MUNICIPAL DISTRICT OF SPIRIT RIVER NO. 133 Council
Approved Minutes for Organizational Council Meeting OM 01.26
8:30 a.m., Thursday, October 29th, 2026

The Organizational Meeting of the Council of the Municipal District of Spirit River No. 133 was held in the Council Chambers of the Municipal Office situated at 4202 50th Street in the Town of Spirit River in the Province of Alberta on Thursday, October 29th, 2026 beginning at 8:30 a.m.

IN ATTENDANCE:

- Tony Van Rootselaar
- Dean Wark
- Bernie Schoorlemmer
- Shelley Rozecki
- Evelyn Bzowy

Administration:

- Chief Administrative Officer Shirley Hayden
- Assistant CAO Monty Bremont
- Agricultural Fieldman Simon Amting
- Recording Secretary Rebecca Fitzsimmons

1. **CALL TO ORDER**

Organizational Council Meeting OM 01-26 was called to order by CAO Shirley Hayden at 8:35 am on Thursday, October 29th, 2026.

2. **ADOPTION OF THE AGENDA FOR ORGANIZATIONAL MEETING OF COUNCIL 2026**

Requested by Councillor Bzowy that South Peace Regional Archives (SPRA) Board & Committee be added to 8.C. External Committees.

MOTION OM 01.10.29.26 Moved by Councillor Wark to adopt the Agenda for the October 29th, 2026 Organizational Meeting of the Council of the Municipal District of Spirit River No. 133 with the following addition: Item 8.C.xix. South Peace Regional Archives.

Carried unanimously.

3. **ELECTION OF REEVE FOR THE ENSUING YEAR**

CAO Hayden called for nominations for the position of Reeve for the Municipal District of Spirit River for the ensuing 2026/2027 year.
Councillor Wark nominated Councillor van Rootselaar for the position of Reeve.
Councillor van Rootselaar verbally accepted nomination for the position of Reeve.
CAO Hayden called for nominations for the position of Reeve a second time.
CAO Hayden called for nominations for the position of Reeve a third and final time.

MOTION OM 02.10.29.26 **Moved by Councillor Bzowy that nominations for the position of Reeve for the Municipal District of Spirit River for the ensuing 2026/2027 year cease.**

Carried unanimously.

MOTION OM 03.10.29.26 **Moved by Councillor Schoorlemmer that Councillor van Rootselaar be appointed as Reeve for the Municipal District of Spirit River No.133 for the ensuing 2026/2027 year.**

Carried unanimously.

Councillor van Rootselaar was declared Reeve by acclamation for the Municipal District of Spirit River for the ensuing 2026/2027 year.

CAO Hayden handed the meeting over to Reeve van Rootselaar.

4. **ELECTION OF DEPUTY REEVE FOR THE ENSUING YEAR**

Reeve van Rootselaar called for nominations for the position of Deputy Reeve for the Municipal District of Spirit River for the ensuing 2026/2027 year.
Councillor Rozecki nominated Councillor Wark for the position of Deputy Reeve.
Councillor Wark verbally accepted nomination for the position of Deputy Reeve.
Reeve van Rootselaar called for nominations for the position of Deputy Reeve a second time.
Reeve van Rootselaar called for nominations for the position of Deputy Reeve a third and final time.

MOTION OM 04.10.29.26 **Moved by Councillor Rozecki that nominations for the position of Deputy Reeve for the Municipal District of Spirit River for the ensuing 2026/2027 year cease.**

Carried unanimously.

MOTION OM 05.10.29.26 **Moved by Councillor Schoorlemmer that Councillor Wark be appointed Deputy Reeve for the Municipal District of Spirit River No.133 for the ensuing 2026/2027 year.**

Carried unanimously.

Councillor Wark was declared Deputy Reeve by acclamation for the Municipal District of Spirit River for the ensuing 2026/2027 year.

5. **ELECTION OF ACTING REEVE FOR THE ENSUING YEAR**

Reeve van Rootselaar called for nominations for the position of Acting Reeve for the Municipal District of Spirit River for the ensuing 2026/2027 year.
Councillor Bzowy nominated Councillor Schoorlemmer for the position of Acting Reeve.
Councillor Schoorlemmer verbally accepted nomination for the position of Acting Reeve.
Reeve van Rootselaar called for nominations for the position of Acting Reeve a second time.
Reeve van Rootselaar called for nominations for the position of Acting Reeve a third and final time.

MOTION OM 06.10.29.26 **Moved by Councillor Rozecki that nominations for the position of Acting Reeve for the Municipal District of Spirit River for the ensuing 2026/2027 year cease.**

Carried unanimously.

MOTION OM 07.10.29.26 **Moved by Deputy Reeve Wark that Councillor Schoorlemmer be appointed as Acting Reeve for the Municipal District of Spirit River No.133 for the ensuing 2026/2027 year.**

Carried unanimously.

Councillor Schoorlemmer was declared Acting Reeve by acclamation for the Municipal District of Spirit River for the ensuing 2026/2027 year.

6. **OATHS OF COUNCIL**

- **Reeve Tony van Rootselaar**
- **Deputy Reeve Dean Wark**
- **Acting Reeve Bernie Schoorlemmer**

7. **ESTABLISHMENT OF REGULAR MEETING LOCATION, DATES, AND TIMES**

MOTION OM 08.10.29.26 **Moved by Councillor Rozecki that Regular Council Meetings for the 2026/2027 year follow the regular meeting schedule with meetings to be held on the second and fourth Wednesday of each month, beginning at 09:00 am, and further, that the meetings be held at the Municipal District of Spirit River No. 133 Council Chambers in the Town of Spirit River.**

Carried unanimously.

Assistant CAO Monty Bremont joined Organizational Meeting OM 01-26 at 8:46 am.

8. **APPOINTMENT OF MEMBERS-AT-LARGE AND COUNCILLORS TO BOARDS AND COMMITTEES**

A. **MEMBERS AT LARGE**

MOTION OM 09.10.29.26 **AGRICULTURAL SERVICES BOARD (ASB):**
Moved by Councillor Rozecki that Council appoint Lori Witts to the Agricultural Services Board.

Carried unanimously.

MOTION OM 10.10.29.26 **Moved by Deputy Reeve Wark that Council rescind Motion OM 09.10.29.26 appointing Lori Witts to the Agricultural Services Board.**

Carried unanimously.

MOTION OM 11.10.29.26 **Moved by Deputy Reeve Wark that Council appoint Lori Witts as per recommendation made by the Agricultural Services Board (ASB), to fill the vacancy on the Agricultural Services Board, for the remainder of the 2026/2027 ASB term.**

Carried unanimously.

AGRICULTURAL APPEAL BOARD (Soil Conservation Act)

MOTION OM 12.10.29.26 **Moved by Deputy Reeve Wark that Council appoint Aaron Young, Jesse Meyer, and Clint Lefley to the Agricultural Appeal Board for 2027, as per the Agricultural Service Board recommendation.**

Carried unanimously.

Central Peace Assessment Review Board (ARB)

MOTION OM 13.10.29.26 **Moved by Councillor Rozecki that Council reappoint Sandra VanRootselaar and Denise van Rootselaar to the Central Peace Assessment Review Board as Members-at-Large for the Municipal District of Spirit River for the ensuing 2026/2027 year.**

Carried unanimously.

Central Peace Family & Community Support Services (FCSS)

MOTION OM 14.10.29.26 Moved by Councillor Bzowy that Council reappoint Pat Sydoruk as Member-at-Large to the Central Peace Family and Community Support Services Board for the ensuing 2026/2027 year.

Carried unanimously.

Peace Regional Subdivision & Development Appeal Board (PRSDAB)

MOTION OM 15.10.29.26 Moved by Councillor Rozecki that Council reappoint Sandra VanRootselaar and Denise van Rootselaar to the Peace Regional Subdivision and Development Appeal Board as Members-at-Large for the Municipal District of Spirit River for the ensuing 2026/2027 year.

Carried unanimously.

B. INTERNAL COMMITTEES

CENTRAL PEACE ASSESSMENT REVIEW BOARD (ARB): CLERK (INTERNAL)

MOTION OM 16.10.29.26 Moved by Councillor Bzowy that Council reappoint Montana Bremont as the Assessment Review Board Clerk for the ensuing 2026/2027 year.

Carried unanimously.

INTERNAL INVESTMENT, ECONOMIC DEVELOPMENT AND ENGAGEMENT COMMITTEE (IIEDEC)

MOTION OM 17.10.29.26 Moved by Councillor Bzowy that Council appoint the Reeve, Deputy Reeve, Chief Administrative Officer and Assistant Chief Administrative Officer to the Internal Investment, Economic Development and Engagement Committee (IIEDEC) for the ensuing 2026/2027 year.

Carried unanimously.

INTERMUNICIPAL COLLABORATION FRAMEWORK COMMITTEE (ICF) – INTERMUNICIPAL MEMBERS

MOTION OM 18.10.29.26 Moved by Councillor Rozecki that Council reappoint all members to the Intermunicipal Collaboration Framework Committee (ICF), with Reeve van Rootselaar and Deputy Reeve Wark appointed to represent MD of Spirit River No. 133 to Town of Spirit River and Saddle Hills County, and Councillor Rozecki appointed as Alternate Member; and Councillors Bzowy and Schoorlemmer appointed to represent MD of Spirit River No. 133 to Birch Hills County and Village of Rycroft, and Councillor Rozecki appointed as Alternate Member, for the ensuing 2026/2027 year.

Carried unanimously.

MUNICIPAL PLANNING COMMISSION (MPC)

MOTION OM 19.10.29.26 Moved by Deputy Reeve Wark that the Municipal District of Spirit River No. 133 Council Members be appointed as Members to the Municipal Planning Commission for the ensuing 2026/2027 year.

Carried unanimously.

MUNICIPAL PLANNING COMMISSION (MPC) - CHAIRMAN

MOTION OM 20.10.29.26 **Moved by Councillor Rozecki that Reeve Van Rootselaar be appointed as Chairman of the Municipal District of Spirit River No. 133 Municipal Planning Commission (MPC), and further that Deputy Reeve Wark be appointed as Deputy Chair of the MPC, for the ensuing 2026/2027 year.**

Carried unanimously.

PEACE REGIONAL SUBDIVISION AND DEVELOPMENT APPEAL BOARD (PR SDAB): CLERK

MOTION OM 21.10.29.26 **Moved by Councillor Bzowy to appoint Montana Bremont as Clerk to the Peace Regional Intermunicipal Subdivision and Development Appeal Board, on behalf of the Municipal District of Spirit River No. 133 for the ensuing 2026/2027 year.**

Carried unanimously.

C. **EXTERNAL COMMITTEES**

MOTION OM 22.10.29.26 **Moved by Councillor Bzowy that Council appoint Council Members in the following manner, to the Boards and Committees for the 2026/2027 term, with no change from 2025 Organizational Meeting appointments, with appointments to Central Peace Attraction and Retention Committee (CPARC), Central Peace Family and Community Support Services (CP FCSS), Central Peace Regional Emergency Management (CPREM), Grande Spirit Foundation (GSF), Mackenzie Municipal Services Agency (MMSA), and South Peace Regional Archives (SPRA) to be considered by separate motions:**

CENTRAL PEACE ATTRACTION & RETENTION COMMITTEE (CPARC)
Councillor Rozecki (Alternate)

CENTRAL PEACE FAMILY AND COMMUNITY SUPPORT SERVICES (FCSS)
Councillor Rozecki (Alternate)

CENTRAL PEACE FIRE AND RESCUE COMMISSION (CPFRC)
Councillor Schoorlemmer (Member)
Deputy Reeve Wark (Member)
Councillor Rozecki (Alternate)

CENTRAL PEACE MEDICAL SERVICES CORPORATION BOARD OF DIRECTORS
Reeve van Rootselaar

CENTRAL PEACE REGIONAL EMERGENCY MANAGEMENT (CPREM)
Councillor Rozecki (Alternate)

CENTRAL PEACE REGIONAL WATER SYSTEM COLLABORATION
Councillor Schoorlemmer (Member)
Deputy Reeve Wark (Alternate)

CENTRAL PEACE SEED CLEANING COOP

Reeve van Rootselaar (Member)
Councillor Schoorlemmer (Alternate)

G5 COMMITTEE
All Members of Council:

- Reeve van Rootselaar
- Deputy Reeve Wark
- Councillor Bzowy
- Councillor Rozecki
- Councillor Schoorlemmer

MIGHTY PEACE WATERSHED ALLIANCE
Councillor Schoorlemmer

NORTHERN ALBERTA ELECTED LEADERS (NAEL)
Deputy Reeve Wark (Member)
Reeve van Rootselaar (Alternate)

PEACE REGION ECONOMIC DEVELOPMENT ALLIANCE (PREDA)
Councillor Rozecki (Member)
Councillor Schoorlemmer (Alternate)

NORTHERN TRANSPORTATION ADVOCACY BUREAU (NTAB) (Sub Committee of PREDA)
Councillor Rozecki (Member - Executive Meetings)

REGIONAL CHILDCARE SOLUTIONS STEERING COMMITTEE (RCSSC)
Reeve van Rootselaar (Member)
Councillor Rozecki (Alternate)

RYCROFT AGRICULTURAL SOCIETY
Reeve van Rootselaar (non-voting Member)

SPIRIT RIVER AIRPORT COMMITTEE
Deputy Reeve Wark (Member)
Councillor Schoorlemmer (Alternate)

VETERINARY SERVICES INCORPORATED (VSI)
Councillor Rozecki (Member)
Councillor Schoorlemmer (Alternate)

Carried unanimously.

GRANDE SPIRIT FOUNDATION

MOTION OM 23.10.29.26 Moved by Deputy Reeve Wark that Council appoint Councillor Rozecki as Council Member representative on behalf of the Municipal District of Spirit River No. 133, to the Grande Spirit Foundation, for the ensuing 2026/2027 year.

Carried unanimously.

Central Peace Family and Community Support Services and Central Peace Regional Emergency Management and Mackenzie Municipal Services Agency (MMSA)

MOTION OM 24.10.29.26 Moved by Reeve van Rootselaar that Council appoint Councillor Bzowy as Member to the Central Peace Attraction and Retention Committee, Central Peace Family and Community Support Services Board, Central Peace Regional Emergency Management Board, and Mackenzie Municipal Services Agency for the 2026/2027 term.

Carried unanimously.

South Peace Regional Archives

MOTION OM 25.10.29.26 Moved by Councillor Bzowy that Council refrain from appointing a Council Member to the South Peace Regional Archives for 2027.

Carried unanimously.

9. DESIGNATION OF FINANCIAL INSTITUTION & SIGNING AUTHORITY

MOTION OM 26.10.29.26

Moved by Councillor Bzowy that Council approve the appointment of the financial institutions, those being ATB Financial, ATB Wealth Management, and Royal Bank of Canada (RBC), and authorized signing officers, including Reeve van Rootselaar, Deputy Reeve Wark, Acting Reeve Schoorlemmer, Chief Administrative Officer Shirley Hayden, Assistant Chief Administrative Officer Montana Bremont, and Chief Financial Officer Elena de Leon, for the Municipal District of Spirit River No. 133, as presented.

Carried unanimously.

10. DESIGNATION OF CANADA REVENUE AGENCY (CRA) ACCOUNT ONLINE ACCESS (Internal)

MOTION OM 27.10.29.26 Moved by Councillor Rozecki that Council approve the following employees as authorized representatives for the Municipal District of Spirit River No. 133's Canada Revenue Agency accounts, to access and manage the MD's CRA accounts, as presented:

- Chief Administrative Officer Shirley Hayden
- Assistant CAO Montana Bremont
- Chief Financial Officer Elena de Leon

Carried unanimously.

11. **SAFETY DEPOSIT BOX AUTHORIZATION**

MOTION OM 28.10.29.26 **Moved by Councillor Schoorlemmer that authority to access to the Municipal District Safety Deposit Box held at the Alberta Treasury Branch Financial Institution located at 4518 – 50th Street, Spirit River, Alberta be any one of the following elected officials, namely: Reeve van Rootselaar, Deputy Reeve Wark, or Acting Reeve Schoorlemmer, with one of the following Administration staff, namely: Chief Administrative Officer Shirley Hayden, Assistant CAO Montana Bremont, or Director of Corporate Services, Elena de Leon.**

Carried unanimously.

12. **APPOINTMENT OF MUNICIPAL AUDITOR**

MOTION OM 29.10.29.26 **Moved by Deputy Reeve Wark that Council appoint Metrix Group LLP as the municipal auditor for the Municipal District of Spirit River No. 133 for the 2026 fiscal year.**

Carried unanimously.

13. **APPOINTMENT OF MUNICIPAL ASSESSOR**

MOTION OM 30.10.29.26 **Moved by Councillor Rozecki that Council appoint Alan Down of Northen Sunrise County as the designated assessor for the Municipal District of Spirit River No. 133 until March 31, 2027, with a new appointment to be brought forward following the assessment services RFP process.**

Carried unanimously.

14. **ADJOURNMENT**

Reeve van Rootselaar adjourned Organizational Meeting OM 01-26 at 9:17 am.

These minutes approved this 12th **day of** November**, 2026.**

Reeve
Tony Van Rootselaar

Chief Administrative Officer (CAO)
Shirley Hayden