concerning the governance of FCSS are obsolete, and it is necessary to repeal the following:

1. Bylaw 01-2005 – Establishment of a Family and Community Support Services Board;
2. Bylaw 02-2005 – Amendment of Bylaw 01-2005;
3. Bylaw 07-2005 – Amendment of Bylaw 01-2005;

RECOMMENDATION/RESOLUTION

That Bylaw 03-2026 for the purpose of repealing obsolete FCSS bylaws is hereby read a first time; and

That Bylaw 03-2026 is read a second time; and

That consent be given to read Bylaw 03-2026 a third and final time; and

That Bylaw 03-2026 for the purpose of repealing obsolete FCSS bylaws is hereby read a third and final time and finally be passed

Or

That Council direct Administration accordingly.

**THE MUNICIPAL DISTRICT OF SPIRIT RIVER NO. 133
BYLAW NO. 03-2026**

A BYLAW OF THE MUNICIPAL DISTRICT OF SPIRIT RIVER #133 FOR THE PURPOSE OF RESCINDING OBSOLETE FCSS BYLAWS, IN ACCORDANCE WITH THE MUNICIPAL GOVERNMENT ACT, CHAPTER M-26, REVISED STATUTES OF ALBERTA 2000, AS AMENDED.

WHEREAS the Municipal District of Spirit River No. 133 has relinquished the role of Unit Authority for the Family and Community Support Services (FCSS) to the Town of Spirit River, effective July 1st, 2026, and

AND WHEREAS Section 191 of the *Municipal Government Act* states that a Bylaw may provide for the repeal of a bylaw.

NOW THEREFORE BE IT RESOLVED that in accordance with the *Municipal Government Act*, the Municipal District of Spirit River No. 133 hereby rescinds the following FCSS bylaws which have been deemed to be obsolete; namely:

1. Bylaw 01-2005 – Establishment of a Family and Community Support Services Board;
2. Bylaw 02-2005 – Amendment of Bylaw 01-2005;
3. Bylaw 07-2005 – Amendment of Bylaw 01-2005;

This bylaw comes into effect upon the date of the third and final reading.

Read a First, Second and by unanimous Consent a third and final time this _____ day

of _____, 2026.

Tony Van Rootselaar
Reeve

Shirley Hayden
Chief Administrative Officer

BYLAW NO. 01-2005 (with amendments)**A BYLAW OF THE MUNICIPAL DISTRICT OF SPIRIT RIVER NO. 133 IN THE PROVINCE OF ALBERTA, TO PROVIDE FOR THE ESTABLISHMENT OF A FAMILY AND COMMUNITY SUPPORT SERVICES BOARD**

WHEREAS the Family and Community Support Services Act and Regulations being Chapter F-1.1 of the Statutes of the Province of Alberta, 1981 authorizes that a municipality may provide for the establishment, administration and operation of a family and community support services program within the municipality and,

AND WHEREAS the Council for the Municipal District of Spirit River No.133, in cooperation with the Province of Alberta, has authorized a Family and Community Support Services Program in the community; to develop community awareness and resources, to strengthen and preserve human initiative, to preclude individual or family breakdown, and to include any activity of which all members of the community can avail themselves for the enrichment of their physical, mental and social well- being, and:

AND WHEREAS the Council deems it desirable to establish a Board to plan, coordinate, evaluate and operate such program and define its duties, powers and responsibilities.

THEREFORE the Council of the Municipal District of Spirit River No. 13, duly assembled, enacts as follows:

1. NAME

1.1 This Bylaw shall be cited as the " FCSS Bylaw"

2. ESTABLISHMENT AND MEMBERSHIP

2.1 The Family and Community Support Services Board is hereby established

2.2 "The Family and Community Support Services Board shall consist of a minimum of five (5) to a maximum of ten (10) members appointed annually by resolution of Council. The board shall be composed of one member from Council, a minimum of four to a maximum of eight members from the public at large, and one member from the Royal Canadian Mounted Police.

- 2.3 Board members shall be residents of the Municipal District of Spirit River No. 133 and each appointee shall only remain on the Board such time as she/he continues to be a resident
- 2.4 No person who is an employee of the M.D. of Spirit River No. 133 shall be appointed to the Family and Community Support Services Board.
- 2.5 Any vacancies caused by the death, retirement or resignation of a member may be filled by resolution of Council.
- 2.6 Council may remove a member from the Family and Community Support Services Board by resolution at any time.

3. TERM OF OFFICE

- 3.1 Each member appointed from the public at large shall be appointed at the pleasure of the Council for a term of one year, and may be re-appointed upon the expiry of the term at the pleasure of Council.
- 3.2 Where a member of Council is appointed as a member of the Family and Community Support Services Board, his appointment shall terminate upon his ceasing to be a member of the Council.

4. CHAIRPERSON

- 4.1 At the first meeting of the Family and Community Support Services Board, following the appointment of members each year, a Chairperson shall be elected by vote of the majority of members.
- 4.2 A member may be re-elected to the position of Chairperson,
- 4.3 A Chairperson shall preside at the meetings of the Family and Community Support Services Board.

5. VICE-CHAIRMAN

- 5.1 A Vice-Chairperson shall be elected at the same time and under the same rules as the Chairperson.
- 5.2 A member may be re-elected to the position of Vice-Chairperson.
- 5.3 The Vice-Chairperson shall preside at the meetings of the Family and Community Support Services Board in the absence of the Chairperson.

- 5.4 In the absence of the Chairperson and Vice-Chairperson, one of the other members of the Family and Community Support Services Board shall be elected to preside.

6. QUORUM AND MEETINGS

- 6.1 A quorum of the Family and Community Support Services Board shall be a majority of members.
- 6.2 The Family and Community Support Services Board may make rules as are necessary for the conduct of its meetings and its business that are consistent with the Act and approved by the Council.
- 6.3 All meetings of the Board shall be open meetings to the Public. Any in - camera sessions shall be by resolution of the Board and if applicable, the meeting shall be re-opened at the close of the in-camera session.
- 6.4 The Family and Community Support Services Board shall have prepared and maintain a file of written minutes of the business transacted at all meetings.
- 6.5 A quorum of the Family and Community Support Services Board shall be a majority of members.

7. FEES AND EXPENSES

- 7.1 The remuneration, traveling, living and expenses of the members of the Family and Community Support Services Board shall be established by Council by resolution from time to time.

8. RESPONSIBILITIES AND FUNCTIONS

- 8.1 The Board shall be responsible for the development of the Family and Community Support Services programs in accordance with the Family and Community Support Services Act and Regulations.
- 8.2 The Board shall encourage submissions of briefs pertaining to Family and Community Support Services from responsible individuals and groups for review, evaluation and possible action.
- 8.3 The Board will endeavor to become fully aware of community needs and of existing Family and Community Support Services programs.
- 8.4 The Board shall work actively with the Municipal Administrator and the community at large to address the needs that have been identified.

- 8.5 The Board shall monitor all programs developed through the Family and Community Support Services and make a continuing assessment and evaluation of them.
- 8.6 In conjunction with the Municipal Administrator, the Board shall advise on the requirements, research, design and development of new or on-going programs.
- 8.7 The Board shall before December 31st in every year submit a budget of its proposed revenues and expenditures for the following year to Council.
- 8.8 The Board shall have the authority to direct that any expenditure contained in the approved budget be made.
- 8.9 The Board through its Council member shall report as required to Council for purposes of information sharing.

This Bylaw shall come into force and effect upon the day of final passing.

Read a first time this 6th day of January A.D., 2005

Read a second time this 6th day of January A.D., 2005

Read a third time and finally passed this 6th day of January A.D., 2005

Municipal Administrator

Reeve

BYLAW NO. 02-2005

A BYLAW OF THE MUNICIPAL DISTRICT OF SPIRIT RIVER NO. 133 IN THE PROVINCE OF ALBERTA, TO AMEND THE FCSS BYLAW NO. 01-2005.

WHEREAS it is deemed desirable to increase the number of members to be appointed to the FCSS Board

THEREFORE the Council of the Municipal District of Spirit River No. 13, duly assembled, enacts as follows:

That Section 2.2 of Bylaw No. 01-2005 be amended to read as follows:

"The Family and Community Support Services Board shall consist of a minimum of five (5) to a maximum of nine (9) members appointed annually by resolution of Council. The board shall be composed of one member from Council and a minimum of four to a maximum of eight members from the public at large."

This Bylaw shall come into force and effect upon the day of final passing.

Read a first time this 17th day of February A.D., 2005

Read a second time this 17th day of February A.D., 2005

Read a third time and finally passed this 17th day of February A.D., 2005

Municipal Administrator

Reeve

BYLAW NO. 07-2005

A BYLAW OF THE MUNICIPAL DISTRICT OF SPIRIT RIVER NO. 133 IN THE PROVINCE OF ALBERTA, TO AMEND THE FCSS BYLAW NO. 01-2005.

WHEREAS it is deemed desirable to add a member of the Royal Canadian Mounted Police to the FCSS Board

THEREFORE the Council of the Municipal District of Spirit River No. 13, duly assembled, enacts as follows:

That Section 2.2 of Bylaw No. 01-2005 be amended to read as follows:

"The Family and Community Support Services Board shall consist of a minimum of five (5) to a maximum of ten (10) members appointed annually by resolution of Council. The board shall be composed of one member from Council, a minimum of four to a maximum of eight members from the public at large, and one member from the Royal Canadian Mounted Police.

This Bylaw shall come into force and effect upon the day of final passing.

Read a first time this 18th day of August A.D., 2005

Read a second time this 18th day of August A.D., 2005

Read a third time and finally passed this 18th day of August A.D., 2005

Municipal Administrator

Reeve

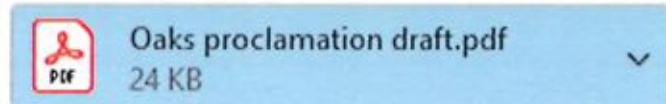
FW: Pregnancy and Infant Loss Awareness Day Request



MD of Spirit River 133



Fri 06-19



To: Kristin Pichoskie <pichoskie7@gmail.com>

Subject: Pregnancy and Infant Loss Awareness Day Request

Dear Mayor and Members of Council,

My name is Kristin Pichoskie, and I am the founder of Oak's Tree of Love, a Northern Ontario initiative created in memory of my son, Oak Beaudyn Noel.

Oak's Tree of Love respectfully requests that your Municipality proclaim October 15, 2026, as Pregnancy and Infant Loss Awareness Day and October 2026 as Pregnancy and Infant Loss Awareness Month.

We would also be grateful if the Municipality would consider a flag raising and/or the illumination of a municipal building, bridge, landmark, sign, or other public feature in pink, blue, and white in recognition of this important awareness initiative.

Pregnancy, infant, and child loss affect thousands of Canadian families each year. Recognition of this day and month helps raise awareness, honour babies and children gone too soon, support bereaved families, reduce the stigma surrounding grief and loss, and encourage compassionate conversations about pregnancy loss, infant loss, stillbirth, and child loss within our communities.

Oak's Tree of Love provides memory boxes, remembrance projects, awareness initiatives, hospital partnerships, and support resources for families affected by the loss of a baby or child.

Attached for your consideration are a formal request letter and draft proclamation wording.

Thank you for your time, consideration, and support of bereaved families. We would be grateful to learn whether the Municipality plans to participate through a proclamation, flag raising, illumination, social media recognition, or another form of recognition for Pregnancy and Infant Loss Awareness Day and Month in 2026.

This request forms part of a Canada-wide awareness initiative seeking municipal, provincial, and territorial recognition of Pregnancy and Infant Loss Awareness Day and Month, and support for bereaved families.

Sincerely,

Kristin Pichoskie
Founder, Oak's Tree of Love
pichoskie7@gmail.com

In loving memory of Oak Beaudyn Noel  

O A K ' S T R E E O F L O V E



**Dear: Mayor and
Members of Council,**

Dear Mayor and Members of Council,

My name is Kristin Pichoskie and I am the founder of Oak's Tree of Love, a Northern Ontario initiative created in memory of my son, Oak Beaudyn Noel.

I respectfully request that Council proclaim October 15, 2026 as Pregnancy and Infant Loss Awareness Day and October 2026 as Pregnancy and Infant Loss Awareness Month

Pregnancy loss, infant loss, and child loss affect thousands of families each year. These losses leave lasting impacts on parents, siblings, grandparents, and entire communities. Recognition helps raise awareness, reduce stigma, and remind grieving families that they are not alone.

Oak's Tree of Love supports bereaved families through memory boxes, remembrance projects, advocacy, and awareness initiatives across Canada.

Participating municipalities will be recognized as part of a Canada-wide awareness initiative highlighting communities that support Pregnancy and Infant Loss Awareness Day.

I respectfully ask Council to consider supporting this request and helping honour babies and children gone too soon while recognizing the strength and resilience of grieving families.

Thank you for your time and consideration.

Sincerely,
Kristin Pichoskie
Founder, Oak's Tree of Love

PROCLAMATION – PREGNANCY AND INFANT LOSS AWARENESS
DAY

WHEREAS pregnancy loss, infant loss, and child loss affect thousands of families each year, leaving lasting impacts on parents, siblings, grandparents, and communities; and

WHEREAS many families experience grief in silence and may face their loss without adequate awareness, understanding, or support from those around them; and

WHEREAS Oak's Tree of Love, a Northern Ontario initiative founded in memory of Oak Beaudyn Noel, supports families who have experienced pregnancy loss, infant loss, and child loss through memory boxes, remembrance projects, advocacy, awareness, and community support; and

WHEREAS this proclamation honours the memory of Oak Beaudyn Noel and all babies and children gone too soon while recognizing the importance of supporting bereaved families in our communities; and

WHEREAS Pregnancy and Infant Loss Awareness Day provides an opportunity to acknowledge the lives of babies and children gone too soon, honour their memories, and recognize the strength and resilience of grieving families; and

WHEREAS increasing awareness helps reduce stigma, encourages compassionate support, and reminds bereaved families that they are not alone in their grief journey, while communities across Canada and around the world observe October 15 in remembrance of babies and children who are deeply loved and forever remembered;

NOW THEREFORE, the Mayor and Council of _____ do hereby proclaim October 15, 2026, as Pregnancy and Infant Loss Awareness Day in _____ and encourage all residents to recognize, remember, and support families who have experienced the loss of a baby or child.

SCANNED

COPY



The Municipal District of Spirit River No.133

Box 389, 4202-50th Street, Spirit River, Alberta T0H 3G0

E-mail: mdsr133@mdspiritriver.ab.ca

Telephone (780) 864-3500

June 29th, 2026

Department of Forestry and Parks Wildfire Management Branch

J. G. O'Donoghue Building, Suite 100, 7000 – 113 Street

Edmonton, AB T6H 5T6

Attention: Theo Bailey, Director, Wildfire Prevention and Investigations

RE: Inquiry Regarding Delayed Cost-Recovery Invoice for Mutual Aid Fire Response dated August 24, 2024

Dear Mr. Bailey,

On behalf of the Municipal District of Spirit River Council, I am writing to respectfully bring a matter of operational and financial concern to your attention and to request your guidance and clarification.

Our concern relates to a demand letter and associated invoice recently received by our municipality from Alberta Forestry and Parks, signed by Shawn Barraclough, Acting Executive Director of the Forest Operations Branch. The correspondence pertains to a wildfire that occurred within the Municipal District of Spirit River on August 24, 2024, during which Alberta Forestry and Parks responded to a Mutual Aid request from the Central Peace Fire and Rescue Commission (CPFRC). We remain deeply grateful for the provincial support and collaborative efforts of the department during that incident to ensure the safety of our community.

Council's primary concern centers around the timeline of this correspondence and the significant administrative challenges, as well as unforeseen financial consequence and consequent hardship that it has unintentionally created for our municipality. We would highly appreciate your insight on the following timeline:

August 24, 2024: The wildfire incident and provincial Mutual Aid response occurred.

March 25, 2026: The cost-recovery demand letter was officially dated by the Forest Operations Branch.

May 14, 2026: The correspondence was successfully received by our municipal office via registered mail.

COPY
SCANNED

As you can see, a period of 21 months elapsed between the date of the incident and our receipt of the invoice. In addition there was a multi-week gap between the internal dating of the letter (March 25) and its arrival at our office (May 14).

We bring this forward to highlight the direct impact this delay has on our fiscal management. As the smallest rural municipality in Alberta, we are legally prohibited from running a deficit. Because this expenditure was not allocated in our budget, approving it would place the municipality in a difficult financial position having to deduct the funds from our municipal reserves.

To help us resolve this matter constructively, Council respectfully requests clarification on the administrative delay and looks to collaborate with your office on a viable path forward. Specifically, we would welcome the opportunity to discuss review of the timeline regarding the 21-month delay in issuing the notice and the potential transitional mechanisms within the new HARP framework, or a specialized variance through AEMA, that would allow our municipality to apply for the wildfire assistance funding which would have potentially been available to the MD back in 2024.

In light of this administrative delay, Council requests that an extension be granted and that consideration be given to processing the payment under these exceptional circumstances. Ultimately, the municipality is seeking formal clarification that this expenditure would be covered under the existing MWAP grant program at the time of the fire.

We value the strong working relationship our MD shares with the Government of Alberta. It is our hope that by working together, we can find a mutually beneficial solution that respects provincial cost-recovery processes while protecting the fiscal health of our rural municipality.

Thank you for your time, consideration, and continued leadership. I look forward to your response.

Sincerely,



Reeve Tony Van Rootselaar

The Municipal District of Spirit River No.133

TW/h

CC:

Robert Galon, Forest Area Manager for Alberta Wildfire: rob.galon@gov.ab.ca

Shawn Barraclough, Acting Executive Director, Forest Operations Branch: shawn.barraclough@gov.ab.ca

Todd Loewen, MLA, Central Peace-Notley : CentralPeace.Notley@assembly.ab.ca



Ottawa, Canada
K1P 0B6

Monty Kuhar
Economic Development Coordinator
Municipal District of Spirit River
Mkuhar@mdspiritriver.ab.ca

Dear Monty Kuhar,

Thank you for submitting your application to the Government of Canada's Rural Transit Solutions Fund (RTSF) program.

Unfortunately, your application for "Purchase of Para-Transit Bus to provide daily transportation prioritizing mobility challenges, medical appointments, seniors and newcomers to Canada, in the Municipal District of Spirit River No. 133 and serving the surrounding areas of Spirit River, Rycroft, and Sexsmith, Alberta" (RTSFC-1540), was not selected for funding in this intake.

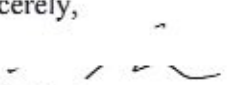
The RTSF is a popular program and we received a considerable number of applications from communities across Canada. Regrettably, we are simply unable to fund all proposals at this time.

I know that these applications take significant effort to put together. I want to thank you for your commitment to making your community a more sustainable place to live, and for seeking to improve the lives of all residents. While not selected in this intake, Housing, Infrastructure and Communities Canada intends to open further regular intakes for the RTSF in the future, which you may wish to consider.

If you have any additional questions about the program or wish to be added to our mailing list for information on future intakes, please contact the RTSF team via email at RTSF-FSTCR@infcc.gc.ca. Additionally, you can find more information about our other funding programs at www.infrastructure.gc.ca.

Thank you once again for your application.

Sincerely,



Mark Matz
Director General, Public Transit
Infrastructure Programs Sector
Housing, Infrastructure and Communities Canada

From: Jayme Marcoux <jayme@paza.ca>
Sent: June 23, 2026 2:20 PM
To: Shirley Hayden <cao@mdspiritriver.ab.ca>
Cc: Elizabeth Bell <elizabeth@paza.ca>
Subject: Md of Spirit River's 2026 Annual PAZA Membership Invoice

Hi Shirley Hayden

My name is Jayme Marcoux, and I'm reaching out on behalf of the **Peace Airshed Zone Association (PAZA)** — a nonprofit, multi-stakeholder organization dedicated to providing scientifically credible air quality data for our region. As the Municipal District of Spirit River resides within PAZA's geographic area, we are extending an invitation to become a Municipal Member.

Your membership plays a vital role in supporting our mission. Your-contribution directly funds:

- Independent air quality monitoring and public-facing reporting on a regional scale
- Public education and outreach initiatives
- Opportunities for collaboration and knowledge-sharing among industry, government, and community partners

By choosing to support PAZA, you help ensure that accurate, transparent air quality information remains available for the benefit of our shared community and environment.

A membership invoice is attached for your consideration. If you're interested in learning more or have any questions, I'd be happy to connect with you directly. You can also visit our website at www.paza.ca or find us on social media through the icons below.


Thank you for your time and for all you do to support sustainable ESG operations in our region.


Jayme Marcoux
Administrative Assistant and Outreach Coordinator
Peace Airshed Zone Association
jayme@paza.ca



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Peace Airshed Zone Association
Box 21135 Grande Prairie, AB, T8V 6W7 P: 780-833-4343
www.paza.ca

Membership No.
Date *May 11, 2026*
GST No. *874828411RT-0001*

Spirit River - MD 133

PO Box 389
Spirit River, AB
T0H 3G0

Attention: Dan Dibbelt

Peace Airshed Zone Association 2026 Annual Funding Invoice

Period Ending: December 31, 2026
Services: Ambient Air Monitoring in the PAZA Region

Population within PAZA 649

PAZA Fee	\$500.00
GST	<u>\$25.00</u>
Amount	<u><u>\$525.00</u></u>

- Note: 1. This invoice is for your voluntary membership in PAZA
 2. Payment is required within 60 days in order to be a member in good standing
 3. Population data based on 2021 Federal Census
 4. Municipal Funding Formula shown on Page 2



Municipal Funding Formula

Population Range		Fee
70000	79999	\$23,000.00
60000	69999	\$21,000.00
50000	59999	\$18,000.00
40000	49999	\$15,000.00
30000	39999	\$12,000.00
15000	29999	\$9,000.00
10000	14999	\$4,500.00
5000	9999	\$3,000.00
2500	4999	\$1,500.00
1500	2499	\$1,000.00
1000	1499	\$750.00
1	999	\$500.00

MUNICIPAL DISTRICT OF SPIRIT RIVER NO. 133 SIGN
AT HAPPY VALLEY RECREATIONAL GROUNDS





Municipal District of Spirit River No. 133

Box 389 Spirit River, Alberta T0H 3G0 Telephone (780) 864-3500

E-mail: mdsr133@mdspiritriver.ab.ca

June 29, 2026

2026 Spirit River High School 50 Year Reunion Organizing Committee
c/o Cindy Hoerger
2026spiritreunion@gmail.com

Attn: Cindy Hoerger, Spirit River 50 Year High School Reunion Committee

RE: Request for Welcome Speaker and Welcome Bag Contributions

Dear Spirit River High School 50 Year Reunion Organizing Committee Members,

We would like to extend our sincere thanks to you for including the Council members of the Municipal District of Spirit River in your invitation to join your gathering and help welcome attendees.

Unfortunately, our Council members are unable to attend due to prior commitments. However, we would be happy to support your event in another way and would be pleased to provide items from the Municipal District of Spirit River for your welcome bags.

A 50-year high school reunion is a significant milestone! We recognize that some of your attendees, who were once young MD residents and students in our regional high school, graduated and have continued to call the MD home, putting down deep roots in the community. This milestone is truly meaningful—not only in the lives of each graduate, but also in the history and spirit of our region.

We wish you a fantastic event filled with laughter, meaningful connections, and joyful reunions with people who shared such an important chapter of your lives.

Sincerely,


Council of Municipal District of Spirit River No. 133

RF/jf

Re: Spirit River Secondary High School Up Coming 50 year reunion



Reunion <2026spiritreunion@gmail.com>

To  Rebecca Fitzsimmons

Cc  MD of Spirit River 133;  Shirley Hayden

Hi Rebecca;

Thank you and the MD Spirit River for your generous donation for our welcome goodies.

And so appreciate your message and well wishes, They will be shared at our gathering..

I will be by the office tomorrow (Thurs) to see Jeanie)

Happy Summer to all!

And Thanks so much again!

Cindy Hoerger

2026 Spirit River Secondary High

Reunion Organizing



FEATURED:

RMA Justice Member Committee – Now Seeking Member Participants

RMA is accepting applications from members to participate on a member committee focused on recommending reforms to Canada's justice system through a rural lens. Applications will be accepted until July 31, 2026.

[Learn more and apply now...](#)

MEMBER BULLETINS

Member bulletins are posted to RMAAlberta.com regularly each week. Below is a list of all the member bulletins compiled from the past week.

RMA Releases Report on Bill 28 Impacts on Aggregate Pit Approval Process

RMA has undertaken further analysis of the potential impacts of Bill 28 changes on the aggregate pit approval process to provide members with a deeper understanding of the municipal and landowner risks associated with the changes.

[Learn more...](#)

Minister of Municipal Affairs Forms Minister's Council on Alternative Municipal Financing Tools

The Council is intended to explore the potential use of alternative financing tools to support investment in infrastructure.

[Learn more...](#)

2026 RMA Position Statements – Volume 2 Now Available

Position Statements provide a concise overview of the RMA's positions on key policy areas. The second volume of position statements for 2026 have now been released.

[Learn more...](#)

RMA Announces Upcoming ICF Cost-Calculation

Model Resource and Member Survey

RMA seeking to support members with a new ICF cost-calculation resource grounded in member input.

[Learn more...](#)

RMA Submits Feedback to ISED Antenna Tower Siting Engagement

ISED's proposed amendments significantly amend the antenna tower siting process for municipalities. RMA has now submitted written feedback to ISED that is available for your viewing.

[Learn more...](#)

RMA Assigns Statuses to Four Spring 2026 Resolutions

RMA has assigned statuses to four Spring 2026 resolutions which have received an initial response from government.

[Learn more...](#)

Monthly Resolution Update – June 2026

To improve reporting on resolution advocacy, the RMA is releasing a monthly bulletin highlighting recent actions undertaken on select active resolutions. Three resolutions are updated on in this edition.

[Learn more...](#)

REMINDERS

Building Communities Strong Fund Now Accepting Applications for Local Impact Stream

The Government of Canada's Build Communities Strong Fund (BCSF) is now accepting applications through the Local Impact Stream. The intent of the Local Impact Stream is to provide support to small projects that create economic benefits through the creation, improvement, or modernization of public infrastructure. The Local Impact Stream will fund up to 50% of eligible projects, with an allocation of between \$250,000 and \$1 million per project.

[Learn more...](#)

RMA Provides Input to the Canadian Infrastructure Council's National Infrastructure Assessment

RMA's feedback was centered on the unique realities of rural infrastructure asset management and reinforces the importance of practical, scalable approaches that reflect rural municipal capacity.

[Learn more...](#)

Municipal Facility Rentals: Risk Management Tips

As summer evolves, so does the increase in facility rentals. Municipalities and non-profit organizations are often the primary providers of these facilities and play an important role in supporting community use. The RMA Insurance team has prepared guidance to help municipalities and organizations better manage facility rentals and support safe, well-managed use for all parties involved.

[Learn more...](#)

ANNOUNCEMENTS

FCM's Sustainable Community Awards: Nominations Closing Soon

- The Federation of Canadian Municipalities' Sustainable Community Awards are a great opportunity for municipalities of all sizes to show off their sustainable solutions to local issues, gain free entry to the FCM Sustainable Communities Conference 2027, and help others who could replicate the project in their own communities. There is ten days remaining to nominate your sustainability project. [Learn more and submit your nomination here.](#)

Rural Health Professionals Action Plan (RHPAP)

Conference: October 6-8, 2026!

- Help strengthen the future of rural healthcare in Alberta by joining the RHPAP Conference this fall in Peace River.

This unique conference brings together healthcare professionals, municipal leaders, educators, attraction & retention committees, students, researchers, and rural champions to explore practical solutions, innovative ideas, and community-driven approaches to rural healthcare.

[Tickets are selling fast! Learn more and register here.](#)

IN THE NEWS

- [Communities across the Prairies to benefit from Build Communities Strong Fund Local Impact Stream: Government of Canada](#)
- [Alberta invests in physicians to strengthen care: Government of Alberta](#)
- [Energy minister to name 5 priority power-line projects for federal backing today](#)
- [Gibbons votes to keep Alberta town status](#)
- [\\$19.4 million in federal energy innovation funding announced](#)
- [Life after amalgamation: In Caroline, Alta., becoming a hamlet has some silver linings](#)
- [Province studies new ways municipalities could pay for growth infrastructure](#)

RMA Member Visit, June 24th, 2026: Rural Municipalities of Alberta (RMA) Members & Municipal District of Spirit River No. 133 Council



Standing (from left): RMA Member Karen Rosvold, District 4 Director, Reeve Tony van Rootselaar, Councillor Bernie Schoorlemmer

Seated (from left): Councillor Shelley Rozecki, RMA Member Kara Westerlund, President, Councillor Evelyn Bzowy

Missing: Deputy Reeve Dean Wark