



MUNICIPAL DISTRICT OF SPIRIT RIVER NO. 133 Council
Approved Minutes for Regular Council Meeting RM.16.26
9:00 a.m., Wednesday, September 23rd, 2026

The Regular Meeting of the Council of the Municipal District of Spirit River No. 133 was held in the Council Chambers of the Municipal Office situated at 4202 50th Street in the Town of Spirit River in the Province of Alberta on Wednesday, September 23rd, 2026 beginning at 9:00 a.m.

In attendance:

Council Members: Deputy Reeve Dean Wark
Councillor Shelley Rozecki
Councillor Evelyn Bzowy

Absent: Reeve Tony van Rootselaar (*absent with regrets*)
Councillor Bernie Schoorlemmer (*absent with regrets*)

Administration: Shirley Hayden, Chief Administrative Officer
Monty Bremont, Assistant Chief Administrative Officer
Dave Johnson, Public Works Supervisor
Elena De Leon, Chief Financial Officer
Rebecca Fitzsimmons, Recording Secretary

Delegations: Representatives from R360: Grant Rowsell, Site Manager for the Grande Prairie Area, and Jacob Brown, Lead for Spirit River Site

Representatives from Central Peace Family and Community Support Services (CP FCSS): Chair Rhonda Yurchyshyn, and Coordinator Shelley Loroff

1. CALL TO ORDER

Deputy Reeve Wark called Regular Council Meeting RM 16-26 to order at 9:05 am on Wednesday, September 23rd, 2026.

2. AGENDA ADDITIONS

13.D. RFD: Policy Review: PWS.05 Construction of Approaches and Extensions

13.E. Geotechnical Survey (Day Care) (*hand out*)

17.D. Intermunicipal Relations (Access to Information Act, Part 1, Division 2, Exceptions to Disclosure ATIA Section 26)

17.E. Intermunicipal Relations (*Access to Information Act, Part 1, Division 2, Exceptions to Disclosure ATIA Section 26*)

17.F. Third Party Business Interests: (*Access to Information Act, Part 1, Division 2, Exceptions to Disclosure ATIA Section 16, Third Party Business Interests*)

17.G. Third Party Business Interests: (*Access to Information Act, Part 1, Division 2, Exceptions to Disclosure ATIA Section 16, Third Party Business Interests*)

3.

ADOPTION OF THE AGENDA

MOTION 413.09.23.2026

Moved by Councillor Rozecki to adopt the agenda for Regular Council meeting RM 16-26 with the following Addendum items:

13.D. RFD: Policy Review: PWS.05 Construction of Approaches and Extensions

13.E. Geotechnical Survey (Day Care) (*hand out*)

17.D. Intermunicipal Relations (*Access to Information Act, Part 1, Division 2, Exceptions to Disclosure ATIA Section 26*)

17.E. Intermunicipal Relations (*Access to Information Act, Part 1, Division 2, Exceptions to Disclosure ATIA Section 26*)

17.F. Third Party Business Interests: (*Access to Information Act, Part 1, Division 2, Exceptions to Disclosure ATIA Section 16, Third Party Business Interests*)

17.G. Third Party Business Interests: (*Access to Information Act, Part 1, Division 2, Exceptions to Disclosure ATIA Section 16, Third Party Business Interests*)

Carried unanimously.

MOTION 414.09.23.26

Moved by Deputy Reeve Wark that Council accept the delegation presentations by representatives of R360, and Central Peace Family and Community Support Services, for information.

Carried unanimously.

4.

ADOPTION OF PREVIOUS MINUTES

MOTION 415.09.23.26

Moved by Councillor Bzowy that Council approve the minutes for Regular Council meeting RM 14-26 with the following amendment:

Amend Motion 402.09.09.26 to include the additional fee of \$425.00 for enrolment in Elected Officials Education Program courses, to read:

"Moved by Councillor Bzowy that Council be authorized to attend the Rural Municipalities of Alberta (RMA) 2026 Fall Convention held from Monday, November 2nd – Thursday, November 5th, 2026, in Edmonton, Alberta; and further, that basic RMA registration fees of \$820.00 be paid from Registration Fees GL, and per diems and expenses to come from Subsistence and Mileage; and further that Council approve that attendance of any MD Councillor wishing to attend an Elected Officials Education Program (EOEP) course, *for an additional fee of \$425.00 for each EOEP enrolment*".

Carried unanimously.

5.

DECLARATION OF INTEREST

6. **COUNCILLOR ABSENCES**
Reeve Tony van Rootselaar (*absent with regrets*)
Councillor Bernie Schoorlemmer (*absent with regrets*)
7. **PUBLIC HEARING**
8. **DELEGATIONS**
- A. The delegation for R360 joined Regular Council meeting RM 16-26 at 9:07 am, and Council heard from delegation representatives Grant Rowsell, Site Manager for the Grande Prairie area, and Jacob Brown, Lead for Spirit River Site.
- The R360 delegation left the Regular Council meeting RM 16-26 at 10:17 am.
- Deputy Reeve Wark recessed meeting RM 16-26 at 10:17 am and reconvened the meeting at 10:21 am.
- B. The delegation for the Central Peace Family and Community Support Services (CP FCSS) joined Regular Council meeting RM 16-26 at 10:22 am, and Council heard from delegation representatives Rhonda Yurchyshyn, Board Chair, and Shelley Loroff, CP FCSS Coordinator.
- The CP FCSS delegation left the Regular Council meeting RM 16-26 at 11:07 am.
9. **BUSINESS ARISING FROM MINUTES**
10. **REPORTS**
- A. **AGRICULTURAL FIELDMAN REPORT**
- No Agricultural Fieldman report for RM 16-26.*
- B. **PUBLIC WORKS REPORT**
- MOTION 416.09.23.26 Moved by Councillor Rozecki that Council accept the Public Works Report RM 16-26 as presented by Public Works Supervisor Dave Johnson.
Carried unanimously.
- C. **FINANCE REPORT**
- MOTION 417.09.23.26 Moved by Councillor Rozecki that Council accept the Finance Report RM 16-26 as presented by Chief Financial Officer Elena De Leon.
Carried unanimously.

CFO Elena De Leon left Council Chambers at 11:34 am, and returned at 11:35 am.

D. CAO REPORT

MOTION 418.09.23.26 Moved by Councillor Bzowy that Council accept Chief Administrative Officer (CAO) Report RM 16-26 as presented by CAO Shirley Hayden.
Carried unanimously.

E. COUNCIL REPORTS

MOTION 419.09.23.26 Moved by Councillor Rozecki that Council accept the Central Peace Family and Community Support Services (CP FCSS) report as presented by Councillor Bzowy.
Carried unanimously.

Deputy Reeve Wark recessed meeting RM 16-26 at 11:55 am and reconvened the meeting at 12:38 pm.

11. TABLED ITEMS AND OLD BUSINESS

A. Promotional Video Final Edit Review

12. RECOMMENDATIONS FROM COMMITTEES

13. NEW BUSINESS

A. MOTION 420.09.23.26 Moved by Councillor Rozecki that Council support the Town of Spirit River's application for the Alberta Community Partnership (ACP) Intermunicipal Collaboration (IC) component grant as lead applicant to develop a comprehensive Spirit River Regional Airport and Transportation Master Plan and commit a partner contribution of \$8,333.50 toward the total project costs.
Carried unanimously.

MOTION 421.09.23.26 Moved by Councillor Bzowy that Council support the Town of Spirit River's application for the Alberta Community Partnership (ACP) Mediation and Cooperative Processes (MCP) component grant as lead applicant to fund consultant services for a comprehensive Fire Services Master Plan for the Central Peace Fire and Rescue Commission (CPFRC) and commit a partner contribution of \$3,333.33 toward the total project costs, contingent on the participation of Municipal District of Spirit River, Town of Spirit River, and Village of Rycroft.
Carried unanimously.

- B. MOTION 422.09.23.26 Moved by Deputy Reeve Wark that Council accept LaPrairie Group's proposal of \$68,405.60 to complete the Alberta Traffic Safety Fund (ATSF) Speed Indicator Sign project, with funds drawn from municipal reserves and partner contributions invoiced upon project completion.

Carried unanimously.

- C. MOTION 423.09.23.26 Moved by Councillor Bzowy that 13.C., *Review and Adoption of Privacy Management Program Policy PMP.01*, be tabled to the next Regular Council meeting RM 17-26, on October 14th, 2026.

Carried unanimously.

Deputy Reeve Wark recessed meeting RM 16-26 at 1:12 pm and reconvened the meeting at 1:17 pm.

- D. MOTION 424.09.23.26 Moved by Councillor Rozecki that Council table Construction of Approaches and Extensions Policy PWS.05 to the next Regular Council meeting RM 17-26, on October 14th, 2026.

Carried unanimously.

- E. MOTION 425.09.23.26 Moved by Councillor Bzowy that Council accept Parkland GEO Ltd.'s proposal for geotechnical services at the proposed daycare site in the amount of \$11,400.00, to come from Reserves.

Carried unanimously.

CAO Shirley Hayden left Council Chambers at 1:33 pm, and returned at 1:34 pm.

Public Works Supervisor Dave Johnson left Council Chambers at 1:36 pm, and returned at 1:37 pm.

14. BYLAWS

15. CORRESPONDENCE AND INFORMATION

- MOTION 426.09.23.26 Moved by Councillor Rozecki that Council accept RM 16-26 Correspondence and Information Items A through D for information.

Carried unanimously.

16. COUNCIL ISSUES AND CONCERNS

Council conducted a discussion regarding Range Road 54 concerns. Discussion only.

17.

CLOSED MEETING (FORMERLY IN-CAMERA)

MOTION 427.09.23.26

Moved by Councillor Rozecki that Council move to closed meeting as per *Municipal Government Act R.S.A. 2000, Section 197 (4)* at 1:42 pm, for the purpose of discussing:

Intermunicipal Relations (*Access to Information Act, Part 1, Division 2, Exceptions to Disclosure ATIA Section 26*)

Advice from Officials: (*Access to Information Act, Part 1, Division 2, Exceptions to Disclosure ATIA Section 24, Advice from Officials*)

Labour (*Access to Information Act, Part 1, Division 2, Exceptions to Disclosure, ATIA, Section 19*).

Intermunicipal Relations (*Access to Information Act, Part 1, Division 2, Exceptions to Disclosure ATIA Section 26*)

Third Party Business Interests: (*Access to Information Act, Part 1, Division 2, Exceptions to Disclosure ATIA Section 16, Third Party Business Interests*)

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Third Party Business Interests: (*Access to Information Act, Part 1, Division 2, Exceptions to Disclosure ATIA Section 16, Third Party Business Interests*)

Carried unanimously.

Closed Session of Regular Council Meeting RM 16-26 began at 1:42 pm. CAO Hayden, Assistant CAO Bremont, Public Works Supervisor Johnson, and Recording Secretary Fitzsimmons remained in attendance. There were no members of the public in attendance.

MOTION 428.09.23.26

Moved by Deputy Reeve Wark that Council come out of closed session at 4:15 pm.

Carried unanimously.

Regular Council Meeting RM 16-26 resumed in open session at 4:15 pm.

MOTION 429.09.23.26

Moved by Deputy Reeve Wark that Council accept the Bieg-a-Hoe Backhoe Service Ltd. proposal to remediate the weeping tile at the Administration office in the fall of 2026, to a maximum of \$135,000 to come from Reserves, and direct Administration to engage the service provider to begin the remediation beginning on Monday, September 28th, 2026.

Carried unanimously.

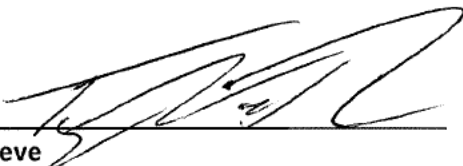
- MOTION 430.09.23.26** Moved by Councillor Rozecki that Council direct Administration to work with the Communications Liaison to publish the Community Policing Priorities survey results in the newsletter, on the website, and on social media.
- Carried unanimously.*
- MOTION 431.09.23.26** Moved by Councillor Rozecki that Council approve the wage grid as presented by the Finance Department.
- Carried unanimously.*
- MOTION 432.09.23.26** Moved by Councillor Bzowy that Council direct Administration to accept for information, and schedule a meeting as discussed.
- Carried unanimously.*
- MOTION 433.09.23.26** Moved by Councillor Rozecki that Council select November 19th, 2026, as the Protection of Privacy and Access to Information Elected Officials Training date, and approve half-day training for Council, half-day training for Public Works and Agricultural Staff, and full-day training for Administrative and Corporate Services Staff.
- And further that Council approves a one-time payment to Service Provider Cenera Inc., for Service Phases 1., 2., and 3., as presented in the proposal, to come from Reserves.
- Carried unanimously.*
- MOTION 434.09.23.26** Moved by Councillor Bzowy that Council direct Administration to issue a 25% payment of the updated invoice dated 2026/09/17 (September 17th, 2026) for the '[Up]grade Crossing Rehab at CN Mile 2.6 Grande Prairie Subdivision' (25% of 84,920.73) = 21,230.26, to come from Reserves and further, to send a letter to CN Rail to collaborate on economic development opportunities within the Dunvegan industrial corridor.
- Carried unanimously.*
- MOTION 435.03.23.26** Moved by Deputy Reeve Wark that Council authorize Administration to enter into an agreement as presented.
- Carried unanimously.*

18.

ADJOURNMENT

Deputy Reeve Wark adjourned Regular Council Meeting RM 16-26 at 4:21 pm.

These minutes approved this 14th day of October, 2026.



Reeve
Tony Van Rootselaar



Chief Administrative Officer (CAO)
Shirley Hayden