



MUNICIPAL DISTRICT OF SPIRIT RIVER NO. 133 Council
Agenda for Regular Council Meeting RM.18.26
10:00 a.m., Thursday, October 29th, 2026

The Regular Meeting of the Council of the Municipal District of Spirit River No. 133 will be held in the Council Chambers of the Municipal Office situated at 4202 50th Street in the Town of Spirit River in the Province of Alberta on Thursday, October 29th, 2026 at approximately 10:00 am, immediately following the Organizational Meeting OM 01-26.

1.	<u>CALL TO ORDER</u>	<u>PAGES</u>
2.	<u>AGENDA ADDITIONS</u>	
3.	<u>ADOPTION OF THE AGENDA</u>	
4.	<u>ADOPTION OF PREVIOUS MINUTES</u>	1 – 7
	A. Adoption of Minutes from the October 14th, 2026 Regular Meeting RM 17-26.	
5.	<u>DECLARATION OF INTEREST</u>	
6.	<u>COUNCILLOR ABSENCES</u>	
7.	<u>PUBLIC HEARING</u>	
8.	<u>DELEGATIONS</u>	
9.	<u>BUSINESS ARISING FROM MINUTES</u>	
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	B. <u>PUBLIC WORKS REPORT</u>	10
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	E. <u>COUNCIL REPORTS</u>	
	i. Veterinary Services Inc. (VSI) Annual General Meeting Minutes, November 7th, 2025	13 -31
	ii. Family and Community Support Services Minutes from September 9th, 2026	32 – 33
	iii. Agricultural Service Board – verbal report	

11. **TABLED ITEMS AND OLD BUSINESS**
 - A. RFD: Policy ADM.78: Family and Community Support Services Board Council and Member-at-Large
Tabled from RM 17-26 34 - 38
 - B. INFORMATION: Fuel Tank Investigation (*verbal*)
12. **RECOMMENDATIONS FROM COMMITTEES**
13. **NEW BUSINESS**
 - A. RFD: Spirit River Legion – 2026 Poppy Campaign 39 - 40
 - B. RFD: Central Peace Firefighter’s Association (CPFA) Sponsorship Request 41 - 44
14. **BYLAWS**
15. **CORRESPONDENCE AND INFORMATION**
 - A. CORRESPONDENCE: Shock Trauma Air Rescue Service (STARS) Foundation Letter of Thanks for Financial Support 45
 - B. CORRESPONDENCE: Response from Engagement Team, Municipal Affairs, Invitation to attend Open House with Minister of Municipal Affairs Dan Williams, at Fall 2026 Rural Municipalities of Alberta (RMA) Convention 46 - 47
 - C. CORRESPONDENCE: Veterinary Services Inc. (VSI) Invitation to AGM, November 13th, 2026 48 - 49
 - D. CORRESPONDENCE: Response from Minister of Transportation and Economic Corridors, Devin Dreesen, regarding request to meet at Fall 2026 Rural Municipalities of Alberta 50
16. **COUNCIL ISSUES AND CONCERNS**
17. **CLOSED MEETING (FORMERLY IN-CAMERA)**
18. **ADJOURNMENT**



MUNICIPAL DISTRICT OF SPIRIT RIVER NO. 133 Council
Minutes for Regular Council Meeting RM.17.26
9:00 a.m., Wednesday, October 14th, 2026

The Regular Meeting of the Council of the Municipal District of Spirit River No. 133 was held in the Council Chambers of the Municipal Office situated at 4202 50th Street in the Town of Spirit River in the Province of Alberta on Wednesday, October 14th, 2026 beginning at 9:00 a.m.

In attendance:

Council Members: Reeve Tony van Rootselaar
 Councillor Bernie Schoorlemmer
 Deputy Reeve Dean Wark
 Councillor Shelley Rozecki
 Councillor Evelyn Bzowy

Administration: Shirley Hayden, Chief Administrative Officer
 Monty Bremont, Assistant Chief Administrative Officer
 Dave Johnson, Public Works Supervisor
 Elena De Leon, Chief Financial Officer
 Rebecca Fitzsimmons, Recording Secretary

1.

CALL TO ORDER

Reeve van Rootselaar called Regular Council Meeting RM 17-26 to order at 9:03 am on Wednesday, October 14th, 2026.

2.

AGENDA ADDITIONS

- 10.E. Northern Alberta Elected Leaders (NAEL) Verbal Report
- Addendum 11.D. Delegation Invitation to meet with Minister LaGrange regarding future Spirit River Hospital Development
- Addendum 13.B. Invitation to Peace Region Economic Development Alliance (PREDA) Special Meeting: Regional Airport Management
- Addendum 17.H. Economic and Other Interests: (*Access to Information Act, Part 1, Division 2, Exceptions to Disclosure ATIA Section 30, Economic and Other Interests*)

3. ADOPTION OF THE AGENDA

MOTION 436.10.14.26 Moved by Councillor Bzowy to adopt the agenda for Regular Council meeting RM 17-26 with the following Addendum and Addition items:

10.E. Northern Alberta Elected Leaders (NAEL) Verbal Report

11.D. Delegation Invitation to meet with Minister LaGrange regarding future Spirit River Hospital Development

13.B. Invitation to Peace Region Economic Development Alliance (PREDA) Special Meeting: Regional Airport Management

17.H. Economic and Other Interests: *(Access to Information Act, Part 1, Division 2, Exceptions to Disclosure ATIA Section 30, Economic and Other Interests)*

Carried unanimously.

4. ADOPTION OF PREVIOUS MINUTES

MOTION 437.10.14.26 Moved by Councillor Bzowy that Council approve the minutes for the September 23rd, 2026 Regular Council Meeting RM 17-26 as presented.

Carried unanimously.

5. DECLARATION OF INTEREST

6. COUNCILLOR ABSENCES

7. PUBLIC HEARING

8. DELEGATIONS

9. BUSINESS ARISING FROM MINUTES

10. REPORTS

A. AGRICULTURAL FIELDMAN REPORT

MOTION 438.10.14.26 Moved by Deputy Reeve Wark that Council accepts Agricultural Fieldman Report RM 17-26 as presented by Agricultural Fieldman Simon Amting.

Carried unanimously.

B. PUBLIC WORKS REPORT

MOTION 439.10.14.26 Moved by Councillor Rozecki that Council direct the Public Works Supervisor to investigate and obtain costs for the purchase and installation of 25,000 litre to 50,000 litre fuel tanks at the Public Works yard and bring back to a future meeting.

Carried unanimously.

MOTION 440.10.14.26 Moved by Councillor Rozecki that Council accept the Public Works Report RM 17-26 as presented by Public Works Supervisor Dave Johnson.

Carried unanimously.

Agricultural Fieldman Simon Amtling left Council Chambers at 9:37 am.

Public Works Supervisor Dave Johnson left Council Chambers at 9:38 am.

C. FINANCE REPORT

MOTION 441.10.14.26 Moved by Councillor Bzowy that Council accept the Finance Report RM 17-26 as presented by Director of Corporate Finance Elena de Leon.

Carried unanimously.

MOTION 442.10.14.26 Moved by Councillor Schoorlemmer that administration takes the required steps to prepare and advertise a Request for Proposals (RFP) through the Alberta Purchasing Connection (APC) portal, for the provision of Municipal Assessment Services for the year 2027 and forward.

Carried unanimously.

D. CAO REPORT

MOTION 443.10.14.26 Moved by Councillor Rozecki that Council accept the CAO Report RM 17-26 as presented by CAO Shirley Hayden.

Carried unanimously.

Director of Corporate Finance Elena de Leon left Council Chambers at 10:03 am.

E. COUNCIL REPORTS

MOTION 444.10.14.26 Moved by Councillor Rozecki that Council accept Councillor Schoorlemmer's verbal Central Peace Fire and Rescue Commission report for information.

Carried unanimously.

MOTION 445.10.14.26 Moved by Councillor Rozecki that Council accept Councillor Bzowy's verbal Central Peace Family and Community Support Services report for information.

Carried unanimously.

MOTION 446.10.14.26 Moved by Councillor Bzowy that Council accept Deputy Reeve Wark's verbal Northern Alberta Elected Leaders report for information.

Carried unanimously.

MOTION 447.10.14.26 Moved by Councillor Rozecki that Council accept the Central Peace Regional Water System Project Report dated October 7th, 2026, as presented.

Carried unanimously.

11.

TABLED ITEMS AND OLD BUSINESS

A. MOTION 448.10.14.26 Moved by Deputy Reeve Wark that Council approve Option 2 of the proposed new Municipal District of Spirit River Logo, with amendments as discussed.

Carried unanimously.

MOTION 449.10.14.26 Moved by Councillor Rozecki that Council direct Administration to investigate the costs and installation of industrial park signs.

Carried unanimously.

B. MOTION 450.10.14.26 Moved by Councillor Bzowy that Council table the review of the MD Family and Community Support Services Policy ADM.78 be tabled to the next Regular Council meeting, RM 18-26, and direct Administration to bring back to a future Council meeting with the amendments as discussed.

Carried unanimously.

C. MOTION 451.10.14.26 Moved by Deputy Reeve Wark that Council adopts Information Management Policy IM.01: Privacy Management Program, as presented.

Carried unanimously.

MOTION 452.10.14.26 Moved by Reeve van Rootselaar that Council approves the attendance of all available members of Council and Assistant CAO Montana Bremont to a meeting with Minister LaGrange, scheduled immediately following the conclusion of the Fall 2026 Rural Municipalities of Alberta Convention.

Carried unanimously.

12.

RECOMMENDATIONS FROM COMMITTEES

13. NEW BUSINESS

- A. MOTION 453.10.14.26 Moved by Councillor Schoorlemmer that Council approve moving the Regular Council Meeting RM 19-26 scheduled for Wednesday, November 11, 2026, to Thursday, November 12th, 2026, beginning at 9:00 am, due to the Remembrance Day statutory holiday.

Carried unanimously.

14. BYLAWS

15. CORRESPONDENCE AND INFORMATION

- MOTION 454.10.14.26 Moved by Deputy Reeve Wark that Reeve van Rootselaar be authorized to attend the Peace Region Economic Development Alliance (PREDA) Special Meeting: Regional Airport Management, happening on October 23rd, 2026, at the Sandman Hotel in Grande Prairie.

Carried unanimously.

- MOTION 455.10.14.26 Moved by Councillor Schoorlemmer to accept RM 17-26 Correspondence and Information Items A through M for information.

Carried unanimously.

- MOTION 456.10.14.26 Moved by Councillor Bzowy that Council accept the letter of resignation from the Central Peace Family and Community Support Services Member-at-Large Vanessa Pybus, and further that Administration send a letter thanking her for her service.

Carried unanimously.

16. COUNCIL ISSUES AND CONCERNS

Deputy Reeve Wark left Council Chambers at 10:44 am, and returned at 10:46 am.

Reeve van Rootselaar recessed meeting RM 17-26 at 11:26 am, and reconvened the meeting at 11:40 am.

17.

CLOSED MEETING (FORMERLY IN-CAMERA)

- MOTION 457.10.14.26** Moved by Councillor Rozecki that Council move to closed meeting at 11:40 am as per *Municipal Government Act R.S.A. 2000, Section 197 (4)*, for the purpose of discussing:
- Intermunicipal Relations (*Access to Information Act, Part 1, Division 2, Exceptions to Disclosure ATIA Section 26*)
 - Third Party Business Interests: (*Access to Information Act, Part 1, Division 2, Exceptions to Disclosure ATIA Section 16, Third Party Business Interests*)
 - Intermunicipal Relations (*Access to Information Act, Part 1, Division 2, Exceptions to Disclosure ATIA Section 26*)
 - Intermunicipal Relations (*Access to Information Act, Part 1, Division 2, Exceptions to Disclosure ATIA Section 26*)
 - Legal (*Access to Information Act, Part 1, Division 2, Exceptions to Disclosure, ATIA, Section 27*).
 - Intermunicipal Relations (*Access to Information Act, Part 1, Division 2, Exceptions to Disclosure ATIA Section 26*)
 - Economic and Other Interests: (*Access to Information Act, Part 1, Division 2, Exceptions to Disclosure ATIA Section 30, Economic and Other Interests*)
 - Economic and Other Interests: (*Access to Information Act, Part 1, Division 2, Exceptions to Disclosure ATIA Section 30, Economic and Other Interests*)
- Carried unanimously.*

Closed Session of Regular Council Meeting RM 17-26 began at time 11:40 am.

CAO Hayden, Assistant CAO Bremont, and Recording Secretary Fitzsimmons remained in attendance. There were no members of the Public in attendance, and the virtual session was ended.

- MOTION 458.10.14.26** Moved by Deputy Reeve Wark that Council come out of Closed Session at 4:02 pm.

Carried unanimously.

Regular Council Meeting RM 17-26 resumed in open session at 4:02 pm.

- MOTION 459.10.14.26** Moved by Reeve van Rootselaar that Council direct Administration to send a letter to the Central Peace Fire and Rescue Commission requesting a discussion take place regarding the proposal that the Central Peace Fire and Rescue Commission be dissolved, and further proposing the establishment of a new regional G5 Fire Commission comprised of Saddle Hills County, Birch Hills County, the Village of Rycroft, the Municipal District of Spirit River No. 133, and the Town of Spirit River.

Carried unanimously.

MOTION 460.10.14.26 Moved by Councillor Rozecki that Council direct Administration to enter into an agreement with Fire & Form Architecture and Engineering as per their proposal and project scope, in the amount of \$278,324.00, to come from reserves.

Carried unanimously.

MOTION 461.10.14.26 Moved by Deputy Reeve Wark that Council direct Administration to respond to MPE's water inquiry, as discussed.

Carried unanimously.

MOTION 462.10.14.26 Moved by Councillor Bzowy that Council direct Administration to send a letter to the Office of the Information and Privacy Commissioner (OIPC), and Ministers Todd Loewen and Mickey Amery, requesting clarity on providing land ownership maps to the public with names, and further, relay the detrimental effects that the removal of names from ownership maps could cause.

Carried unanimously.

MOTION 463.10.14.26 Moved by Councillor Schoorlemmer that Council direct Administration to send a letter to the Town of Spirit River inviting their Council and Chief Administrative Officer (CAO) to meet with MD Council and CAO to discuss intermunicipal development opportunities.

Carried unanimously.

18.

ADJOURNMENT

Reeve van Rootselaar adjourned Regular Council meeting RM 17-26 at 4:14 pm.

These minutes approved this _____ day of _____, 2026.

Reeve

Tony Van Rootselaar

Chief Administrative Officer (CAO)

Shirley Hayden

MD OF SPIRIT RIVER**AGRICULTURAL FIELDMAN REPORT****DATE:** October 19, 2026**SUBMITTED BY:** Agricultural Fieldman, Simon Amting**ANNUAL OPERATING PROGRAMS, PROJECTS AND ACTIVITIES:**

<i>Program/Activity/Project</i>	<i>Timeline</i>	<i>Comments</i>
PRAAAF Update & Outreach/ Extension		Next ASB Meeting – Thursday October 15th, Nov 10, Nov 24, Dec 17 PCBFA/ Sarda, Fieldman meeting Nov 5 Rycroft Regional ASB Conference Oct 28th – Tangent, ASB Chairs meeting afterwards VSI AGM Nov 13 – Peace River Alberta Grains/Pulse Growers Nov 17 Grande Prairie SHC AG Succession Planning Workshop Gordondale Nov 25 IST Training Nov 30th to Dec 3rd ASB Provincial Conference Jan 20 to 23rd
Roadside Mowing	Completed	
General		
Weed Management & Pest Management	Completed	Beaver Trapping in various locations

Cemeteries	Completed	
Nardam Campsite	Completed	
Seasonal Staff	Completed	



**PUBLIC WORKS DEPARTMENT
DIRECTOR'S REPORT
DATE: October 29th, 2026**

10

Administrative

- Basement walls are all repaired.
- Waiting on contractor to replace flooring and cupboards in the basement

Grading

- Blading of roads ongoing.

Plowing

Gravel

- Annual gravel haul has wrapped up
- Spots filling low spots

Culvert Installation/Repair

- Culverts have been replaced at RR54 and RR70

Washouts

Brushing

- Preparing a list of ditches to brush out and mulch.

Signage

Bridge Files

Nardam

Public Works Shop

Equipment

- Conducting routine winter preparation of machinery; inspecting and maintenance. Primary winter tools and vehicles are operational and ready for the winter season.

Training

Ratepayer Comments

Miscellaneous

- Cleaning and reshaping some ditches for proper waterflow RR51, RR52, Township 784 and RR42.

The Finance Department continues to focus on financial reporting, budget preparation, and ongoing financial policy reviews. The following updates are provided for Council's information.

GST & Grant Funding

- The GST Return has been completed and submitted to CRA.
- The second half of the annual Bus Operating Grant funding has been received.

Financial Policy Review

- Administration would like to remind Council to provide any feedback or suggested changes regarding the financial policies currently under review.
- The updated policies are expected to be brought forward for Council's consideration and approval at the first meeting in November.

Operating & Capital Budget Preparation

- The Finance Department is currently working with department heads to review and prepare both the Operating and Capital Budgets.
- Administration is also working closely with the CAO to review the Administration Division's General Ledger (GL) accounts, including anticipated changes and adjustments for the upcoming budget year.
- This process will help ensure that departmental requirements and projected expenditures are accurately reflected in the proposed budgets.
- Interim Operating & Capital Budget will be brought forward for Council's review by end of November.

Property Tax Update

- The October property tax penalty was successfully posted. Around 110 rolls remain with an outstanding balance.
- Taxes currently paid up to almost 90% :

General Reminder to council:

Please remember that council timesheets and expenses are due by the 25th of each month.

Reporting Period: October 6th, 2026 -October 21st

RM 18-26 October 29th, 2026

	Key Updates
Advocacy	Advocacy efforts; consultation with MLA Todd Loewen's office - with a formal invitation extended to meet. Administration contacted Minister Devin Dreeshen's office to request an in-person meeting during the Rural Municipalities of Alberta (RMA) convention, as well as a separate meeting outside the convention. The office indicated the Minister is unable to attend both meetings; however, they offered an opportunity to schedule a call with the department head (administration is currently in contact with Minister Dreeshen's office and awaiting a response). Additionally, contact was made with the office of Tanya Fir, Minister of Arts, Culture and Status of Women, there is no opportunity to meet with the Minister at this time. The office noted that the Family and Community Support Services (FCSS) Accountability Framework was established to set clear objectives for social prevention, reinforce program alignment, and ensure all local FCSS activities and funding strictly follow the provincial mandate.
CPFRC	Drafted letter to CPFRC regarding commission model
Policy & Bylaw Review	Working on the Approach Policy with PW supervisor for residential/agricultural applications and culverts. Review of Procedural Bylaw
Governance	Working on Privacy OIPC letter, investigating POPA policy administration, clarity regarding the impact the legislation has on the sale of municipal landowner maps.
Intergovernmental Affairs	Organizing IDP discussion meeting (all council + CAO's) Coordinated Neighbouring Muni regarding PREDA - Special Meeting – re potential development Regional Airport Management
Logo Design	Working on final steps of the Logo design, when updated working with departments on website and email signature designs
Newsletter	G5 Newsletter had its first publication released in October

Reporting Period: October 6th, 2026 -October 21stRM 18-26 October 29th, 2026

	Key Updates
Finance	Reviewing Finance (CFO) policies future meeting: Reserves Tangible Capital Assets Asset Disposal Procurement Corporate Credit Card Discussion items for the upcoming meeting include a comprehensive review of the current wage grid and cost-of-living adjustments, followed by a detailed review and discussion of the proposed interim budget.
HR Management	Working on updating Job Descriptions Reviewing HR templates and HR Handbook final edits Preparation for performance reviews - Admin and Public Works staff Held Team Builder and Christmas Party Thursday Oct 22 Working with HR .
Professional Development	Preparing for Privacy Training – Reviewing legislation and preparing questions for Cenera training day. Attending in person leadership and supervisory coursework at Northwestern Polytechnic (NWP) to support internal HR initiatives.
Software Systems	Catalis training with the staff is ongoing
ACP Grants	Working with CAO for the ToSR on ACP grants; CPFR – Development of Fire Services Masterplan, Intermunicipal Development Plan and potential Spirit River Regional Airport grant. Grant applications have been submitted, forwarded correspondence to ToSR CAO.
Meetings Delegations & Conferences	Working on; Organizational meeting prep; reviewing and updating Boards and Committees lists, organizational meeting procedure and boards and committees and council checklist. Org meeting is Oct 29th @ 8:30 a.m.

Reporting Period: October 6th, 2026 -October 21stRM 18-26 October 29th, 2026

	Key Updates
ASB	Attended The October 15, 2026 Regular Agricultural Service Board (ASB): Ag Fieldman Simon Amting reported the completion of seasonal roadside mowing, municipal weed spraying, pest surveys, and park winterization, while the Board reviewed committee appointments and attendance for the upcoming Regional and Provincial ASB Conferences. The Board reviewed potential strategy session with PCBFA and SARDA Ag Research aimed at clarifying responsibilities and launching quarterly extension planning meetings. Regional discussions around advocacy centered on supporting a regional initiative to designate Kochia as a noxious weed, Munis lobbying the federal government to address Northern Alberta's weather radar and station gaps and reviewing agricultural disaster declarations from across Alberta caused by extreme 2026 rainfall.
Housekeeping items	Meeting minutes reviews, Agenda reviews, Catalis training, Voyent Alert training, Insurance coverage re fuel tank installation, follow up with CN rail –follow up with Canadian Fiber Optic delegation and removal of locator flags from MD property, ongoing follow up. HAE inquiry, ICF- BHC, Rycroft, GOA re 2024 fire invoice, follow up w PW re Golf course land, working with PW's re fuel tank installation, working with PW's re contacting Grant Rowsell @ R360, basement repair project ongoing; painting completed last week working on development of health and safety committee, investigate use of what's app options re community watch programs, letter to SPRA regarding member attendance, intergovernmental letters, letter to FCSS member- thank you for years of service. MMSA : Regional Municipal Planning and Services Agency Next Generation 9-1-1 (NG9-1-1) Mackenzie Municipal Services Agency (MMSA) has reached out to request a brief meeting in the next two weeks with CAO's to discuss compliance requirements. MMSA is offering technical

Reporting Period: October 6th, 2026 -October 21st

RM 18-26 October 29th, 2026

	Key Updates
	assistance to help audit and format the municipality's geographic data to meet provincial dispatch requirements.
Meetings and Conferences	RMA conference, Edmonton, November 1st – 4th EOEP courses – RMA November 2nd Privacy Training; Cenera – November 19th @ Brownlee Building – time to be determined Meeting with BHC November 19th – Brownlee Building – time to be determined. Central Peace Fire and Rescue – 4:00 p.m. CPREM Meeting- Brownlee – November 12th (TBD) Alberta Transportation: Danny Jung has confirmed an in-person delegation with our council December 9th

Minutes
Annual General Meeting
VSI Services (1980) Ltd
November 7, 2025

Attendees

DIRECTORS:

NAME	MUNICIPALITY
Ryan McLaughlin	Woodlands County
Dave Berry	MD of Greenview #16
Darlene Beniuk	Lac La Biche County
Tim Chandonnet	Birch Hills County
Gerry Richard	Saddle Hills County
David Janzen	Clear Hills County
Gary These	County of Northern Lights / Vice President
Gary Smith	Mackenzie County
Mike Krywiak	MD of Bonnyville #87
Sandra Melzer*	MD of Lesser Slave River #124
Rodrique (Rocky) Johnson* alt Marc Michoud	MD of Smoky River #130
Carolyn Kolebaba	Northern Sunrise County
Shelley Rozecki* alt Bernard Schoorlemmer	MD of Spirit River #133
Lori Kinnee	MD of Peace #135 /President
Raeleigh Milner*	MD of Fairview #136
Eric Burow	Peace River Veterinary Services
Evan Lowe	Emerson Trail Veterinary Services
Rik Vandekerkhove	VSI Manager

Note: * indicates new Director for the Municipality

REGRETS

Eric Burow	Peace River Veterinary Services
Evan Lowe	Emerson Trail Veterinary Services
Shelley Rozecki	MD of Spirit River #133

OTIERS

Jenifer Lizotte	Birch Hills County
Shane Steffen	MD of Smoky River #130
Tara Guglich	Mighty Peace Veterinary Clinic

Wendy Quist		Frontier Veterinary Service
		MD of Spirit River #133
Simon Amting		MD of Spirit River #133

START RECORDING

1. Call to Order
Call the meeting to order. Indicate the meeting will be taped to facilitate minutes making.

The meeting was called to order by _____ at _____ a.m.

2. Introductions
Inform the meeting that we will now go around the table and on Zoom to allow everyone to introduce themselves and tell who they represent. If skipped, will require some form of notification of all who was attending

3. Additions to Agenda
Ask if anyone requires an agenda in the room

After additional agendas are passed out:

Remind the participants that there are two separate agendas on the one paper and that we will be starting with the AGM which is the agenda that says V.S.I. Members Meeting at the top.

Announce the following changes and additions:

Then ask if there are any items that anyone would like to add to the AGM agenda.

4. Approval of the Agenda
Ask for someone to move the adoption of the agenda as amended / as is.

Moved by _____ that the agenda be adopted as amended.

CARRIED

5. Minutes of last AGM – November 15, 2024
Ask if anyone would like a copy of the minutes.

After copies have been passed out:

Ask whether the participants would like the minutes to be read or whether they are ok with approving them as presented.

After the reading of the minutes or immediately after an agreement to approve them as presented ask if there are any errors or omissions.

Errors & Omissions

Once errors or omissions have been dealt with ask for a motion to approve

Moved by _____ that the minutes of the November 3, 2023 Annual General Meeting be approved with the above noted corrections (if there were any).

CARRIED

6. Business arising from the minutes
Ask for business arising from the minutes (other than what is already on the agenda)

7. Manager's Report
I will now call upon Dr. Vandekerkhove to give the Manager's report

When the report has been given ask if there are any questions. Once the questions have been handled call for a motion to approve the Manager's Report

Moved by _____ that the Manager's Report be accepted.

CARRIED

A copy of Dr. Vandekerkhove's report will be attached to the file copy of these minutes.

8. VSI Update (Round Table Discussion)

Ask each person in turn to make any comments that they wish to make about VSI and in the case of the representatives to indicate what level of support their jurisdiction is willing to provide in 2024.

9. Approval of New Members

The following veterinarians have applied for VSI membership

Dr. Jordan Laird	Edson Veterinary clinic

•

Call for a motion to approve this veterinarians as members.

It was moved by _____ that Dr. Laird be approved as member

CARRIED

10. Deletions from Membership list

Drs. Heather Gibson, Isabell Stamm, Marthe Wildsmith, Melanie Koetke, Julia de Oliveira Campos, Kevin Breker, Regan McLeod, Kristy Oatway, Alexa Dixon, Edward Wamwea, and Elizabeth Riddett did not sign a 2025 VSI contract thus are no longer eligible to be members of VSI.

Call for a motion to remove these veterinarians from the membership list.

_____ moved that Drs. Heather Gibson, Isabell Stamm, Marthe Wildsmith, Melanie Koetke, Julia de Oliveira Campos, Kevin Breker, Regan McLeod, Kristy Oatway, Alexa Dixon, Edward Wamwea, and Elizabeth Riddett be removed from VSI eligible membership list.

CARRIED

Report the following to the meeting:

As of this date there are Sixty Three (63) veterinarians, that signed, or are pending for a 2025 contract. (One less than in 2024)

Thirty-five (35) of them are veterinary members (7 less than last year)

11. Nomination of Veterinary Directors

Last year Drs. Lowe and Burow were the Veterinarian Directors. They are the first line of support for the manager regarding veterinarian interpretation.

Ask if Dr. Evan Lowe would be willing to serve again (?) Indicated he is by email

Call for someone to nominate Dr. Lowe if so inclined

Dr. Evan Lowe was nominated by _____

Ask if Dr. Erik Burow would be willing to serve again (?) Indicated he is by email

Call for someone to nominate Dr. Burow if so inclined

Dr. Erik Burow was nominated by _____

Is there someone else that would be willing to serve as a veterinary director for the coming year?

Ask for any further nominations for the position of Veterinary Director.

Dr. _____ was nominated by _____

If there are no further nominations, please ask for a motion for nominations to cease

_____ moved that nominations cease.

Hold an election, if necessary, then ask for a motion to recommend the successful candidates for appointment to the Board of Directors

Moved by _____ that the Drs. _____ &

_____ be recommended for appointment to the Board
of Directors.

CARRIED

12. Other Business

a) Clinic outpatient fee confusion

This term comes out of the human medical field and describes a patient that comes into a clinic and then leaves again without being admitted for a stay. There has been some confusion regarding this among veterinarians as veterinarians also treat patients at the farm. The proposal is to rename it in such a way there can be no mistaking its purpose such as office visit fee or Clinic Disinfecting fee.

What action do you want to take? (make recommendation or regard for info only)

Moved by _____ that the Clinic Outpatient fee be
replaced by _____

b) Digital X-ray pricing

X-ray equipment in large animal set-up will not pay for itself by its use. Our current X ray pricing is based on the manual development of x-rays, with a set up pricing including the first two x-rays taken which are the standard exposures. Additional x-rays taken charges are added as needed. There is an additional fee available if a digital set-up is used in view of the cost involved in the equipment. Over time most clinics have evolved to a digital system, if x-rays are even taken for large animal use. Suggestion was that we set the price for the digital x-ray setup, and remove the additional exposure charges since with digital equipment development is much less time consuming, and there is no additional film cost. A poll under the clinics confirmed that in the clinics that responded digital equipment was used if X-rays were taken. How do you want to proceed

What action do you want to take? (make recommendation or regard for info only)

Moved by _____ that

c) Heifer palpation fee.

When introduced as a trial for 2022, the price for palpations was set the same as pregnancy testing even though most clinics were using a higher price. In view of the increased time needed and the additional physical strain on the veterinarian the suggestion was made to increase this fee to the \$11-13 range rather than the current \$6.90. This last year vsi paid for 183 head. How do you want to proceed?

What action do you want to take? (make recommendation or regard for info only)

Moved by _____ that

d) Possibility of an administrative compensation.

Some clinics indicated their admin staff does need to spend extra time to submit the claims and make corrections to it when asked. Is there a possibility to have this taken in consideration? How do you want to proceed?

What action do you want to take? (make recommendation or regard for info only)

Moved by _____ that

e) Preview of the 2026 fee schedule

the ABVMA usually projects their fee changes for the next year based on the July Alberta CPI increase. This year that was pegged at 1.3% (and is currently sitting at 1.9%). The ABVMA does not say their intent for 2026 in preparation for their economist consultation, which in the past was in early December, after our decision date.

Last year we added 5.2%; 2.7% of that was to equalize to the 2024 AbVMA prices, and an additional 2.5% increase for 2025.

Comparing with the ABVMA 2025 fee schedule we are basically on par. This is the first year our estimate matched the ABVMA. This year the consumer index has been trending higher than the July one. What do you propose for 2026?

What action do you want to take? (make recommendation or regard for info only)

Moved by _____ that _____

f) Compensation for Veterinary Directors / attending veterinarians

6 years ago, we voted to give compensation to veterinary directors:

“to allow an honorarium for attending veterinary directors based on an average compensation of the councillors (\$250) and mileage as per Province of Alberta guidelines. Attending veterinarians could qualify for similar compensation, **but this requires a confirming vote by the AGM each year** before granted. If attending by teleconference mileage compensation is not allowed.” So, do we pay a compensation to the attending veterinarians?

What action do you want to take?

Moved by _____ that _____

g) Manager replacement.

As indicated in my review, I need to step down as manager. I have indicated in the past this time would come. Personally, I have contacted some people, and some have expressed an interest. I believe it would be best to allow a short period for suitable candidates to be found, and give the executive the authority to select the best candidate and either appoint a temporary manager that can then be confirmed at the next B of D meeting, or appoint them on a special confirmation meeting.

What action do you want to take? (make recommendation or regard for info only)

Moved by _____ that

h) Items from the floor

What action do you want to take? (make recommendation or regard for info only)

Moved by _____ that

13. Adjournment

_____ moved for adjournment at _____ a.m/ pm.

President advises everyone to take a 15-minute break and then reconvene for the Board of Directors meeting?



Central Peace FCSS
Minutes
Sept 9 2026
Peace Wapiti Sub office council room
6:30pm

In Attendance:

Chair: Rhonda Yurchyshyn
Pat Sydoruk
Anne Silvius
Evelyn Bzowy
Tammy Yaremko
Elane Blandin (alternative)

Town of Spirit River, Member at large
MD of Spirit River, Member at large
Village of Rycroft, Member at large
MD of Spirit River #133
Town of Spirit River Council
Village of Rycroft

Regrets:

Vanessa Pybus
Nelson Kitchen
Dianne Nellis
Tamara Babcock

MD of Spirit River, Member at large
Birch Hills County Council
Town of Spirit River, Member at large
Village of Rycroft

Staff: Shelley Loroff

FCSS Coordinator

1. Call the meeting to order: Chair Rhonda Yurchyshyn called the meeting to order at 6:30 p.m.
2. Approval of
 - a. Agenda: **Motion 64-26** Pat Sydoruk moves to accept the agenda as presented. **Carried**
 - b. Minutes: **Motion 65-26** Tammy Yaremko moves the minutes as presented. **Carried**
 - c. Coordinators Report: Shelley Loroff presented the coordinators report and answered questions **Motion 66-26** Ann Silvius moves to accept the coordinators report. **Carried**
3. Financial
 - a. Financial Report: Shelley Loroff presented the financial report and answered any questions. **Motion 67-26** Tammy Yaremko moves the financial reports as presented seconded by Pat Sydoruk **Carried**
4. Business arising from the minutes:
 - a. Camp Wanago: Shelley Loroff presented a Camp Wango final report. **Motion 68-26** Tammy Yaremko moves the Camp Wango report for information **Carried**
 - b. Policies: A sub committee met on Aug 26 to review Policies and Shelley Loroff presented the changes. The board also requested some changes to the policies.

Motion 69-26 Tammy Yaremko moves that the changes be made, and the policies be sent to board members for an electronic vote and this will be ratified at the next meeting. **Carried**

5. New business

- a. Christmas: discussion was had about Christmas 2026 and if FCSS was doing hampers or vouchers. Discussion was also had about Christmas meals for seniors as the Meals on Wheels provider is not closing for the 2 weeks around Christmas. **Motion 70-26** Pat Sydoruk moves that the Christmas Sharing program use hampers this year and that there be NO seniors' meals this year. **Carried**
- b. Grants: Shelley Loroff reported that she has applied for a grant for community kitchen and one for Camp Wanago.
- c. Budget: Shelley Loroff presented a draft budget and asked board members to review it and it will come to the Oct meeting.

6. In Camera:

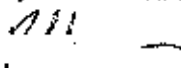
7. Correspondence:

8. Council updates:

- a. MD of Spirit River: policing, March 27 there is no more funding for PREDA, looking at a G5 newsletter if all agree
- b. Town of Spirit River: working on water commission, Pool is now closed, presentation for a 35 child day care, increase costs of the fire hall
- c. Village of Rycroft: offered water base amounts for summer, working on budget, policies, and a daycare at the school
- d. Birch Hills: N/A

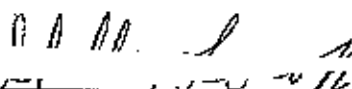
9. Next meeting date: Oct 13, 2026 at Peace Wapiti Public School Division at 6:30 pm

10. Adjournment: meeting was adjourned at 9:07 pm



Chair

Oct. 16/2026
Date



Recording secretary

Oct 14/2026
Date



MEETING:

MEETING DATE:

ORIGINATED BY:

TITLE:

RM-18-26

October 29th, 2026

CAO

TABLED FROM RM 17-26: Policy

Establishment – Policy ADM.78

Comprisal and Tenure of Municipal

District Members-at-Large: Family and

BACKGROUND/PROPOSAL

Following discussion regarding ADM.78 Comprisal and Tenure of Municipal District Members-at-Large: Family and Community Support Services Policy at the Regular Council meeting RM 17-26 held on October 14th, 2026, Administration implemented amendment recommendations requested by Council. The requested amendments that have been implemented into the policy are as follows:

- In the Policy Statement: Changed 'public' to 'Member-at-Large'
- Under Term and Tenure of Central Peace FCSS Board Membership:
 - Implementation of provision for three (3) year terms for Members-at-Large
- Under Term and Tenure, Remove paragraph "Reappointment of the Members-at-Large for further terms may be made at the discretion of Council. Council shall direct Administration to confirm reappointment with Members."
- Under Board Member Responsibilities: revised to read "All MD of Spirit River Members are to be provided with regular training resources to ensure they adequately understand and can implement all relevant aspects of the Privacy Management Program."
- Under Board Member Responsibilities: Revise "Any person appointed by the MD as a member..." to read "Any person appointed by the MD as a Member-at-Large to the Central Peace FCSS Board shall take on the following personal responsibilities as a member:"

RECOMMENDATION/RESOLUTION

That Council approve Policy ADM.78 Comprisal and Tenure of Municipal District Members-at-Large: Family and Community Support Services, as amended.

Or that Council direct Administration accordingly.



**MUNICIPAL DISTRICT OF SPIRIT RIVER NO. 133
Comprisal and Tenure of Municipal
District (MD) Members-at-Large:
Central Peace Family and Community
Support Services (CP FCSS)**

**Function/Department:
Policy No.**

**ADMINISTRATION
ADM.78**

Status:

Draft

Approval Date:

?October 28th, 2026?

Current Resolution No:

Motion ###.##.##.##

Original Adoption Date:

?October 28th, 2026?

Action:

**Replaces FCSS Bylaw 01-2005,
02-2005**

Policy Statement:

The appointment and duties of the appointed members of Council and the Members-at-Large by the Municipal District of Spirit River (MD) to the Central Peace Family and Community Support Services (CP FCSS) Board shall be in accordance with the FCSS Act, the Central Peace FCSS Unit Authority, and the Central Peace FCSS Board.

Appointment of Council and Members-at-Large to the Central Peace FCSS Board:

The MD, as one of the three municipalities participating in the Central Peace FCSS program, shall annually appoint or re-appoint:

One (1) Council Representative, one (1) Alternate Member

Two (2) Members-at-large

Term and Tenure of Central Peace FCSS Board Membership:

Council Representative and Alternate: One (1) year

Where a member of Council is appointed as a member of the Family and Community Support Services Board, his appointment shall terminate upon his ceasing to be a member of the Council.

Members-at-Large shall serve for a term of three (3) years, subject to the staggering provisions established herein:

To establish a staggered rotation schedule, the initial term structure shall commence at the annual Organizational Meeting as follows:

- **Existing Member-at-Large:** The incumbent Member-at-Large shall be reappointed for a transitional term of one (1) year.
- **New Member-at-Large:** The newly appointed Member-at-Large shall be appointed for a standard term of three (3) years.

Following the expiration of the initial transitional terms as outlined, all subsequent appointments and reappointments to Member-at-Large positions shall be for a standard duration of three (3) years.



Simultaneous Term Expirations and Preservation of Staggering

In the event that both Member-at-Large positions become vacant, terminate, or conclude simultaneously—whether due to unexpected resignations, failure to appoint, or administrative oversight—the staggering schedule shall be restored at the next Organizational Meeting or point of appointment as follows:

- **Determining Term Lengths:** One Member-at-Large position shall be designated for a one (1) year transitional term, and the other Member-at-Large position shall be designated for a three (3) year term;
- **Assignment Mechanism:** The determination of which position receives the three (3) year term versus the one (1) year term shall be decided by random draw.
- **Return to Standard Terms:** Upon the conclusion of the one (1) year transitional term created under this provision, all subsequent appointments for that position shall revert to standard three (3) year terms.

A Member-at-Large shall serve a term no longer than 6 consecutive years, after which a one-year break will be recommended before returning for a further maximum six-year term.

Board members shall be residents of the Municipal District of Spirit River No. 133 and each appointee shall only remain on the Board such time as she/he continues to be a resident.

No person who is an employee of the M.D. of Spirit River No. 133 shall be appointed to the Central Peace FCSS Board.

Any vacancies caused by the death, retirement or resignation of a member may be filled by resolution of Council.

Council may remove a member from the Central Peace FCSS Board by resolution at any time by resolution of Council.

Board Resignation:

An appointed MD of Spirit River Member-at-Large may resign from their appointment by submitting a notice of resignation in writing to Council with a copy to the chairperson of the Central Peace FCSS Board. Resignation will also align with Central Peace FCSS procedure.



Board Member Responsibilities

Confidentiality: It is the responsibility of any employee or anyone in custody of any public body information to protect the privacy of individual citizens and its employees.

In accordance with legislation, a Board Member is an appointee; an appointee, being any person appointed to provide a service for the public body, is fully subject to all terms, administrative rules, and enforcement mechanisms contained within the Information Management Policy IM.01: Privacy Management Program.

All MD of Spirit River Board Members are to be provided with regular training resources to ensure they adequately understand and can implement all relevant aspects of the Privacy Management Program. Board Members will receive training immediately following appointment.

Any person appointed by the MD as a Member-at-Large to the Central Peace FCSS Board shall take on the following personal responsibilities as a member:

- a) Absent herself or himself without comment from both the vote and the deliberation, when the Board is to decide upon an issue about which a member has an unavoidable conflict of interest;
- b) Annually disclose their involvements with other organizations, with vendors, or any other associations which might produce a conflict;
- c) Have no self-dealing or conduct of private business or personal services during Board meetings;
- d) Respect and support decisions of the Board;
- e) Respect the confidentiality appropriate to issues of a sensitive nature and act honestly and openly at all times;
- f) Keep the confidentiality of privileged and closed session information;
- g) Use respect with other Board members and work in a spirit of harmony and cooperation, giving members courteous consideration of their opinions;
- h) Devote time to activities which will enhance their ability to function effectively as a Board member;
- i) Submit an expense claim for attendance and travel expenses for Board meetings to the MD;
- j) MD Council representatives shall regularly report on the establishment, administration and operation of FCSS matters;
- k) MD Council members appointed to the Central Peace FCSS Board may not serve as the Chairperson;

Board Vacancies:

On or before November 30th of each year, the Municipal District of Spirit River shall notify the Unit Authority and the FCSS Coordinator of the names of their appointed Board Members for the ensuing term, and will confirm to the Members their appointment.



In the event of a vacancy arising during the year, another Councillor or Member-at-Large may be appointed by Council to hold office for the balance of the year. Administration shall notify the Unit Authority and the FCSS Coordinator of the appointment.

Relevant Information:

- Policy LEG. 23 Board and Committee Member Code of Conduct & Guiding Principles
- Policy IM.01 Privacy Management Program

Revision History:

Revision Date:	Summary of Change(s):
NEW October 28 th (?), 2026	New Policy ADM.78, replaces FCSS Bylaw 01-2005, 02-2005



MEETING: RM 18-26
MEETING DATE: October 29th, 2026
ORIGINATED BY: Monty Bremont, Assistant CAO
TITLE: Spirit River Legion – 2026 Poppy Campaign

BACKGROUND

The Spirit River Legion has submitted a letter (attached) requesting Council to consider making a financial donation to their 2026 Poppy Campaign to raise funds for veterans needing assistance.

Historically, the Municipal District of Spirit River has supported this initiative. No donation was made in 2025, but the MD previously donated \$250 in each of the years 2024, 2023, and 2022. Additionally, the Legion has inquired if the MD would like to send a representative on behalf of the municipality to their Remembrance Day ceremony. A wreath will be provided by the Legion to be laid by the representative. If a representative is not available to attend, the Legion has indicated they will lay the wreath on behalf of the MD.

The annual budget for donations to local groups and organizations is \$11,000.00. To date, \$7,996.94 has been donated, leaving a remaining balance of \$3,003.06. Any financial contribution approved by Council for the Poppy Campaign will be drawn from this remaining balance.

RECOMMENDATION/RESOLUTION

That Council approve a donation of _____, to be drawn from the donations to local groups and organizations budget, and to appoint a member of Council or Administration to attend the Remembrance Day ceremony and lay the wreath.

Or

That Council directs administration accordingly.



Royal Canadian Legion Branch #72 Spirit River
Box 129, Spirit River, Alberta T0H 3G0
spiritriverveteran@gmail.com

October 21, 2026

Municipal District of Spirit River No.133
Box 389, Spirit River, Alberta T0H 3G0
mdsr133@mdspiritriv.ab.ca

Dear Council,

The Spirit River Legion has embarked upon its 2026 Poppy Campaign. As a part of our campaign, we raise money to ensure we have funds to assist veterans and their dependants in many different aspects of their lives, from providing or assisting with the purchase of aids to daily living, to educational bursaries for post secondary studies. Aid can also be provided in emergency situations to travelling or visiting veterans and their dependants. All funds raised by our branch stay in our communities and are administered by the local legion with oversight and strict guidelines by provincial and dominion commands.

As part of our campaign, we are asking the Municipal District of Spirit River council to consider a donation to our 2026 poppy campaign. I want to assure council, again, that these funds stay within the Central Peace community and are administered locally. Your considerations are greatly appreciated.

I would also like to take this opportunity to invite the Municipal District Council to lay a wreath in remembrance of our veterans alongside other municipal governments in our region at the Remembrance Day Ceremony at the Centennial Hall in Spirit River on November 11. The wreath will be made available at the ceremony to be laid by your representative. Please let us know if you will have a representative there or if you would like the legion to lay it on your behalf.

If you have any questions, please do not hesitate to contact myself.

Moira Boomgaarden
780 864-0372
moboom@telus.net



MEETING: RM 18-26
MEETING DATE: October 29th, 2026
ORIGINATED BY: Administration
TITLE: Central Peace Firefighter's Association (CPFA)
Sponsorship Request

BACKGROUND

Administration has received a sponsorship request from the Central Peace Firefighter's Association (CPFA), seeking support for their Prairie Northern Lights New Year's Eve Gala happening on December 31st, 2026, at the Rycroft Agricultural Centre.

Proceeds from this fundraiser will be directed to the building of a new fire hall in Spirit River.

There are several sponsorship options, as outlined below, and in more detail in the attached request letter:

- \$250 Friend of the Fire Hall sponsorship
- \$5000 Prairie Northern Lights Presenting Sponsorship
- Donation of Door Prize(s)
- Donation of Silent Auction Item(s)

Council supported the CPFA 2026 Annual Golf Tournament in the amount of \$500, in their continued efforts to raise funds for a new fire hall.

RECOMMENDATION/RESOLUTION

That Council approve a donation of _____, to be drawn from 'Donations to local groups and organizations' budget.

Or

That Council directs administration accordingly.

CENTRAL PEACE FIREFIGHTER'S ASSOCIATION

PO Box 38
 Rycroft, AB T0H 3A0

RE: Sponsorship Request – Prairie Northern Lights New Year's Eve Gala

Dear Council,

The Central Peace Firefighter's Association is excited to be hosting our **Prairie Northern Lights New Year's Eve Gala** on December 31, 2026, at the Rycroft Ag Centre. This event is more than just an opportunity to bring our communities together to celebrate the New Year. It is also an important fundraiser to help us reach our goal of building a new fire hall in Spirit River.

We are pleased to share that we have reached **48% of our fundraising goal**, but we still have a long way to go. With the continued support of our local businesses, residents, and surrounding communities, we are confident we can make this much-needed facility a reality.

Our firefighters and medical first responders are volunteers who dedicate countless hours to protecting and serving our communities. So far in 2026, Central Peace Fire & Rescue has responded to **149 emergency and service calls**, including:

- **17 Fire Calls**
- **90 Medical Calls**
- **5 Motor Vehicle Accidents**
- **26 Alarm Calls**
- **1 Gas Leak Call**
- **10 Service Calls**

These numbers show just how important our fire department is to the communities we serve. Behind every call are volunteers who leave their families, jobs, and personal commitments to help someone in need. Whether responding to a fire, attending a medical emergency, or dealing with a motor vehicle accident, our members are there when our communities need them.

A new fire hall is an investment in the future of emergency services in our region. It will provide a facility that better supports our firefighters, protects essential equipment, and allows us to continue providing reliable emergency services for years to come.

We are reaching out to ask for your support through sponsorship of our New Year's Eve Gala.

We have several sponsorship opportunities available, ranging from our **\$250 Friend of the Fire Hall sponsorship** to our **\$5,000 Prairie Northern Lights Presenting Sponsorship**. We are also welcoming donations of door prizes and silent auction items to help make the evening a success.

Every sponsorship, regardless of the amount, brings us one step closer to our goal. It is also an opportunity for your business to be recognized for supporting the volunteers who are there for our communities when they are needed most.

We understand that businesses receive many requests for support throughout the year, and we truly appreciate your consideration. Our communities have always been generous when it comes to supporting local initiatives, and we hope you will consider being part of this one.

If you would like to become a sponsor, donate an item, or learn more about the opportunities available, please contact me at **780-978-3667** or tl.lapping@gmail.com.

On behalf of the Central Peace Firefighter's Association and our volunteer firefighters, thank you for your time, consideration, and continued support.

Sincerely,

Tracy Lapping

President

Central Peace Firefighter's Association

780-978-3667

tl.lapping@gmail.com

Prairie Northern Lights New Year's Eve Gala

December 31, 2026 | Rycroft Ag Centre

Helping Build Our New Fire Hall - Three Communities. One Fire Department. One Goal.

NIGHT TO CELEBRATE OUR COMMUNITY
AND BUILD A STRONGER TOMORROW

*Help Us Build
the Future*

The Central Peace Firefighter's Association is hosting a New Year's Eve Gala in support of our fundraising efforts toward a new fire hall for our community.

Your sponsorship helps us create an unforgettable evening while supporting a project that will benefit our firefighters, first responders, and the communities we proudly serve.

SPONSORSHIP OPPORTUNITIES



\$5,000

**PRAIRIE NORTHERN
PRESENTING**

SOLD

Be recognized as a premiere sponsor of our New Year's Eve Gala with premier recognition throughout the event and in our promotional materials.

- Premier logo placement on event signage and materials
- Recognition as the Presenting Sponsor
- Featured on social media
- Recognition by our MC
- Logo displayed throughout the venue
- Reserved table for your guests
- Recognition on our event sponsor board



\$5,000

or \$2,500 (2 available)
DINNER SPONSOR

Help us serve up a great evening by sponsoring dinner for our guests.

- Prominent signage in the dining area
- Recognition by our MC before dinner
- Business logo on event sponsor board
- Social media recognition
- Recognition as the Dinner Sponsor



\$1,500

**DJ & ENTERTAINMENT
SPONSOR**

Help us keep the celebration going right into the New Year!

- Signage near the DJ and dance floor
- Recognition by our MC throughout the evening
- Business logo on event sponsor board
- Social media recognition
- Recognition as the DJ & Entertainment Sponsor



\$1,000

**NORTHERN LIGHTS
DECOR SPONSOR**

SOLD

Help us transform the venue into a true Prairie Northern Lights celebration.

- Recognition as the Décor Sponsor
- Business logo displayed within the decorated venue
- Logo on event sponsor board
- Social media recognition
- Recognition by our MC



\$1,000

**SAFE RIDE HOME
SPONSOR**

SOLD

Help make sure our guests get home safely.

- Prominent Safe Ride Home signage
- Recognition by our MC
- Business logo on event sponsor board
- Social media recognition
- Recognition with Safe Ride Home information



\$600

**PHOTO BOOTH
SPONSOR**

Help our guests capture memories from the evening!

- Logo prominently displayed at the photo booth
- Recognition as the Photo Booth Sponsor
- Logo on event sponsor board
- Social media recognition
- Recognition by our MC



\$300

**LATE NIGHT COFFEE
& SNACK SPONSOR**

SOLD

After dinner, dancing and celebrating, our guests will appreciate a late-night pick-me-up!

- Signage at the coffee and snack station
- Business logo on event sponsor board
- Social media recognition
- Recognition as the Late Night Coffee & Snack Sponsor



\$330

PRAIRIE TABLE SPONSOR

Put your business at the heart of the celebration by sponsoring one of our guest tables.

- Business name/logo displayed on a guest table
- Recognition on event sponsor board
- Recognition as a Prairie Table Sponsor

Multiple Prairie Table Sponsorships are available.



\$250

FRIEND OF THE FIRE HALL

Help us move one step closer to making our new fire hall a reality.

- Business or individual name on event sponsor board
- Recognition as a Friend of the Fire Hall
- Social media thank you



DOOR PRIZE SPONSOR
ITEM OR MONETARY DONATION

Help us add a little extra excitement to the evening by contributing a door prize for our guests. You can donate an item to be given away or make a monetary donation for the Association to purchase a prize.

- Recognition as a Door Prize Sponsor
- Business name displayed with the prize
- Recognition on event sponsor board
- Social media thank-you
- Recognition when the prize is awarded



SILENT AUCTION DONATION
ITEMS, SERVICES & EXPERIENCES

Help make our Silent Auction a success by donating an item, service, gift certificate or experience for guests to bid on throughout the evening.

- Business or donor name displayed with the auction item
- Recognition as a Silent Auction Donor
- Recognition on event sponsor board
- Social media thank-you



October 2, 2026

Reeve & Council
Municipal District of Spirit River No. 133
PO Box 389
Spirit River, AB T0H 3G0

Dear Reeve & Council,

The care I received from STARS was only possible because of generous supporters like you. Thank you for helping ensure critical care is available when and where it's needed most.

As a teenager, I was riding my dirt bike in a remote forest when I rounded a blind corner and crashed headfirst into another rider. The impact left me with a devastating pelvic injury, and I couldn't get up. Far from immediate medical care, I needed to call on others for help.

Thanks to donors like you, STARS answered that call.

The STARS crew located my remote crash site and landed in a nearby clearing. Working alongside firefighters and ground paramedics, they brought advanced critical care directly to me. They stabilized my injuries, monitored me for internal bleeding, and flew me quickly to a trauma centre.

At the hospital, doctors confirmed that my pelvis had been severely broken and would require extensive surgery and months of rehabilitation. Looking back, I know how fortunate I was to have STARS there when every minute mattered.

Your generosity helps make stories like mine possible. Because of donors like you, STARS crews can respond wherever patients need them.

Thank you for helping ensure that people like me get a second chance.

With heartfelt thanks,

Thomas Wright

Thomas Wright
STARS Very Important Patient



403-295-1811 | 1-855-516-4848



1441 Aviation Park NE, Box 570
Calgary, AB T2E 8M7



donations@stars.ca | stars.ca



Shock Trauma Air Rescue Service Foundation

1441 Aviation Park NE, Box 570
Calgary, AB T2E 8M7
stars.ca

Municipal District of Spirit River No. 133
PO Box 389
Spirit River, AB T0H 3G0

Receipt Number: 69650
Date Issued: October 2, 2026
Gift Date\Type: 2026-09-30\Cash
Receipt Amount: \$2,500.00

Business Receipt

Gift Amount: \$2,500.00
Advantage Amount: \$0.00

Per:

Simon A. Juretzky

Rebecca Fitzsimmons

From: Shirley Hayden
Sent: October 20, 2026 3:22 PM
To: Tony Van Rootselaar; Monty Bremont; Dean Wark; Shelley Rozecki; Evelyn Bzowy; Evelyn Bzowy
Cc: Rebecca Fitzsimmons
Subject: FW: MD Spirit River - Topics of Discussion with Minister Williams

Hello everyone, just an fyi:

From: MA Engagement Team <ma.engagement@gov.ab.ca>
Sent: October 20, 2026 3:19 PM
To: Shirley Hayden <cao@mdspiritriver.ab.ca>
Subject: RE: MD Spirit River - Topics of Discussion with Minister Williams

Good afternoon Shirley,

Thank you for your request to meet with the Honourable Dan Williams Minister of Municipal Affairs during the RMA Fall 2026 Convention.

Due to the high volume of meeting requests received, the Minister is unfortunately unable to accommodate a meeting with your council during the convention.

However, the Minister will be hosting an Open House on Tuesday, November 3 from 6:15 pm to 8:15 pm at Edmonton Convention Centre (Hall D Foyer), where your council is welcome to meet with him informally. This may be a good opportunity to connect and share your priorities.

If you believe a formal meeting with the Minister is still necessary, please contact the Minister's Office directly at minister.municipalaffairs@gov.ab.ca to request an opportunity to meet at a later date.

Thank you for your understanding.

Engagement Team
 Municipal Services Division
 Municipal Affairs



Classification: Protected A

From: Shirley Hayden <cao@mdspiritriver.ab.ca>
Sent: Wednesday, July 1, 2026 10:54 AM

To: MA Engagement Team <ma.engagement@gov.ab.ca>

Subject: MD Spirit River - Topics of Discussion with Minister Williams

CAUTION: This email has been sent from an external source. Treat hyperlinks and attachments in this email with care.

Good morning,

Thank you for your recent email regarding the opportunity to meet with Minister Williams in November. The Municipal District of Spirit River No133 Council members wish to meet with Minister Williams to discuss three of their top priorities:

1. Update- Daycare Development in the Town of Spirit River
2. Industrial Development Advocacy
3. Advocacy for the construction of new hospital infrastructure; The Central Peace Health Complex, in the Town of Spirit River.

Please advise our executive assistant Rebecca Fitzsimmons at rfitzsimmons@mdspiritriver.ab.ca

Thank you,

Shirley Hayden
CAO, MD Spirit River No.133

Get [Outlook for iOS](#)

Rebecca Fitzsimmons

From: MD of Spirit River 133
Sent: October 13, 2026 8:37 AM
To: Rebecca Fitzsimmons
Subject: FW: VSI Annual General Meeting November 13
Attachments: AGM Minutes 2025 try.doc

Kind regards,

Jeanie Roode



MD #133 of Spirit River
 780-864-3500
mdsr133@mdspiritrivier.ab.ca

From: VSI Services Inc <vsiservicesinc@...>
Sent: October 9, 2026 4:53 PM
Subject: VSI Annual General Meeting November 13

Good afternoon Directors, Municipal Contacts and Members.

It has been a busy year learning the ins and outs of VSI and I can't believe that the AGM has snuck up on me.

Thank you for your patience, support and understanding as I learned the role throughout the year. I have truly appreciated it.

As established at the 2025 VSI Annual General Meeting, this year's AGM will be held on Friday, November 13.

VSI Annual General Meeting

Friday, November 13, 2026
10 a.m. to close

Chateau Nova Peace River (Caribou Room)

Online Option - Zoom link to follow in the coming weeks.

I have attached the **2025 AGM meeting minutes** for your reference. I will provide the financial statements once I receive them from the accountant.

Please if you could confirm your attendance (or your representatives) and indicate whether you will be attending in person or joining us online before November 1. This will help me with planning and ensure I have appropriate arrangements in place. Thank you.

Thank you again for your support throughout the year.

Happy Thanksgiving.

--

Penny, RVT

Veterinary Services (1980) Inc. - Manager

780-944-3144

Rebecca Fitzsimmons

From: TEC Municipal Engagement <TECMunicipalEngagement@gov.ab.ca>
Sent: October 13, 2026 1:30 PM
Cc: Derek Young; Danny [redacted] TEC Municipal Engagement
Subject: Follow-up: Fall 2026 Rural Municipalities of Alberta Convention

Good afternoon,

Thank you for expressing your interest in a meeting with the Minister of Transportation and Economic Corridors at the Fall 2026 Rural Municipalities of Alberta Convention in Edmonton.

Unfortunately, Minister Dreeshen is unable to meet with your representatives during this convention. Alternatively, if you would like to discuss issues of mutual concern, please contact Derek Young, Regional Director for your area (cc'd here).

Thanks,

Julia

Julia [redacted]
 Issues Coordinator
 Assistant Deputy Minister's Office
 Construction and Maintenance, Transportation and Economic Corridors
 Government of Alberta
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Classification: Protected A



MUNICIPAL DISTRICT OF SPIRIT RIVER NO. 133 Council
Agenda for Regular Council Meeting RM.18.26
10:00 a.m., Thursday, October 29th, 2026

The Regular Meeting of the Council of the Municipal District of Spirit River No. 133 will be held in the Council Chambers of the Municipal Office situated at 4202 50th Street in the Town of Spirit River in the Province of Alberta on Thursday, October 29th, 2026 at approximately 10:00 am, immediately following the Organizational Meeting OM 01-26.

1.	<u>CALL TO ORDER</u>	<u>PAGES</u>
2.	<u>AGENDA ADDITIONS</u>	
3.	<u>ADOPTION OF THE AGENDA</u>	
4.	<u>ADOPTION OF PREVIOUS MINUTES</u>	1 – 7
	A. Adoption of Minutes from the October 14th, 2026 Regular Meeting RM 17-26.	
5.	<u>DECLARATION OF INTEREST</u>	
6.	<u>COUNCILLOR ABSENCES</u>	
7.	<u>PUBLIC HEARING</u>	
8.	<u>DELEGATIONS</u>	
9.	<u>BUSINESS ARISING FROM MINUTES</u>	
10.	<u>REPORTS</u>	
	A. <u>AGRICULTURAL FIELDMAN REPORT</u>	8 – 9
	B. <u>PUBLIC WORKS REPORT</u>	10
	C. <u>FINANCE REPORT</u>	11
	D. <u>CAO REPORT</u>	12 – 15
	E. <u>COUNCIL REPORTS</u>	
	i. Veterinary Services Inc. (VSI) Annual General Meeting Minutes, November 7th, 2025	13 -31
	ii. Family and Community Support Services Minutes from September 9th, 2026	32 – 33
	iii. Agricultural Service Board – verbal report	

11. **TABLED ITEMS AND OLD BUSINESS**
 - A. RFD: Policy ADM.78: Family and Community Support Services Board Council and Member-at-Large
Tabled from RM 17-26 34 - 38
 - B. INFORMATION: Fuel Tank Investigation (*verbal*)
12. **RECOMMENDATIONS FROM COMMITTEES**
13. **NEW BUSINESS**
 - A. RFD: Spirit River Legion – 2026 Poppy Campaign 39 - 40
 - B. RFD: Central Peace Firefighter’s Association (CPFA) Sponsorship Request 41 - 44
14. **BYLAWS**
15. **CORRESPONDENCE AND INFORMATION**
 - A. CORRESPONDENCE: Shock Trauma Air Rescue Service (STARS) Foundation Letter of Thanks for Financial Support 45
 - B. CORRESPONDENCE: Response from Engagement Team, Municipal Affairs, Invitation to attend Open House with Minister of Municipal Affairs Dan Williams, at Fall 2026 Rural Municipalities of Alberta (RMA) Convention 46 - 47
 - C. CORRESPONDENCE: Veterinary Services Inc. (VSI) Invitation to AGM, November 13th, 2026 48 - 49
 - D. CORRESPONDENCE: Response from Minister of Transportation and Economic Corridors, Devin Dreesen, regarding request to meet at Fall 2026 Rural Municipalities of Alberta 50
16. **COUNCIL ISSUES AND CONCERNS**
17. **CLOSED MEETING (FORMERLY IN-CAMERA)**
18. **ADJOURNMENT**