



MUNICIPAL DISTRICT OF SPIRIT RIVER NO. 133 Council

Minutes for Regular Council Meeting RM.15.26

9:00 a.m., Wednesday, September 9th, 2026

The Regular Meeting of the Council of the Municipal District of Spirit River No. 133 was held in the Council Chambers of the Municipal Office situated at 4202 50th Street in the Town of Spirit River in the Province of Alberta on Wednesday, September 9th, 2026 beginning at 9:01 a.m.

In attendance:

Council Members:

Deputy Reeve Dean Wark
Councillor Shelley Rozecki
Councillor Evelyn Bzowy

Absent:

Reeve Tony van Rootselaar (*absent with regrets*)
Councillor Bernie Schoorlemmer (*absent with regrets*)

Administration:

Shirley Hayden, Chief Administrative Officer
Monty Bremont, Assistant Chief Administrative Officer
Dave Johnson, Public Works Supervisor
Simon Amting, Agricultural Fieldman
Rebecca Fitzsimmons, Recording Secretary

Delegation:

Representatives from Alberta Sheriffs Police Service (ASPS):
Chief Sat Parhar
Superintendent Josh Graham
Executive Officer Brian Kostyniuk

1.

CALL TO ORDER

Regular Council Meeting RM 15-26 was called to order by Deputy Reeve Wark at 9:01 am on Wednesday, September 9th, 2026.

2.

AGENDA ADDITIONS

Requested by Administration that Addendum Closed Item 17.B as per *Municipal Government Act R.S.A. 2000, Section 197 (4)* to discuss *Intermunicipal Relations (Access to Information Act, Part 1, Division 2, Exceptions to Disclosure ATIA Section 26)* be added to the Agenda for Regular Council Meeting RM 15-26.

3. ADOPTION OF THE AGENDA

Motion 390.09.09.26 Moved by Councillor Bzowy to adopt the agenda for Regular Council meeting RM 15-26 with the following Addendum Item:

Closed 17. B.

Closed Session as per *Municipal Government Act R.S.A. 2000, Section 197 (4)* to discuss:

Intermunicipal Relations (*Access to Information Act, Part 1, Division 2, Exceptions to Disclosure ATIA Section 26*)

Carried unanimously.

4. ADOPTION OF PREVIOUS MINUTES

Motion 391.09.09.26 Moved by Councillor Bzowy that Council approve the minutes for Regular Council meeting RM 14-26 with the following amendments:

Amend Motion 381.12.08.26: expand the acronym 'IDP' to

"Intermunicipal Development Plan", to read:

"Moved by Councillor Bzowy that Council direct Administration to proceed with the Intermunicipal Development Plan (IDP) engagement with Town of Spirit River and Village of Rycroft as discussed."

and amend Motion 384.12.08.26 to expand 'CPP' to 'Community Policing Priorities', to read:

"Moved by Councillor Schoorlemmer that Council table review of the Community Policing Priorities (CPP) MD Resident survey results to a future meeting."

Carried unanimously.

5. DECLARATION OF INTEREST

6. COUNCILLOR ABSENCES

7. PUBLIC HEARING

8. DELEGATIONS

A. The delegation for the Alberta Sheriffs Police Service (ASPS) joined Regular Council meeting RM 15-26 at 9:06 am, and Council heard from delegation representatives Chief Sat Parhar, Superintendent Josh Graham, and Executive Officer Brian Kostyniuk.

Deputy Reeve Wark recessed meeting RM 15-26 at 10:07 am and reconvened the meeting at 10:18 am.

The ASPS delegation left Regular Council meeting RM 15-26 at 10:19 am.

Motion 392.09.09.26 Moved by Deputy Reeve Wark that Council accept the ASPS Presentation for information.
Carried unanimously.

9. BUSINESS ARISING FROM MINUTES

10. REPORTS

A. PUBLIC WORKS REPORT

Motion 393.09.09.26 Moved by Councillor Rozecki that Council accept the Public Works Report RM 15-26 as presented by Public Works Supervisor Dave Johnson.
Carried unanimously.

B. AGRICULTURAL FIELDMAN REPORT

Motion 394.09.09.26 Moved by Councillor Rozecki that Council accept the Agricultural Fieldman Report RM 15-26 as presented by Agricultural Fieldman Simon Amting.
Carried unanimously.

Agricultural Fieldman Simon Amting left Regular Council meeting RM 15-26 at 11:09 am.

Public Works Supervisor Dave Johnson left Regular Council meeting RM 15-26 at 11:11 am.

C. FINANCE REPORT

No finance report for RM 15-26.

D. CAO REPORT

Motion 395.09.09.26 Moved by Deputy Reeve Wark that Council direct Administration to engage with the Yoder Family and enter into an agreement for yard maintenance of the MD Administration Building as per their offer to deliver services at no charge, and further that the Agreement be reviewed in a years' time.
Carried unanimously.

Motion 396.09.09.26 Moved by Councillor Bzowy that Council accept Chief Administrative Officer (CAO) Report RM 15-26 as presented by CAO Shirley Hayden.
Carried unanimously.

Deputy Reeve Wark recessed Regular Council meeting RM 15-26 at 11:27 am and reconvened the meeting at 11:38 am.

E. COUNCIL REPORTS

Motion 397.09.09.26 Moved by Councillor Bzowy that Council accept the Peace Region Economic Development Alliance (PREDA) report as presented by Councillor Rozecki.

Carried unanimously.

Motion 398.09.09.26 Moved by Councillor Rozecki that Council accept the Central Peace Fire and Rescue Commission (CPFRC) verbal report as presented.

Carried unanimously.

Motion 399.09.09.26 Moved by Councillor Bzowy that Council accept the verbal report of the Central Peace Regional Water Commission as presented.

Carried unanimously.

11. TABLED ITEMS AND OLD BUSINESS

12. RECOMMENDATIONS FROM COMMITTEES

13. NEW BUSINESS

A. Motion 400.09.09.26 Moved by Councillor Bzowy that Council approve the 2026 Audit Engagement Letter from Metrix Group LLP, pertaining to the Municipal District of Spirit River No. 133's 2026 Audit and preparation of financial statements for the year ending December 31, 2026.

Carried unanimously.

B. Motion 401.09.09.26 Moved by Councillor Rozecki that Council direct Administration to award the 2026 Bursary Program funding to applicant Tyler Tomkow.

Carried unanimously.

C. Motion 402.09.09.26 Moved by Councillor Bzowy that Council be authorized to attend the Rural Municipalities of Alberta (RMA) 2026 Fall Convention held from Monday, November 2nd – Thursday, November 5th, 2026, in Edmonton, Alberta; and further, that basic RMA registration fees of \$820.00 be paid from Registration Fees GL, and per diems and expenses to come from Subsistence and Mileage; and further that Council approve that attendance of any MD Councillor wishing to attend an Elected Officials Education Program (EOEP) course, for an addition fee of \$425.00 for each EOEP enrolment.

Carried unanimously.

- D. Motion 403.09.09.26 Moved by Council Rozecki that Council direct Administration to participate in the trial run of the G5 newsletter, to start in October 2026, and further, that the final decision to participate in the G5 newsletter on a long-term schedule be made pending final costs to be incurred by the MD once confirmed.
- Carried unanimously.*
- E. Motion 404.09.09.26 Moved by Councillor Bzowy that Council contribute \$500 to the Grade 4 Mustelid Field Trip to Dunvegan, with funds to come from the contributions to local organizations budget.
- Carried unanimously.*
- F. Motion 405.09.09.26 Moved by Deputy Reeve Wark that Council direct Administration to provide a letter of support for Saddle Hills County's application to the Alberta Community Partnership (ACP) Intermunicipal Collaboration stream in the amount of \$150,000 to develop a governance model for the Central Peace Regional Water Project; and further, that should the grant application be successful, Council approve funding a portion of the mandatory 10% local cost-share matching requirement, as agreed upon by the participating municipalities, to come from reserves.
- Carried unanimously.*
- G. Motion 406.09.09.26 Moved by Councillor Bzowy that Council approve Administration to apply as the lead applicant for the 2026-27 Alberta Community Partnership (ACP) grant under the Intermunicipal Collaboration component for the maximum amount of \$150,000, extending an invitation to the Town of Spirit River to partner on the application, for the drafting of an Intermunicipal Development Plan between the MD and the Town of Spirit River; and that Council authorize Administration to propose splitting the required 10% municipal cost-share contribution among the partnering municipalities; and further that administration utilize Alberta Counsel's grant writing services up to a maximum cost of \$1,500.
- Carried unanimously.*

14.

BYLAWS

15.

CORRESPONDENCE AND INFORMATION

Motion 407.09.09.26

Moved by Councillor Bzowy that Council direct Administration to attend the Rural Connectivity Forum Conference happening on September 17th and 18th, 2026 in Red Deer, Alberta.

Carried unanimously.

Motion 408.09.09.26

Moved by Deputy Reeve Wark that Council accept RM 15-26 Correspondence and Information Items A through U for information.

Carried unanimously.

16.

COUNCIL ISSUES AND CONCERNS

17.

CLOSED MEETING (FORMERLY IN-CAMERA)

Motion 409.09.09.26

Moved by Councillor Rozecki to move to closed meeting as per *Municipal Government Act R.S.A. 2000, Section 197 (4)* at 2:06 pm, for the purpose of discussing:

Third Party Business Interests: (*Access to Information Act, Part 1, Division 2, Exceptions to Disclosure ATIA Section 16, Third Party Business Interests*)

Intermunicipal Relations (*Access to Information Act, Part 1, Division 2, Exceptions to Disclosure ATIA Section 26*)

Carried unanimously.

Closed Session of Regular Council Meeting RM 15-26 began at 2:06 pm. CAO Hayden, Assistant CAO Bremont, and Recording Secretary Fitzsimmons remained in attendance. There were no members of the Public attending in person, and the virtual session was ended at 2:06 pm.

Motion 410.09.09.26

Moved by Deputy Reeve Wark that Council come out of closed session at 3:21 pm.

Carried unanimously.

Regular Council Meeting RM 15-26 resumed in open session at 3:21 pm.

Motion 411.09.09.26

Moved by Councillor Rozecki that Council direct Administration to engage the human resources consulting firm Two Twelve Consulting to coordinate the delivery of an Engagement Pulse Survey per the submitted Project Proposal.

Carried unanimously.

Motion 412.09.09.26

Moved by Deputy Reeve Wark that Council direct Administration to forward the Agreement to Legal Counsel as discussed in closed session.

Carried unanimously.

18.

ADJOURNMENT

Deputy Reeve Wark adjourned Regular Council Meeting RM 15-26 at 3:22 pm.

These minutes approved this 23rd day of September, 2026.

Reeve
Tony Van Rootselaar

Deputy Reeve
Dean Wark

S. Hayden
Chief Administrative Officer (CAO)
Shirley Hayden